



BROADSTAIRS & ST. PETER'S

TOWN COUNCIL

Minutes of the meeting of the Council held on Monday 28 September 2026 at 7pm in Pierremont Hall, Broadstairs.

Present: Cllrs J Bayford, J Bright, K Bright, M Garner, A Munns, J Nichols, F O'Connor, K Pressland, S Roberts & G Rusiecki.

Town Clerk: Kirsty Holroyd

Before the meeting commenced, the Chairman, Cllr George Rusiecki welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

930. WELCOME AND INTRODUCTIONS

931. APOLOGIES FOR ABSENCE

Apologies with reason from Cllrs Jacobs, Leys, Moore and Orhan were approved.

932. DECLARATIONS OF INTEREST

None received

933. MINUTES

RESOLVED: That the minutes of the meeting held on Monday 27 July 2026 can be approved and duly signed as a true record by the Chairman.

934. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETERS

Cllr J Finch, KCC Member for Broadstairs attended the meeting and spoke about his work advocating for Broadstairs on issues such as bus services, the Highway Improvement Plan and cultivation of green space.

A member of the public asked whether the letter from TDC responding to the Town Council's bid for the depot would be published. The chairman responded that now that all permissions had been obtained, it would and that the matter would be discussed at the next Community Assets Committee meeting in November.

935. PLANNING COMMITTEE

Members received the minutes of the meeting held on Monday 3 August 2026.

RESOLVED: members agreed to note.

Members received the minutes of the meeting held on Monday 7 September 2026.

RESOLVED: members agreed to note.

Members also noted that Cllr O'Connor had withdrawn from the committee due to a scheduling clash.

936. COMMUNITY ASSETS COMMITTEE

Members received the minutes of the meeting held on Monday 17 August 2026.

**Cllr Kristian Bright declared an interest in the discussion concerning the bandstand and kiosk and did not vote.*

RESOLVED:

- i) That Cllr Fi O'Connor be appointed to this committee.**
- ii) That the Town Council wishes to continue operating and managing the bandstand area.**
- iii) That the Town Clerk continue meeting with TDC officers to develop a Heads of Terms document.**
- iv) That both leasehold and freehold arrangements be considered.**
- v) That since this process is likely to take some time, a one year extension to the current licence to operate be offered to the existing tenant.**

Members received the Terms of Reference for the Committee.

RESOLVED: That the document is fit for purpose and can be adopted by Council.

937. ENVIRONMENT COMMITTEE

Members received the minutes of the meeting held on Monday 14 September 2026.

RESOLVED: Members agreed to note.

Members received the amended Broadstairs in Bloom grant form.

RESOLVED: That the form can be adopted and the maximum grant even for unconstituted groups can remain at £300.

938. COMMUNICATIONS

i) The Town Mayor gave a report on his activities over the past month. Please see attached.

ii) The Town Clerk gave her report and noted the following:-

- A formal thank you from Folk Week for the Council's sponsorship of the event.
- Due praise for members of the Facilities Team from the Fire Officer on their attitude towards fire safety and the high standard of their work.
- A very successful Heritage Week with more than 200 people attending. The Events Manager had asked for a special mention for the member of the public who had volunteered one day and had been a great help.

RESOLVED: that a letter of thanks be sent.

- The Farmer's Market will take place at Pierremont Hall in October due to Bleak House having to cancel all its bookings. If it goes well it may become a regular booking.

RESOLVED: That a fee reduction may be applied for the October event. To be considered more fully at the Events, Leisure and Tourism committee meeting in November.

939. FINANCE

i) Members received a report concerning payments for the period 28 July 2026 to 23 September 2026 (see agenda).

RESOLVED: That the payments be approved.

ii) Members received a report concerning receipts for the period 28 July 2026 to 23 September 2026 (see agenda).

RESOLVED: That the report be noted.

iii) Members received a summary of staff salaries, tax, NI and pension contributions totalling £83,321.50 for the months of August and September.

RESOLVED: Members agreed to note.

iv) Members received information about works or services authorised between meetings under financial regulation 4.1 (see attached)

RESOLVED:

i) Members agreed to note.

ii) Members agreed with the purchase of an additional noticeboard for Holmes Park even though this will cause an overspend on the relevant budget line.

v) Members received a report concerning payments for the period 23 September 2026 when the agenda was sent out until 28 September 2026. (see attached)

RESOLVED: Members agreed to note.

940. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

The Town Clerk advised members that the completed AGAR should be received from the external auditor and published by 30 September. She had not received the document yet but would publish as soon as she could.

RESOLVED: Members agreed to note.

941. REQUEST FROM CLLR O'CONNOR – SCHOOLS VISIT

Members received and considered the proposal from Cllr O'Connor to attend a school to talk to the children about recycling.

RESOLVED: That provided the appointed School Liaison Councillor – currently Cllr Joanne Bright – approves, there is no need for a formal appointment or terms of reference.

942. PRIVATE MOTION

Members were due to receive and consider a proposal from Cllr Jacobs but he was unable to make the meeting.

RESOLVED: That the item be deferred until the next meeting to give Cllr Jacobs the opportunity to explain his proposal fully.

943. MOTION FOR CONSIDERATION AT KALC AGM

Members received and considered a proposal from Cllr Munns.

RESOLVED: That the proposal be submitted to KALC for consideration as a discussion item at the AGM on Wednesday 25 November 2026.

944. GRANTS

i) Members received an update on grants allocated so far this financial year.

RESOLVED: Members agreed to note.

ii) Members were due to consider a grant application from Neurodivergent Friends Thanet and a representative had been due to attend to answer questions. However they had been unable to do so at the last minute.

RESOLVED: That the item be deferred to the next meeting in order that a representative can attend to explain the intricacies of the project.

945. TOWN SERGEANT

Members received and considered draft Terms of Reference for the post.

RESOLVED: that with a small amendment the document is fit for purpose and can be adopted.

946. ST PETER'S COURT

Members received information on the green spaces in the area and considered a request for the Town Council to buy it.

RESOLVED: that Cllr Garner work with a small group of residents to ascertain legal, purchase and ongoing maintenance costs to present to Council in due course.

The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.

947. BANDSTAND KIOSK

Members received a copy of the recently undertaken fire risk assessment and considered the recommended improvement measures. It was noted this was part of a raft of new compliance responsibilities for which the Town Council was now responsible.

RESOLVED: that the report be noted and the improvement measures (staff training, Fire evacuation plan, fire drill recording, fire extinguishers, fire blanket) be implemented.

948. TENANCIES

Members received and considered a report on the Town Council's commercial tenancies.

RESOLVED: members agreed to note.

949. BUILDING WORKS

i) Members were due to receive an update on Phase II but none had been received. The Town Clerk understood that a final presentation of the design stage of the project would be offered to councillors prior to the tender process going live and had followed this up recently.

RESOLVED: Members agreed to note.

ii) Members received an update on The Cottage. A recent condition schedule had highlighted the fact that a new roof would be necessary. The Facilities Manager was in the process of obtaining three quotes which would be presented to council at the next meeting.

RESOLVED: Members agreed to note.

950. THANET SAFE

Members received and considered a draft service level agreement for the firm to house equipment in the loft space of Pierremont Hall.

RESOLVED: That the document is fit for purpose and can be signed on behalf of the Council.

951. STAFF ISSUES

i) Members received and approved information regarding the Local Government Services pay agreement 2026.

RESOLVED: that the increase be noted and applied to all staff, backdated to April 2026.

ii) Members received and approved information about increases to event staff pay.

RESOLVED: that the increases be applied as per the report.

iii) Members received a request from a member of staff for an extended period of annual leave and noted that Council approval was necessary under the terms of staff contracts.

RESOLVED: That the extended period of annual leave may be granted.

iv) Members received information that a member of the events staff has taken an extra job to fit around her full time roll and noted that Council approval for this was necessary under the terms of staff contracts.

RESOLVED: members approved the request.

Members of the public were permitted to re-enter the meeting.

952. DATE OF NEXT MEETING

Monday 26 October 2026 at 7pm in Pierremont Hall.

Meeting closed at 20.37

Signed _____ Date _____