



BROADSTAIRS & ST. PETER'S

TOWN COUNCIL

Minutes of the meeting of the Council held on Monday 27 July 2026 at 7pm in Pierremont Hall, Broadstairs.

Present: Cllrs J Bayford, J Bright, K Bright, R Farooki, M Garner, C Leys, P Moore, A Munns E Orhan, K Pressland, S Roberts & G Rusiecki.

Town Clerk: Kirsty Holroyd

Before the meeting commenced, the Chairman, Cllr George Rusiecki welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

913. WELCOME AND INTRODUCTIONS

914. APOLOGIES FOR ABSENCE

Apologies with reason from Cllrs Jacobs, Nichols and O'Connor were approved.

915. DECLARATIONS OF INTEREST

None received

916. MINUTES

RESOLVED: That the minutes of the meeting held on Monday 29 June 2026 can be approved and duly signed as a true record by the Chairman.

917. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETERS

Cllr J Finch, KCC Member for Broadstairs attended the meeting and spoke about his continued efforts to address the current wave of ASB incidents in the town and his work with National Rail to minimise disruption during the refurbishment of the bridge.

A member of the public complained about the jetty lights. Cllr J Bright will raise this with the relevant officer at TDC shortly.

A member of the public spoke about his plan to open a business in the town. The chairman wished him well and thanked all for their attendance.

918. PLANNING COMMITTEE

Members received the minutes of the meeting held on Monday 6 July 2026.

RESOLVED: members agreed to note.

919. EVENTS, LEISURE AND TOURISM COMMITTEE

Members received the minutes of the meeting held on Monday 13 July 2026.

RESOLVED: members agreed to note.

920. FINANCE AND GENERAL PURPOSES COMMITTEE

Members received the minutes of the meeting held on Monday 20 July 2026.

RESOLVED:

- i) That the Risk Management Assessment be approved and adopted by Council.**
- ii) That the Terms of Reference be approved and adopted by Council.**
- iii) That the Statement of Internal Control be approved and adopted by Council.**
- iv) That the Annual Governance Statement be approved and adopted by Council.**
- v) That the Preferred Contractors Policy and List be approved and adopted by Council.**

921. COMMUNICATIONS

i) The Town Mayor gave a report on his activities over the past month. Please see attached.

Thanet Area Committee (TAC) – KALC meeting

Don't Miss Broadstairs: launch of online magazine promoting the Town

Stone Bay School Victorian day – dressed in Dickensian attire!

Charles Dickens academic display – some impressive work on display

Broadstairs Business Club breakfast and networking event

Dane Court School science fair – prizes given to the best inventions

Quex Park– unveiling of the Zulu exhibition of artefacts from Powell-Cotton's travels.

ii) The Town Clerk requested that her report be considered in closed session since some issues of a confidential nature had come to light since the agenda had been sent out.

RESOLVED: that the report be considered in closed session towards the end of the meeting.

922. FINANCE

i) Members received a report concerning payments for the period 30 June 2026 to 22 July 2026 (see agenda).

RESOLVED: That the payments be approved.

ii) Members received a report concerning receipts for the period 30 June 2026 to 22 July 2026 (see agenda).

RESOLVED: That the report be noted.

iii) Members received a summary of staff salaries, tax, NI and pension contributions totalling £41,446.65 for the month of July.

RESOLVED: Members agreed to note.

iv) Members received information about works or services authorised between meetings under financial regulation 4.1 (see attached)

RESOLVED: Members agreed to note.

v) Members received a report concerning payments for the period 22 July 2026 when the agenda was sent out until 27 July 2026. (see attached)

RESOLVED: Members agreed to note.

vi) Members received and considered a summary report of payments and receipts as to 30 June 2026 (end of Qu. 1) in line with Standing Order 16 cii)

RESOLVED: Members agreed to note.

v) Members received the bank reconciliation report dated 30 June 2026 (end of Qu 1) in line with Standing Order 17 ciii)

RESOLVED: Members agreed to note.

923. CODE OF CONDUCT

i) Members received the current document which is due for review.

Members agreed to note.

ii) Members received and considered incorporating suggested amendments from TDC into the Town Council's own document. The Town Clerk had highlighted additional clauses in yellow and suggested amendments in blue (see agenda)

RESOLVED:

i) That the additional clauses be incorporated into the Town Council's own document.

ii) That the amendments be applied in order to remain relevant to the Town Council.

924. DISCOUNTED RATE HIRE POLICY

Members received and considered the updated document.

RESOLVED: That the policy is fit for purpose and can be adopted by Council

925. CCTV POLICY

Members received and considered the updated document.

RESOLVED: That the policy is fit for purpose and can be adopted by Council

926. WEBSITE AND NOTICEBOARD PUBLICITY POLICY

Members received and considered the updated document.

RESOLVED: That the policy is fit for purpose and can be adopted by Council

927. CONTRACTORS WORKS POLICY

Members received and considered the updated document.

RESOLVED: That the policy is fit for purpose and can be adopted by Council

The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.

928. TOWN CLERK'S REPORT

The Town Clerk reported on various communications she had received over the past month.

RESOLVED:

- i) That Cllr O'Connor be appointed to the Allotments and Land committee, the Environment Committee, the Events, Leisure and Tourism Committee and the Planning Committee.**
- ii) That the comments from stakeholders at the recent ASB and underage sale of alcohol meeting hosted by Kent Trading Standards be noted.**
- iii) That the organisers of Summer Fireworks be asked for a breakdown of costs incurred on 22 July when the display did not go ahead to assist the Council in its grant funding decision making for next year.**
- iv) To note that planning permission and listed building consent for the Phase III basement works has been approved.**
- v) That motions for consideration by KALC at the next AGM must be received by the Town Clerk by 20 September 2026.**
- vi) That the contract review requested by the F&GP committee had resulted in some amendments by the service provider to the satisfaction of Council.**
- vii) That the Town Clerk request patrols to display the BSPTC logo on their jackets when undertaking BSPTC sponsored beach security.**
- vii) That Councillors will let the Town Clerk know asap whether they would like to attend a team building evening at Broadstairs Bowls Club on Wednesday 23 September.**

Members of the public were permitted to re-enter the meeting.

929. DATE OF NEXT MEETING

Monday 28 September 2026 at 7pm in Pierremont Hall.

Meeting closed at 19.55

Signed _____ Date _____