



Broadstairs & St Peter's Town Council

Attach 4

APPLICATION FORM FOR FUNDING FOR GROUPS AND ORGANISATIONS

PLEASE READ THESE NOTES BEFORE COMPLETING THIS FORM

- a) Please complete the form carefully in readable CAPITALS in black ink, or typed. The application needs to contain ALL the information requested and is required to be completed and returned with all relevant documentation. The grant-making criteria is on the Town Council's website at www.broadstairs.gov.uk.
- b) Please enclose an up-to-date copy of the Constitution/Rules of your organisation.
- c) Please enclose a copy of the latest accounts for your organisation. Please be accurate about your budget and finances. If your funding application is approved we may ask for evidence of quotes to back up your budget statement.
- d) Public sector funds are limited so we are seeking a clear account of how you meet the Council's priorities in putting on your event. Please ensure that you consider your answers carefully as the Panel of Councillors will have a scoring sheet and be assessing your application in accordance with the Grant Criteria as set out on our website.
- e) If appropriate, the Council may require that a member of the organisation attend a meeting of the appropriate Committee to give a presentation about the request.
- f) If appropriate, the Council may require that a Member of the Town Council be appointed to the organisation requesting financial assistance.
- g) Should your organisation be successful in its grant application, the Town Council requires that you acknowledge its financial assistance in ALL publicity, publications and social media posts by using the Town Council crest, with text "Broadstairs & St. Peter's Town Council" under the crest. Please contact the office for a high-resolution copy of this.
- h) Any financial assistance is given on the understanding that your organisation complies with current legislation on Equalities and Diversity and Unlawful Discrimination.

Your Details

Name of Organisation:

Broadstairs Town Team

Grant amount requested:

£1,555

FOR OFFICE USE ONLY

Date form received

13 July 2026

Accounts Enclosed

n/a

Copy of Constitution

✓

Grant Approved / Declined

1. Contact Name	Susan A. Wainwright
2. Position	Trustee and Garden Group Co-ordinator
3. Address	Broadstairs Town Team 7 THE BROADWAY BROADSTAIRS CT10 2AD
4. Telephone	Business: 01843866599 Personal: 07783313333
5. email	Business: info@broadstairsownteam.org.uk Personal: wainwrights@broadstairsownteam.org.uk
6. Website	https://www.broadstairsownteam.org.uk/
7. Name & address Of TREASURER	Ben Dubois Broadstairs Town Team 7 THE BROADWAY BROADSTAIRS CT10 2AD

**8. If your organisation has a management committee, how is it appointed?
If not, how is your organisation managed? Does your group/organisation have constitutional rules?**

We are a registered Charity (charity number 1217895). We have a Board of Trustees who manage the charity – they are Kerry Millett, Pip Hardy, Sue Wainwright, Deborah Short, Steve Gover and Ben Dubois
In May 2026 there was a demerger of Broadstairs Town Team Ltd (charity number 1163509) into two charities.
The gardening activities of Broadstairs Town Team Ltd (now known as Broadstairs Town Shed – charity number 1163509) have been transferred into a new charity Broadstairs Town Team (charity number 1217895). The trustees involved in the gardening activities have also transferred to the new charity.
So although Broadstairs Town Team (charity number 1217895) is newly formed we have been carrying out our gardening charitable activities since 2014

9. What are the aims / objectives of your organisation?

1. To promote for the benefit of the inhabitants of the town of Broadstairs and St Peter's, Thanet, Kent ('the area of benefit') without distinction, by associating together the said inhabitants and others in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving their conditions of life;
2. To further such other charitable purposes for the benefit of the said inhabitants as the trustees shall determine from time to time.

10. How does your organisation benefit the local community of Broadstairs & St. Peter's?

Society is facing multiple, interconnected crises around health and wellbeing, climate change, declining nature and biodiversity, food insecurity and economic instability. Powerful solutions to many of these challenges can be found in community growing and gardening. Everything Broadstairs Town Team does is motivated by a desire for our projects to be of benefit to our community in its entirety and address some of these issues within our community. This includes our pledge to reduce the amount of metered water we use to sustain community gardens. Community gardening is one of the most transformative activities a group can undertake and the Town Team garden group have this ethos at the heart of all we do to benefit the residents of our town. Reducing the amount of mains water, we use is a key environmental issue promoted by the RHS "Mains to Rains" project and mirrored by our partnership with Southern Water. Our project aims in a small way to keeping the taps in Broadstairs flowing.

11. Approximately how many people benefit from the activities of your organisation?

Local regular Garden Group Volunteers 60	Other volunteers 150	Broadstairs & St. Peter's Residents: 26.000 Note: Sources vary	Visitors: No recent data available estimate 25,000
Approximate overall TOTAL: 50.000			

12. Amount of grant being requested **£1555**

13. For what purpose will the grant be used? *Please be specific.*

The Grant will contribute to improve the environmental credentials on the Community Library Bank garden which is maintained by Broadstairs Town Team volunteers. The volunteers plant and maintain our garden to minimise using water. The Library Bank has no on-site water source and is dependent on filling a donated 100 ltr tank from a grace and favour water tap at the front of the Station. (Courtesy of the Network Rail. While we appreciate these facilities filling the tank from the tap at the front of the station is a complicated and risky exercise, involving a minimum of five volunteers and a series of hoses from the tap onto the street and a second one from the rear steps to the onsite tank. In high summer this tank needs to be filled on average every two weeks. We have investigated capturing rain water from the adjoining station roof, however, it proved impossible to finding a safe location to site a large water capture tank on the station. In addition, the land to the rear where we hoped to site a tank does not belong to the station. The land owner, the Health Authority is reluctant to give us permission to site a water capture tank on their land. Having exhausted options to capture water from the station roof one of our volunteers consulted a RHS Wisley garden expert to investigate the possibility of adapting their larger water capture pergola to create our own water capture structure on the Library Bank garden. The structure is essentially a wooden pergola with gutters and down pipes to capture rain water. See attached drawing. This wooden structure will be sited on the upper garden away from the road. We will plant climbing plants to blend it into the existing shrubbery. The structure complies with local planning regulations and therefore does not require planning permission. The site belongs to Thanet District Council (TDC). Our Open Spaces Management Agreement with TDC allows us to have temporary structures. TDC have visited the site and approved our project. We are working in partnership with Southern Water on a "Mains to Rains" project. Under this agreement they have offered to supply and fit the Water butts to either side of the pergola.

14. Please explain how the project links to at least one of the Council's 'Cleaner, Safer, Kinder' initiatives:

Our project links to all three initiatives

Cleaner

Broadstairs Town Team maintain nine green spaces in strategic locations across the Town. These gardens were all developed from neglected areas the benefit of residents and our many visitors.

Safer

The only water supply available is via a series of hose pipes from the tap at the front of the station on the busy Broadway onto the bank and unto a tank in the garden. An onsite rain water capture system could eliminate the risks to both volunteers and the public.

Kinder

Saving our precious water contributes to the wider agenda to keep our taps running for essential services.

By 2055, the UK could be short of 6 billion litres of water a day – over a third of the supply currently available.

In a changing climate with more intense droughts, more severe flooding – every drop matters.

Broadstairs Town Team volunteers are contributing to save water where possible. To support the switch from Mains 2 Rains we have established a local partnership with Southern Water. Together we have already engaged with businesses in close proximity to our gardens to allow us to install water butts to capture rainwater from their gutters. For example: the Crompton Tower Museum used to give us grace and favour access to their metered water supply. Our partnership with them and Southern Water now captures sufficient rainwater to maintain the gardens. By adopting a few simple measures, we can all make our gardens and outdoor spaces thrive on the rainfall we do receive, by collecting it and then re-using it during dry spells.

15. Has your organisation previously received a grant from the Town Council? No

Although Broadstairs Town Team (charity number 1217895) has not received any previous grants from Broadstairs Town Council, prior to the demerger mentioned above we did receive grants for our gardening activities in Broadstairs Town Team Ltd (charity number 1163509). The Town Council has been very supportive of our gardening projects and we are very grateful for that financial support.

The monitoring and reporting of grants awarded before the demerger will now be the responsibility of Broadstairs Town Team (charity number 1217895).

16. How was this money spent?

N/A

Please provide a breakdown of your project's costs. Please note that this should be a breakdown of your **total project costs**

Expenditure (eg Equipment, Transport etc)	£
Construction of the structure - Quote from Local Landscape contractor	£3036
CAT GPR test on site -verbal estimate	£180
Climbing Plants to conceal the structure – Estimate from local nursery	£194
Landscape Bark to make good area- Estimate at current costs	£90
Total Project Costs: This should match the Total funding required for your project	£3500

Other Funding Sources confirmed

Amount	Source	Confirmed
£1000	Community Rail Network	Yes funding received
£445	Prorata funding from KCF grant	Yes funding received
£500	From Town Team core funds	Yes
Total to date £1945		

The new Broadstairs Town Team (charity number 1217895) was registered on 1 May 2026 and is in its first year.

Please provide the following details from your most recent annual accounts.

Total Income	
Less Total Expenditure	
Surplus	

You should **also enclose the most recent set of accounts.** (See checklist on front page)

Your Declaration

**Please complete the section below as the final part of your application.
Failure to complete this declaration could result in a delay to your application.**

Have you read and do you agree to comply with the Broadstairs and St. Peter's Town Council Criteria for the Awarding of Grants?

Yes: ☐

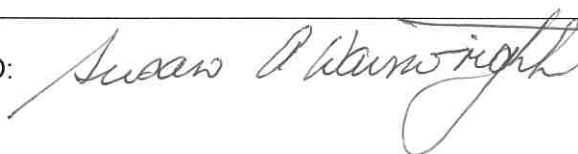
Are you an employee of the Town Council or Thanet District Council? Are you related to an employee or a Councillor at the Town Council or Thanet District Council? No

I am an Employee: Please record your job title, department and line-manager. N/A

My relative is: Please provide their name, your relationship to them, and the role/job that they play at the Council.

I certify that the information given on this form is correct, and understand that the form will provide the basis on which the grant application is considered. I enclose an up to date copy of the constitution or rules of the organisation and the latest accounts.

SIGNED:



Susan A Wainwright

DATE: 13 July 2026

Please return the completed form – together with all appropriate attachments:

**The Town Clerk
Broadstairs & St. Peter's Town Council
Pierremont Hall
Broadstairs
CT10 1JX**

town.clerk@broadstairs.gov.uk