BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

Minutes of the meeting of the Council held on Monday 29 June 2026 at 7pm in Pierremont Hall, Broadstairs.

Present: Cllrs J Bayford, J Bright, K Bright, M Garner, C Leys, J Nichols, E Orhan, K Pressland, S Roberts & G Rusiecki.

Town Clerk: Kirsty Holroyd

Before the meeting commenced, the Chairman, Cllr George Rusiecki welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

889. WELCOME AND INTRODUCTIONS

890. APOLOGIES FOR ABSENCE
Apologies with reason from Cllrs Farooki, Jacobs, Moore and Munns were approved.

891. CO-OPTION
The chairman thanked the three candidates for applying and for attending the meeting. Cllr Rusiecki explained the process the co-option would follow according to the Council's policy.

The Town Clerk reminded all members of the legal requirement that they keep an open mind and approach all decision making free from bias or predetermination. Members have a duty to consider all the evidence and arguments before casting their vote. If upon reflection a councillor feels they cannot keep an open mind they must declare an interest, leave the room and not vote on the issue.

Each candidate addressed those present and nominations and seconders were received. Council then moved to a vote.
RESOLVED: That Marie Fiona O'Connor (Fi O'Connor) be co-opted onto the Town Council to fill the current vacancy.

892. DECLARATIONS OF INTEREST
Cllr K Bright declared an interest in items 18 Visit Thanet Website and 22 Garage at Hopeville Avenue.

893. MINUTES
RESOLVED: That the minutes of the meeting held on Monday 18 May 2026 can be approved and duly signed as a true record by the Chairman.

894. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETERS

Cllr J Finch, KCC Member for Broadstairs attended the meeting and spoke about his work to bring together the various stakeholders to deal with the current wave of ASB incidents in the town. He answered councillors' subsequent questions and the chairman thanked him for his time.

895. PLANNING COMMITTEE

i) Members received the minutes of the meeting held on Monday 1 June 2026.
RESOLVED: members agreed to note.
ii) Members received the Terms of Reference for the Volunteer Tree Warden.
RESOLVED: **That the document is fit for purpose and the role may be publicised.**

896. ENVIRONMENT COMMITTEE

Members received the minutes of the meeting held on Monday 8 June 2026.
RESOLVED: **members agreed to note.**

897. ALLOTMENTS AND LAND COMMITTEE

Members received the minutes of the meeting held on Monday 22 June 2026.
RESOLVED: **members agreed to note.**

898. COMMUNICATIONS

i) The Town Mayor gave a report on his activities over the past month. Please see attached.

ii) The Town Clerk gave an update on the following: -
a) A summary of meetings held and work carried out to combat ASB by a small minority of visitors to the town. Councillors noted the responses of two of the towns larger stores which sell alcohol.
RESOLVED: That Cllr J Bright establish a working group of interested parties to identify ways in which a code of conduct and safe behaviours to be observed whilst in Broadstairs could be created and adopted.

b) Thanet Games – 29 July 10-4pm. Councillors agreed they would like to have a presence at the event and will contact the Town Clerk if they wish to be involved.

19.48 Cllr Nichols left the meeting

899. FINANCE

i) Members received a report concerning payments for the period 19 May 2026 to 23 June 2026 (see agenda).
RESOLVED: That the payments be approved.

ii) Members received a report concerning receipts for the period 19 May 2026 to 23 June 2026 (see agenda).
RESOLVED: That the report be noted.

iii) Members received a summary of staff salaries, tax, NI and pension contributions totalling £41,743.57 for the month of June.
RESOLVED: Members agreed to note.

iv) Members received information about works or services authorised between meetings under financial regulation 4.1 (see attached)
RESOLVED: Members agreed to note.

v) Members received a report concerning payments for the period 19 May 2026 when the agenda was sent out until 29 June 2026. (see attached)
RESOLVED: Members agreed to note.

vi) Members reconfirmed the signatories to the accounts.
RESOLVED: That Cllrs O'Connor, Roberts and Leys will sign up as signatories in addition to Cllrs Garner, Moore, K Bright, J Bright and G Rusiecki.

900. INDEPENDENT INTERNAL AUDITOR

Members received the end of year report from the Town Council's IIA and noted no areas of concern. All areas of risk had been deemed low.
RESOLVED: That the report be noted.

901. ACCOUNTS 2025-2026

i) Members received the Annual Governance and Accountability Return 2025/26. The Town Clerk confirmed that the Independent Internal Auditor had already completed his checks and signed off his section on page 3.

ii) Members reviewed the effectiveness of the system of internal control and considered each of the assertions separately.
RESOLVED: members were able to agree to each of the assertions.

iii) Members considered the signing of the Annual Governance Statement 2025/26.
RESOLVED: that the Annual Governance Statement be signed by the Chairman.

iv)Members considered the accounting statements for 2025/26
RESOLVED: That the Chairman sign the accounting statements on behalf of the Council.

v) Members received the following supporting documents:-
a) Income and Expenditure Account 31 March 2026
b) Explanation of difference between Box 7 and Box 8
c) Bank reconciliation at 31 March 2026
RESOLVED: Members agreed to note.

vi) Members received confirmation that the dates set for the exercise of public rights are the period Wednesday 1 July 2026 until Tuesday 11 August 2026.
RESOLVED: Members agreed to note.

902. SEXUAL HARASSMENT IN THE WORKPLACE

i) Members received a report and considered the Town Clerk's recommendation.
RESOLVED: That the decision that all councillors undertake the training prior to adopting the policy be overturned. Two-thirds is an acceptable number and the policy can now be considered.

ii) Members received the draft policy and considered whether it is fit for adoption
RESOLVED: That the policy be adopted by Council with immediate effect.

19.59 Cllr Roberts left the meeting

903. CT10 PAROCHIAL CHARITIES

Members considered nominating a fourth trustee.
RESOLVED: That Cllr K Bright be appointed trustee.

904. GRANTS

i) Members received details of grants already allocated for 2026-27
RESOLVED: Members agreed to note.

ii) Members received and considered an application from East Kent Kite Surfers.
RESOLVED: That a grant of £7000 be allocated for youth tuition on the following conditions:

- **The young people offered the tuition must be from Broadstairs and studying at Broadstairs schools.**
- **Young people offered the tuition must be from less privileged backgrounds as per Sport England guidelines and in need of assistance and support.**

iii) Members considered an application from Broadstairs Harbour and Seafront CIC.
RESOLVED: That a grant of £4000 be allocated towards the restoration of two figureheads – The Scotsman and Hercules and Whale Bones.

20.34 Cllr Orhan left the meeting.

905. TOWN CRIER

i) Members received an application and proposal for a new Town Crier.
RESOLVED: That the Town Council supports Mr Bryan Jones's role as Town Crier to enable him to enrol in the Ancient and Honourable Guild of Town Criers representing Broadstairs and St Peter's.

ii) Members noted Mr Jones interest in acting also as Town Sergeant.
RESOLVED: that the Town Clerk, the Town Mayor and Mr Jones will meet to discuss Terms of Reference for the post for approval by Council at the next meeting.

Cllr K Bright left the room for the duration of the next item

906. VISIT THANET WEBSITE

Members received a request from TDC to assist in funding the website at a cost of £3500.

RESOLVED: That the matter be considered in detail at the next Events Leisure and Tourism Committee meeting.

Cllr K Bright rejoined the meeting.

907. PRIDE IN PLACE IMPACT FUND

Members received an update and a draft proposal for the money to be used for the refurbishment of Pierremont Park.

RESOLVED: That Councillors support the way the project is developing.

Members noted some questions posed by senior TDC officers about the ongoing maintenance of the park once the proposed capital improvements have been completed. It was noted that such long term works would be much easier to undertake if the Town Council were to acquire Pierremont Depot.

RESOLVED:
i) That the Town Council will consider taking on some of the maintenance work as it drafts its new budget in October.
ii) That in the meantime councillors wish to be involved in every step of the project since it would appear the long term maintenance of the improvements will fall to the Town Council.

908. PIERREMONT HALL

i) Members received a quote for major works to locate, excavate, unblock and reinstate a hidden manhole.

RESOLVED: That the quote be accepted at a cost of £10,400 plus vat in order that the urgent works can be undertaken.

ii) Members received and considered a proposal for the exterior paint works to Pierremont Hall to be incorporated into the Phase III building works.

RESOLVED: That the works for which the Council has already budgeted be managed by TMD as per the proposal.

iii) Members received the monthly update on Phase III from TMD.

RESOLVED: Members agreed to note.

The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.

909. LEGAL ISUES

The Town Clerk updated members on the progress with moving two of the existing tenants to alternative suites within the building.

RESOLVED: That members approve the Town Clerk's recommendation as per her report.

Cllr K Bright left the room for the duration of this item.

910. TDC ASSETS

i) Garage at Hopeville Avenue

Councillors considered whether to make an offer for the garage or consider alternative storage solution.

RESOLVED: That a second temporary container at the site represents better value for money whilst the accessible path is being built.

ii) Pierremont Depot

Councillors considered whether to amend their offer in light of an update received from Thanet District Council.

RESOLVED:

i) That the Town Clerk make a second and final offer.

ii) That the Town Clerk make a point of mentioning the long term care and maintenance of Pierremont Park which TDC officers have requested (see minute 907). This will be much easier to undertake if the Town Council acquires the depot.

Cllr K Bright rejoined the meeting.

911. STAFF ISSUES

Members received a summary of the Events and bookings Manager's recent appraisal.

RESOLVED: That the Town Clerk's recommendation be approved.

Members of the public, had any been in attendance, would have been permitted to re-enter the meeting.

912. DATE OF NEXT MEETING

Monday 27 July 2026 at 7pm in Pierremont Hall.

Meeting closed at 21.19

Signed_______________________________ Date _______________________________