

Regular payments and direct debits:
For consideration and approval in line with Financial Regulations at
Annual Meeting May 2026

a) Financial Regulation 5.7

For each financial year the Clerk and RFO shall draw up a list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (such as but not exclusively, Salaries, PAYE and NI and regular maintenance contracts and the like for which council, or a duly authorised committee, may authorise payment for the year provided that the requirements of regulation 4.1 (Budgetary Controls) are adhered to, provided also that a list of such payments shall be submitted to the next appropriate meeting of council or relevant Committee.

Such regular payments are as follows:

Salaries	Council staff
Total Cleaning South	Cleaning of Pierremont Hall
G Piper	Window cleaner Pierremont Hall
HMRC	Tax & NI and VAT
Batchelor Coop	payroll services
Business Stream	water supply to Pierremont Hall and allotments
Box Green:	Pierremont Hall grounds maintenance
Zonkey	website and email hosting
Probe Security	Security services at Pierremont Hall
HSD Online	Bathroom Supplies for Pierremont Hall
Total Supplies	Cleaning products for Pierremont Hall
Lawrence Containers	Storage containers for Mockett's Wood and P. Hall
Cyber Central	Remote IT security contract
Mark One Security	Beach patrols
Unity Trust Bank	Bank charges on current account
NatWest Bank	Bank charges on current account

b) Financial Regulation 6.6

If thought appropriate by the council, payment for utility supplies energy, telephone, facsimile, broadband and water and any rent or Business Rates may be made by variable direct debit provided that the instructions are signed by two members and any payments are reported to council as made. The approval of the use of a variable direct debit shall be renewed by resolution of the council at least every two years.

Such direct debits are as follows: -

Business Waste Ltd	Office waste disposal
Cathedral leasing	Sanitary waste disposal P Hall
Facebook Ireland	Council's Facebook account
Culligan Water	Office drinking water
Nest	Staff pensions
EDF	Electricity for the Music Room
Public Works Loans Board	Government loan repayments
SSE electricity	Power supply to Retort House
Venture Telecom	Office phones

Kent County Supplies
Information Commissioner's Office
Vari-san
O2
Yorkshire Gas and Power
Stripe
Bastion Insurance
Yu

Printer / photocopier
Data Protection fee
Hygienic waste removal at P Hall
Staff phones
Electricity supply to The Cottage
Card payments
Mobile phone insurance
Electricity supply to the Bandstand
and Pierremont Hall