



# Broadstairs & St Peter's Town Council

## COMMUNITY ASSETS COMMITTEE

### Minutes of the meeting held on Monday 11 May 2026 at 7pm in the Council Chamber, Pierremont Hall

Present: Cllrs J Bright, M Garner, A Munns (Chairman), S Roberts, G Rusiecki

Town Clerk: Kirsty Holroyd

Before the meeting began the Chairman, Cllr Munns welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

#### **294. APOLOGIES FOR ABSENCE**

Apologies with reason were accepted from Cllrs K Bright and C Leys.  
Cllr Jacobs was absent.

#### **295. DECLARATIONS OF INTEREST**

None

#### **296. MINUTES**

Members received the minutes of the extraordinary meeting held on Tuesday 10 February 2026.

**RESOLVED: That the minutes be signed as a true record by the Chairman.**

#### **297. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

None.

#### **298. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE**

None

#### **299. PIERREMONT HALL EVENTS TEAM**

Members received various reports from the team.

**RESOLVED:**

**i) That the 2026 rates and fees be noted.**

**ii) That the report on room usage be noted with particular interest in the potential use of the Stella Maris suite as a profitable addition to the offering both during weddings and as a stand-alone space.**

**iii) That the recently acquired Food Licence allowing the preparation and sale of simple food stuffs be noted.**

#### **300. TENANCIES**

Members received an update on two tenancies and noted that in both cases advice had been sought from the solicitor.

**301. PHASE III**

The Town Clerk reported that she had been advised that day that the planning application has been submitted to the Local Planning Authority.

**RESOLVED: Members agreed to note.**

**302. TDC ASSET DISPOSALS**

It is understood there is a technical problem with the sale of Pierremont Depot and that Clarke Crittenden is no longer the agent. There is no update on the status of the Town Council's bid although further information had been requested and supplied by the Town Clerk.

There are no updates regarding the acquisition of the war memorial.

**RESOLVED: members agreed to note.**

**303. TOWN COUNCIL'S RISK ASSESSMENTS 2026**

Members received the risk assessments which had been prepared to ensure the safe and lawful running of the building and satisfy the requirements of the insurance company.

**RESOLVED: That the documents are fit for purpose and can be approved.**

**304. DATE OF NEXT MEETING**

Monday 17 August 2026 at 7pm in the Council Chamber, Pierremont Hall

Meeting closed at 19.26

Signed\_\_\_\_\_

Date\_\_\_\_\_