



BROADSTAIRS & ST. PETER'S  
TOWN COUNCIL

## **Minutes of the meeting of the Council held on Monday 27 April 2026 at 7pm in Pierremont Hall, Broadstairs.**

Present: Cllrs J Bayford, K Bright, M Garner, P Jacobs, P Moore, J Nichols, E Orhan, S Roberts & G Rusiecki.

Town Clerk: Kirsty Holroyd

Before the meeting commenced, the Chairman, Cllr M Garner welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

### **847. WELCOME AND INTRODUCTIONS**

### **848. APOLOGIES FOR ABSENCE**

Apologies with reason from Cllrs J Bright, Farooki, Leys, Munns and Pressland were approved.

### **849. DECLARATIONS OF INTEREST – none received.**

### **850. MINUTES**

**RESOLVED:** That the minutes of the meeting held on Monday 30 March 2026 can be approved and duly signed as a true record by the Chairman.

### **851. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETERS – none received**

### **852. PLANNING COMMITTEE**

Members received the minutes of the meeting held on Tuesday 7 April 2026.

**RESOLVED: members agreed to note.**

### **853. FINANCE AND GENERAL PURPOSES COMMITTEE**

i) Members received the minutes of the meeting held on Monday 13 April 2026.

**RESOLVED:** members agreed to note.

ii) Members received a draft Risk Management Strategy.

**RESOLVED:** That the document be adopted by Council.

iii) Members considered a top-up to reserves.

**RESOLVED:** That the surplus of £36,594 identified at the end of 2025-26 be allocated to the Future Asset Refurbishment reserve.

#### **854. COMMUNICATIONS**

i) The Town Mayor gave a report on his activities over the past month. Please see attached.

ii) The Town Clerk gave an update on the following: -

- The Community Festival will take place on 16 May. Members are invited to sign up to a one-hour time slot to man the Town Council's own information stand.
- A manhole in Pierremont park keeps being opened by members of the public trying to access the air raid shelter after it was shown on social media. Probe security patrols and Town Council staff have reported this hazard several times to TDC as the owner of the park.
- The garage at Hopeville Avenue of which TDC will consider disposing at the cabinet meeting this week, could be of interest to the Town Council as a storage facility for Mockett's Wood. The interest has been logged with the Head of Property.
- The next Police surgery will take place at the library on Friday 12 June at 3pm.

#### **855. FINANCE**

i) Members received a report concerning payments for the period 30 March 2026 to 22 April 2026 (see agenda).

**RESOLVED: That the payments be approved.**

ii) Members received a report concerning receipts for the period 30 March 2026 to 22 April 2026 (see agenda).

**RESOLVED: That the report be noted.**

iii) Members received a summary of staff salaries, tax, NI and pension contributions totalling £38,624 for the month of April.

**RESOLVED: Members agreed to note.**

iv) Members received information about works or services authorised between meetings under financial regulation 4.1 (see attached)

**RESOLVED: Members agreed to note.**

v) Members were due to receive a report concerning payments for the period 23 April 2026 when the agenda was sent out until 27 April 2026, but there were none.

vi) Members received and considered a summary report of payments and receipts as to 31 March 2026 (end of Qu. 4) in line with Standing Order 17d

**RESOLVED: Members agreed to note.**

vii) Members received and noted the bank reconciliation report dated 31 March 2026 (end of Qu 4) in line with Fin Reg 2.2.

**RESOLVED: Members agreed to note.**

#### **856. MOCKETT'S WOOD**

Members received a report from the Woodland Officer requesting a change be made to the original management plan.

**RESOLVED: that in the interests of preventing anti-social behaviour and allowing wildlife to flourish, the amendment be approved.**

**857. STANDING ORDERS**

Members undertook the annual review. The Town Clerk advised no revisions were necessary.

**RESOLVED: that the document be approved.**

**858. MAYORESS AND MILLENIUM CUPS NOMINATIONS**

Members received and considered a report on previous awards.

**RESOLVED: members agreed to note.**

ii) Members considered nominees for this year's awards.

**RESOLVED:**

**i) That Folk Week be awarded the Mayoress Cup.**

**ii) That Harry Grafton from the Pavillion Café be awarded the Millenium Cup.**

**859. GRANTS**

i) Members received details of grants already allocated for 2026-27

**RESOLVED: Members agreed to note.**

ii) Members received and considered an application from the Water Gala

**RESOLVED: That a grant of £6,000 be allocated for the staging of the event. The Town Council must be publicised as a main sponsor. Any future applications must contain a better breakdown of anticipated costs to include quotes for services such as first aid, security, land hire and toilets.**

iii) Members considered an application from Summer Fireworks.

**RESOLVED: That a grant of £6000 be allocated towards the staging of the two events proposed. That if a further £3000 will be made available if a third event is staged (not to include Water Gala).**

**860. POLICIES**

Members received and reviewed the updated Safeguarding Policy.

**RESOLVED: That the updated policy be approved and adopted.**

Members received and reviewed the updated Flexible Homeworking Policy.

**RESOLVED: That the updated policy be approved and adopted.**

*The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.*

**861. LEGAL ISSUES**

The Town Clerk updated members on the decisions taken by the legal group at the meeting arranged under minute 844 regarding the war memorial and the tenants.

She also gave an update on the bid to acquire Pierremont Park depot. No update had been received from TDC but they had requested additional information regarding the locations of the open spaces already being worked by the Town Council and the locations of those areas the Town Council could take on if they had additional resources including use of the depot. These were all submitted to TDC on 23 April.

**RESOLVED: Members agreed to note.**

*Members of the public, had any been in attendance, would have been permitted to re-enter the meeting.*

**862. DATE OF NEXT MEETING – ANNUAL COUNCIL MEETING**

Monday 18 May 2026 at 7pm in Pierremont Hall.

Meeting closed at 7.56pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_

DRAFT