



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

Minutes of the extraordinary meeting of the Council held on Monday 16 March 2026 at 7pm in Pierremont Hall, Broadstairs.

Present: Cllrs J Bayford, K Bright, R Farooki, M Garner, P Jacobs, A Munns, E Orhan, S Roberts & G Rusiecki.

Town Clerk: Kirsty Holroyd

Before the meeting commenced, the Chairman, Cllr M Garner welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

816. WELCOME AND INTRODUCTIONS

817. APOLOGIES FOR ABSENCE

Apologies with reason from Cllrs J Bright, Kemp, Leys, Pressland and Nichols were received and accepted.
Cllr P Moore was absent.

818. DECLARATIONS OF INTEREST – Cllr K Bright declared an interest in item 13: Pierremont Depot.

819. MINUTES

RESOLVED: That the minutes of the Council meeting held on 23 February 2026 can be approved and duly signed as a true record by the Chairman.

820. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETERS

none

821. COMMUNICATIONS

i) The Town Mayor deferred his report to the ordinary meeting on 30 March.

ii) The Town Clerk gave an update on the following: -

Legal advice from the NALC solicitor had been received regarding Cllr Jacobs' partner being present during closed sessions. The advice was that local government law would not be infringed by a councillor requiring an assistant as a reasonable adjustment if there is not another solution. It is suggested that the assistant is asked to abide by the Council's code of conduct and other councillors are informed of the practice. Cllr Jacobs and his partner have confirmed they are satisfied with this, so his partner will sign a DPI form and will be permitted to remain in closed sessions to assist Cllr Jacobs.

RESOLVED: Councillors agreed to note.

The Town Clerk also reported on a letter she had received from the Sarah Thorne Theatre group requesting support regarding their Pride in Place impact fund monies.

Agreed:

- **That a letter of support will be supplied**
- **That councillors will individually complete the public consultation page on the TDC website for this and other local projects.**
- **That further financial support can only be considered upon receipt of a grant application.**
- **That the Town Council will assist in publicising the forthcoming information event at the theatre.**

822. INSURANCE 2026-27

Members received the draft policy as prepared by Zurich.

RESOLVED: That the policy is fit for purpose and the premium of £6976.90 can be paid.

823. CALENDAR OF MEETINGS 2026-27

Members received the draft calendar of meeting for the coming civic year.

RESOLVED: That the calendar is fit for purpose and can be published.

824. ALLOTMENTS AND LAND COMMITTEE

i) Members received the inspection documents for the two allotment sites, Culmer's Amenity Land and Mockett's Wood.

RESOLVED: That the documents be noted.

ii) Members received the risk assessments for the two allotment sites, Culmer's Amenity Land and Mockett's Wood.

RESOLVED: that the documents be noted.

825. POLICIES

i) Members received and reviewed the updated Grievance Policy.

RESOLVED: That the document be approved.

ii) Members received and reviewed the updated Disciplinary Policy.

RESOLVED: That the document be approved.

The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.

826. WAR MEMORIAL

Members received advice from the Town Council's solicitor.

RESOLVED: No response is needed at this time and councillors will await the response to the query regarding the telegraph pole.

827. SUMMER SECURITY CONTRACT 2026-28

i) Members received the report of the Deputy Town Clerk detailing how the tender process and evaluation had been conducted.

RESOLVED: Members agreed to note.

ii) Members received the evaluation notes and scores afforded to each applicant.
RESOLVED: That the three year contract be awarded to Mark One Security.

828. PIERREMONT DEPOT

** Cllr K Bright left the room.*

i) Members received legal advice from the Town Council's solicitor.
RESOLVED: That no further action need be taken at present.

**Cllr K Bright re-entered the room.*

ii) Members received the Town Clerk's draft bid.
RESOLVED: That the bid is developing well and with a few additions will be ready for submission.

iii) Members received the surveyor's report.
RESOLVED: Members agreed to note.

iv) Members received a quote for a consultant to assist with finalising the bid.
RESOLVED: That an external consultant will not be necessary.

v) Members considered how to finalise the bid.
RESOLVED: That all councillors be invited to a workshop to take place on Tuesday 24 March at 7pm at which final details will be discussed and the final draft prepared for consideration by Council on Monday 30 March 2026.

Members of the public, had any been in attendance, would have been permitted to re-enter the meeting.

829. DATE OF NEXT MEETING

Monday 30 March 2026 at 7pm in Pierremont Hall.

Meeting closed at 7.54 pm.

Signed _____ Date _____