



Broadstairs & St Peter's Town Council

11 March 2026

To: Members of Broadstairs & St. Peter's Town Council.

You are summoned to an extraordinary meeting of the **Council** to be held in Pierremont Hall on **Monday 16 March 2026 at 7pm.**

A handwritten signature in black ink that reads 'Kirsty Holroyd'.

Kirsty Holroyd
Town Clerk

AGENDA

- 1. WELCOME AND INTRODUCTIONS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**
To receive from members of the Council and the presiding clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 29th July 2024.
- 4. MINUTES**
To approve the minutes of the Council meeting held on Monday 23 February 2026.
- 5. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S**
 - i) To agree to suspend the meeting in accordance with Standing Orders 3e,3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.
 - ii) A Member may ask the Town Mayor or the Town Clerk any question concerning the business of the Council, provided 2 clear working days' notice of the question has been given to the person to whom it is addressed.
- 6. COMMUNICATIONS**
 - i) To receive the report of the Town Mayor.
 - ii) To receive the report of the Town Clerk.
- 7. INSURANCE**
To receive and approve the draft policy 2026-27
- 8. CALENDAR OF MEETINGS 2026-27**
To receive and approve the calendar for the next civic year
- 9. ALLOTMENTS AND LAND COMMITTEE**
 - i) To receive and approve the inspection documents

ii) To receive and approve the risk assessments

10. POLICIES

i) To receive and approve the updated Grievance Policy

ii) To receive and approve the updated Disciplinary Policy

The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.

11. WAR MEMORIAL

To receive advice from the Town Council's solicitor and consider a response.

12. SUMMER SECURITY CONTRACT

i) To receive the report of the Deputy Town Clerk

ii) To receive the evaluation notes

12. PIERREMONT DEPOT

i) To receive legal advice from the Town Council's solicitor

ii) To receive the Town Clerk's draft bid

iii) To receive the surveyor's report

iv) To receive the quote for a consultant to assist with finalising the bid.

v) To agree a further Community Assets Committee prior to the deadline to finalise the recommended draft.

Members of the public may re-enter the meeting

13. DATE OF NEXT MEETING –Monday 30 March 2026 at 7pm in Pierremont Hall.