

2025-26  
budget.



# Broadstairs & St Peter's Town Council

## APPLICATION FORM FOR FUNDING FOR GROUPS AND ORGANISATIONS

PLEASE READ THESE NOTES BEFORE COMPLETING THIS FORM

- a) Please complete the form carefully in readable CAPITALS in black ink, or typed. The application needs to contain ALL the information requested and is required to be completed and returned with all relevant documentation. The grant-making criteria is on the Town Council's website at [www.broadstairs.gov.uk](http://www.broadstairs.gov.uk).
- b) Please enclose an up-to-date copy of the Constitution/Rules of your organisation.
- c) Please enclose a copy of the latest accounts for your organisation. Please be accurate about your budget and finances. If your funding application is approved we may ask for evidence of quotes to back up your budget statement.
- d) Public sector funds are limited so we are seeking a clear account of how you meet the Council's priorities in putting on your event. Please ensure that you consider your answers carefully as the Panel of Councillors will have a scoring sheet and be assessing your application in accordance with the Grant Criteria as set out on our website.
- e) If appropriate, the Council may require that a member of the organisation attend a meeting of the appropriate Committee to give a presentation about the request.
- f) If appropriate, the Council may require that a Member of the Town Council be appointed to the organisation requesting financial assistance.
- g) Should your organisation be successful in its grant application, the Town Council requires that you acknowledge its financial assistance in ALL publicity, publications and social media posts by using the Town Council crest, with text "Broadstairs & St. Peter's Town Council" under the crest. Please contact the office for a high-resolution copy of this.
- h) Any financial assistance is given on the understanding that your organisation complies with current legislation on Equalities and Diversity and Unlawful Discrimination.

### Your Details

Name of Organisation:

Gap -A Thanet Community Project

Grant amount requested:

£4,097

FOR OFFICE USE ONLY

Date form received ..... 21 Jan '26 .....

Accounts Enclosed ..... ✓ .....

Copy of Constitution ..... ✓ .....

Grant Approved / Declined .....

1. Contact Name Ms Angela Pratt

2. Position Deputy Operations Manager

3. Address QUEENS ROAD BAPTIST CHURCH.  
2 QUEENS ROAD.  
BROADSTAIRS.  
LENT.  
Postcode CT10 1NU.

4. Telephone 01843 602762

5. email angela@thegaproject.co.uk

6. Website www.thegaproject.co.uk

7. Name & address Of TREASURER

8. If your organisation has a management committee, how is it appointed? If not, how is your organisation managed? Does your group/organisation have constitutional rules?

Gap – A Thanet Community Project is a registered charity with a constitution and all necessary policies in place.

We have an executive committee made up of Trustees elected at our AGM.

**9. What are the aims / objectives of your organisation?**

Our charity aims to runs a community project which promotes and furthers wellbeing and quality of life, relieve poverty where possible, improve family relationships and advance educational opportunities to a wide range of people, particularly the disadvantaged and vulnerable in the Thanet community. Thanet is the most deprived district in Kent & Medway, and we offer a multitude of groups and support to all ages, abilities and people from all backgrounds.

**10. How does your organisation benefit the local community of Broadstairs & St. Peter's?**

The Gap Project offers an array of groups for children and families: weekly Parents & Toddlers, Down with Friends (for children with Down's Syndrome), Baby Focus, subsidised creche session and home visits + a monthly Family Café offering activities and a free hot meal to all attending. For the elderly we run Friday Club, 4 x Sit & be Fit classes and Singing4Wellbeing which is dementia friendly. WEB, a fortnightly evening group for adults with additional needs. Homeless and insecurely housed drop-ins twice a week (free hot meal, shower and laundry facilities + week food parcel). We also have a Wellbeing Café open to adults on a Monday afternoon. These groups are open to everyone in the Thanet area

**11. Approximately how many people benefit from the activities of your organisation?**

Members: .....	Non-members: ...600 per week....	Broadstairs & St. Peter's Residents: ...400....	Visitors: .....
<b>Approximate overall TOTAL: .....1,000 approx per week.....</b>			

**12. Amount of grant being requested**  
*An amount must be stated*

**£4,097**

**13. For what purpose will the grant be used? Please be specific.**

We are seeking funding towards all of our children & families work costs. We currently have approx. 116 families on our weekly group registers and approx. 120 parents and children that attend our monthly Family Cafes. All groups are low cost, and free places are provided for those that are struggling financially.

Many families attending our groups are socially isolated, on low incomes, single parent families, those with additional needs or long-term health issues and those struggling to cope with the current cost of living crisis. We are seeing more families unable to afford utility bills + food costs and there has been an increase in those seeking food parcels (we keep a small store, but do not run a foodbank) and Pay it Forward meals from our on-site café. We offer a warm, safe space and can provide free use of telephones and computers, someone to listen to them in a time of crisis + support making appointment and signposting to other agencies with have great links with where required (including Medialle Trust, Porchlight, 21 Together, Citizen's Advice, The Rise Team, The NHS etc )

**14. Please explain how the project links to at least one of the Council's 'Cleaner, Safer, Kinder' initiatives:**

Our Children & Families Co-ordinator, together with a strong team of volunteers ensures that we build good connections with families in our community, are always approachable and supportive when they are struggling or facing a crisis. Unprompted comments from annual feedback questionnaires completed in June 2025 include:  
 'I was made to feel so welcome'. 'They made me feel comfortable to talk about the birth of my daughter which was quite difficult'. 'My daughter thrives knowing that she is safe and cared for in this familiar environment'. 'Chance to gain advice from those who have walked this path before (parent with a child with Down's Syndrome)'. 'She is learning new skills with her signing and speech (child with Down's Syndrome)'. 'I feel part of a fab community'. 'It always feels like you have time for us, thank you'. 'It is fun, supportive and uplifting'. 'Since moving to Broadstairs the group has helped me to make new friends and feel settled'. 'It's a safe space; my child's confidence and social skills have improved'. 'I love sitting with other mums and sharing life together'.

**15. Has your organisation previously received a grant from the Town Council? YES / NO  
 If YES, how much during the past financial year and when ?**

£	Not in the last financial year	Date(s)

**16. How was this money spent?**

Healthy food vouchers for families, nappies, wipes etc.

<b>Please provide a breakdown of your project's costs. Please note that this should be a breakdown of your total project costs</b>	
<b>Expenditure (eg Equipment, Transport etc)</b>	<b>£</b>
Subsidised room rentals	£6,209
Salaries	£18,421
Insurance	£390
Activities	£700
Refreshments	£1,360
Volunteer costs, admin etc	£238
<b>Total Project Costs</b> This should match the Total funding required for your project	<b>£27,318</b>

<b>Please provide the following details from your most recent annual accounts.</b>	
<b>Total Income</b>	<b>£174,380</b>
<b>Less Total Expenditure</b>	<b>£190,673</b>
<b>Surplus / Loss</b>	<b>£16,293 loss</b>
<b>Savings (Reserves, Cash, Investments)</b>	<b>£95,843</b>

You should also enclose the most recent set of accounts. (See checklist on front page)

## Your Declaration

**Please complete the section below as the final part of your application:  
Failure to complete this declaration could result in a delay to your application.**

Have you read and do you agree to comply with the Broadstairs and St. Peter's Town Council Criteria for the Awarding of Grants?  <input type="checkbox"/> Yes: <input type="checkbox"/> No:	
Are you an employee of the Town Council or Thanet District Council? Are you related to an employee or a Councillor at the Town Council or Thanet District Council? No	
I am an Employee: Please record your job title, department and line-manager.	
My relative is: Please provide their name, your relationship to them, and the role/job that they play at the Council.	
I certify that the information given on this form is correct, and understand that the form will provide the basis on which the grant application is considered. I enclose an up to date copy of the constitution or rules of the organisation and the latest accounts.	
SIGNED: <i>Pratt</i>	DATE: 23 January 2026

**Please return the completed form – together with all appropriate attachments:**

**The Town Clerk  
 Broadstairs & St. Peter's Town Council  
 Pierremont Hall  
 Broadstairs  
 CT10 1JX**

[town.clerk@broadstairs.gov.uk](mailto:town.clerk@broadstairs.gov.uk)