



Broadstairs & St Peter's Town Council

4 March 2026

To: Members of the Neighbourhood Plan Sub-Committee: Cllrs M Garner, P Jacobs, C Leys, S Roberts
Community members: Peter Lorenzo, Sue Wall

Notice is given that there will be a meeting of the **Neighbourhood Plan Sub-Committee** on **Tuesday 10th March 2026 commencing at 11.00 am in The Chamber, Pierremont Hall**

J P Belsey
Julie Belsey
Deputy Town Clerk

Terms of Reference: The Sub-Committee will report, and make recommendations, to the Planning Committee. **Quorum:** any three members, whether a Councillor or a member of the community.

Agenda items marked * will require a resolution from the Planning Committee.

AGENDA

- 1 **ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THE CIVIC YEAR 2025/26**
- 2 **OPENNESS AND TRANSPARENCY**
To remind those present of the following:
The right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.
- 3 **APOLOGIES FOR ABSENCE**
- 4 **DECLARATIONS OF INTEREST**
To receive declarations of interest in accordance with the Code of Conduct adopted by the Council on the 29th July 2024.
- 5 **TERMS OF REFERENCE**
To receive and discuss the Neighbourhood Plan Sub-Committee Draft Terms of Reference.
(Attach 1)
- 6 **MINUTES**
To receive and approve by signing the minutes of the meeting of 14th November 2024.
(Attach 2)
- 7 **EAST KENT DESIGN CODES COMMUNITY PANEL**
To receive information from Sue Wall from the East Kent Design Codes Community Panel meetings.
- 8 **3RD EDITION NEXT STEPS**
 - i) To discuss future steps towards the 3rd Edition (current plan ends 2040 – aim to review every 5 years after each edition)
 - a) Plan to be taken to Full Council for discussion
 - b) Community Members - engagement
 - c) Community Members - criteria
- 9 **DATE OF NEXT MEETING**