



Broadstairs & St Peter's Town Council

COMMUNITY ASSETS COMMITTEE MINUTES OF THE MEETING HELD ON

Monday 19 January 2026 at 7pm in the Council Chamber, Pierremont Hall

Present: Cllrs K Bright, P Jacobs, C Leys, A Munns (Chairman), S Roberts, G Rusiecki.

Town Clerk: Kirsty Holroyd

Before the meeting began the Chairman, Cllr Munns welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

275. APOLOGIES FOR ABSENCE

Apologies with reason were accepted from Cllrs J Bright, Garner and Kemp.

276. DECLARATIONS OF INTEREST

None

277. MINUTES

Members received the minutes of the meeting held on Tuesday 7 October 2025.

RESOLVED: That the minutes be signed as a true record by the Chairman.

278. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

279. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE

A member of the public representing Friends of Pierremont Park was in attendance and asked about the Town Council's plans for Pierremont depot. The Chairman explained that since no preferential treatment was being afforded to the Town Council, nothing further could be done until the land was marketed.

280. PIERREMONT HALL

i) Members received and considered a quote to refurbish three sets of sash windows. The Town Clerk confirmed that a second quote had been requested for a similar project last year and had come in at twice the price of this one.

RECOMMENDATION: That the quote from Ability Sash Windows be accepted at a cost of £23,625

ii) Members received two quotes to provide window cleaning services

RESOLVED: That Gary Piper be asked to continue providing the window cleaning service at Pierremont Hall at a cost of £110 every four weeks.

iii) Members received information about the fire doors refurbishment work. The Town Clerk reported that the final four doors had been fitted the previous week. Some minor repairs were needed to the internal door in one of the office suites and these would be carried out by Council staff. The refurbishment project would then be complete.

281. PIERREMONT DEPOT

There was no news to share but those present were reminded of the public meeting due to take place in Pierremont Hall the following evening.

282. WAR MEMORIAL

i) Members received additional information from the Town Council's solicitor and considered whether to instruct further searches.

RESOLVED: That in order to complete due diligence on the project, the solicitor be instructed to undertake all necessary searches.

ii) The Town Council reported that the clean and refurbishment of the war memorial had been completed the previous week and the memorial was now looking splendid. The contractors will return in March to complete the inscription work.

RESOLVED: Members agreed to note.

283. PHASE III

i) The Town Clerk reported that works will start on improving the drainage system on 2 March. Although under the management of TMD the works will be undertaken by the Town Council's usual drains contractor who has expert knowledge of the building.

RESOLVED: Members agreed to note.

ii) The chairman also confirmed that he has requested more regular updates from the management company on the progress with the main project.

RESOLVED: Members agreed to note.

284. RETORT HOUSE

The Town Clerk reported that the sale to TDC had successfully completed on 14 January in line with the terms of the agreement.

RESOLVED: Members agreed to note.

285. THANET DISTRICT COUNCIL

Members considered the assets on the published disposal list.

RECOMMENDATION: That the Town Council does not wish to pursue the purchase of the former toilet block at Albion Street car park.

Members also considered the storage space at the Louisa Bay slope. It was agreed this space would be useful for our own gardeners and for Town Team as secure storage which is in short supply at the top of the slope.

RESOLVED: That the Town Clerk investigate the possibility of adding the store room to the Victoria Gardens licence.

286. DATE OF NEXT MEETING

Monday 16 March 2026 at 7pm in the Council Chamber, Pierremont Hall

Meeting closed at 19.35

Signed _____

Date _____

