



# Broadstairs & St Peter's Town Council

14 January 2026

To: Cllrs: J Bright, K Bright, Garner, Kemp, Leys, Munns (Chairman), Roberts and Rusiecki.

You are summoned to a meeting of the **Community Assets Committee** to be held on **Monday 19 January 2026 at 7pm in the Council Chamber at Pierremont Hall.**

A handwritten signature in black ink that reads "Kirsty Holroyd".

Kirsty Holroyd  
Town Clerk

## AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To receive from members of the Council and the Town Clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 29 July 2024.

**3. MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting held on Tuesday 7 October 2025.

**Attach 1**

**4. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

**5. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S**

To agree to suspend the meeting in accordance with Standing Orders 3e, 3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

**6. PIERREMONT Hall**

- i) To receive a quote to refurbish three sets of sash windows
- ii) To receive two quotes to provide window cleaning services
- iii) To receive information about the fire doors refurbishment work

**ENC 1**  
**ENCs 2&3**

**7. PIERREMONT DEPOT**

To share any updates

**8. WAR MEMORIAL**

- i) To receive information from the Town Council's solicitor and consider whether to authorise further searches
- ii) To receive an update on the refurbishment works

**ENCs 4 - 9**

**9. PHASE III**

- i) To receive information on works to the drainage system
- ii) To receive any other updates

**10. RETORT HOUSE**

To receive an update on the sale of the building to Thanet District Council.

**11. THANET DISTRICT COUNCIL**

To consider the assets on the published disposal list

**12. DATE OF THE NEXT MEETING** - Monday 16 March 2026 at 7pm in the Council Chamber, Pierremont Hall