



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

Minutes of the meeting of the Council held on Monday 29 September 2025 at 7pm in Pierremont Hall, Broadstairs.

Present: Cllrs J Bayford, J Bright, K Bright, R Farooki, M Garner, C Leys, P Moore, J Nichols, E Orhan, S Roberts & G Rusiecki.

Town Clerk: Kirsty Holroyd

Before the meeting commenced, the Chairman, Cllr M Garner welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

688. APOLOGIES FOR ABSENCE

Apologies with reason from Cllrs Pressland, Munns and Kemp were received and accepted.

689. DECLARATIONS OF INTEREST

Cllr K Bright declared an interest in item 14: Pierremont Depot as a member of TDC Cabinet. It was agreed that since no proposals are to be made nor any decisions taken this evening Cllr Bright be granted dispensation to contribute to the general discussion.

690. MINUTES

RESOLVED: That the minutes of the Council meeting held on 28 July 2025 can be approved and duly signed as a true record by the Chairman.

691. MATTERS ARISING

None

692. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S.

Two members of the public spoke on the potential benefits to the community if the Pierremont Depot were to be kept in public hands. Cllr J Bright also read out a message from a local resident unable to attend who had ideas for uses of the space.

With Council's approval the Chairman moved item 14 Pierremont Depot up to this point in the agenda so that members of the public could listen to Council's discussion on the topic.

693. PIERREMONT DEPOT

The Town Clerk read a short report outlining developments over the summer including the failure of TDCs planning application and their alternative plan of putting the site up for auction without planning permission which was rejected. At TDC's cabinet meeting of Thursday 25 September 2025 it was resolved that the site will not go to auction, nor will the access road be included in the disposal plans. Instead tenders will be invited and TDC will take account of the social value of each bid.

The Town Clerk confirmed that contrary to what TDC officers had told cabinet, no formal discussion had taken place between TDC and BSPTC on the issue and tonight's meeting represented the first opportunity since the rejection of the planning application for councillors to meet formally, consider ideas and proposals and start a conversation with the many other interested parties in the town.

Councillors agreed with the members of the public present that the asset ought to stay in public hands.

RESOLVED:

- i) That a site visit be requested as soon as possible.**
- ii) That an extraordinary Community Assets Committee meeting be called to discuss a way forward**
- iii) That opportunities to access funding from the newly announced £1.5m Pride of Place fund be explored.**
- iv) That TDC be formally notified of the Town Council's interest.**

Cllr K Bright did not vote.

694. PLANNING COMMITTEE

i) Members received the minutes of the meeting held on Monday 4 August 2025.

RESOLVED: Members agreed to note.

ii) Members received the draft minutes of the meeting held on Monday 1 September 2025

RESOLVED: Members agreed to note.

695. COMMITTEE ASSETS COMMITTEE

i) Members received the minutes of the meeting held on Monday 18 August 2025

RESOLVED: Members agreed to note.

ii) Members received the draft minutes of the meeting held on Monday 8 September 2025.

RESOLVED: Members agreed to note.

iii) Members received additional information about the war memorial as requested by the committee at minute 262. The Town Clerk reported that she had obtained a reinstatement value and sent it over to the insurance company as requested. Zurich will now provide a revised quote which members can consider at the next meeting.

RESOLVED: Members agreed to note.

696. EVENTS LEISURE AND TOURISM COMMITTEE

Members received the draft minutes of the meeting held on Monday 11 August 2025.

RESOLVED: Members agreed to note.

697. ENVIRONMENT COMMITTEE

Members received the draft minutes of the meeting held on Monday 22 September 2025.

RESOLVED: Members agreed to note.

698. COMMUNICATIONS

i) The Town Mayor gave a report on his activities on behalf of the Council over the last month. Please see attached. He also formally notified members of the resignation of James Hobson from the Town Council. The Town Clerk and the Chairman had each sent messages of best wishes. The formal process for handling a casual vacancy will now be undertaken by TDC with the closing date for electors to request an election being Thursday 9 October 2025.

ii) The Town Clerk reported that nominations were now being accepted for KALC and Thanet Community Champions. The item will be on next month's agenda and members were asked to start thinking about people they might want to nominate.

Police surgeries will take place on Monday 6 October, Saturday 8 November and Saturday 6 December at Broadstairs Library from 3pm.

Notice was given of the KALC AGM due to take place on Saturday 22 November. The Town Council is permitted to send two representatives.

699. FINANCE

i) Members received a report concerning payments for the period 29 July 2025 to 24 September 2025 (see agenda).

RESOLVED: That the payments be approved.

ii) Members received a report concerning receipts for the period 29 July 2025 to 24 September 2025 (see agenda).

RESOLVED: That the report be noted.

iii) Members received a summary of staff salaries totalling £77,039 for the months of August and September.

RESOLVED: Members agreed to note.

iv) Members received information about works or services authorised between meetings under financial regulation 4.1 (see agenda).

RESOLVED: That the payments be approved.

v) Members received a report concerning payments for the period 25 September 2025 when the agenda was sent out until 29 September 2025.

RESOLVED: Members agreed to note.

700. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024-25

The Town Clerk (RFO) reported that she had received confirmation from Mazars, the external auditor that the annual audit had been concluded with no areas requiring further investigation. The Notice of Completion of Audit had been published on the Council's website and noticeboard.

701. RISK ASSESSMENT DOCUMENT

Members received the updated document from the Town Clerk following the request from the committee that technological risks be more thoroughly assessed. A new section identifies these risks and details the measures taken to mitigate them. The Town Clerk also reported she has tasked a third-party professional to undertake a data mapping exercise and audit of the council's IT and cyber security measures. Any outstanding risks will be identified and addressed via this process.

RESOLVED: That the document be approved as fit for purpose.

702. PIERREMONT DEPOT – discussed under minute 693

703. GRANTS

i) Members received information on grants approved to date.

RESOLVED: Members agreed to note.

ii) Members received and considered an application from The Zone Youth Club. The Town Clerk explained she had published the first application form she had received from the group requesting a grant of £4920. In fact this had been superseded by a second application for a renewed figure of £7422.59. This document was produced for Council and it was noted that no other details had been changed.

RESOLVED: That a grant of £7422.59 be allocated to the group for the provision of youth services.

19.58 Cllr Roberts left the meeting

704. EMPLOYEE EXPENSES POLICY

Members received and considered the draft document.

RESOLVED: That the document be approved.

705. DRUGS AND ALCOHOL POLICY

Members received and considered the draft document

RESOLVED: That the document be approved.

The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.

706. BEACH PATROLS

Members received a summary of the service provided to the public during summer 2025 and considered whether to budget for it in summer 2026. The Town Clerk reported that the final three invoices will cause an overspend in the budget.

RESOLVED:

i) **That the invoices be paid in full.**

- ii) **That the service is welcome and appreciated by Police and public and should therefore be continued in summer 2026.**
- iii) **That a higher budget allocation be considered.**
- iv) **That the service be put out to tender in line with the Council's financial regulations.**

707. COMMERCIAL LANDLORD ISSUES.

i) Members received information about the mural at Retort House. TDC Property Team still wish to see a written agreement confirming the art group will have no ongoing claim to the building after. The Town Council's solicitor has confirmed this is the case so the Town Clerk will draft a document for signing by both parties and submit to TDC. The Town Clerk also shared a draft image of the proposed design.

RESOLVED: Member reconfirmed their commitment to the project.

ii) Members received information about the small amount of metal work which had fallen from the building recently. Heras fencing has been positioned along two sides of the building as a precautionary measure but TDC are pressing for a more permanent solution.

RESOLVED: That Cinque Ports Construction be asked to erect hoardings along the western elevation to prevent members of the public venturing too close to the building at a cost of £2200 plus vat.

708. LEGAL ISSUES

Following minute 264 of the Community Assets Committee meeting on 8 September 2025 it appears the solicitor did not send the agreed letter and the Town Council is now accused of failure to engage. Further he has neglected to answer the Town Clerk's request for an explanation of why he has not responded.

RESOLVED: that a formal complaint be made to Brachers.

ii) The Town Clerk reported that the solicitor dealing with the pre-emption of Retort House as well as the commercial leases has not responded on any of the issues for some time and after a final chase was made today a message was received to inform us that she has left the organisation.

RESOLVED: that a formal complaint be made to Brachers.

709. STAFF MANAGEMENT COMMITTEE

i) Members received the minutes of the meeting held on Thursday 21 August

RESOLVED:

- a) **That the level of payment due to an employee undertaking a KIT day be fixed at day rate minus Statutory Maternity Pay.**
- b) **That a staff member must accrue time off in lieu of payment in order to spend time working for another employer.**
- c) **That this arrangement is applied consistently across all staff who wish to set up a similar arrangement.**

ii) Members received the Local Government Pension Scheme policies as required by KCC.

RESOLVED: That the policies which have been drafted following the example set by KCC be approved.

iii) Members received information regarding the Local Government Services pay agreement 2025.

RESOLVED: That the £3.2% increase be applied and backdated to April 2025.

Members of the public, had any been in attendance, would have been permitted to re-enter the meeting.

710. DATE OF NEXT MEETING

Monday 27 October 2025 at 7pm in Pierremont Hall

Meeting closed at 8.35 pm

Signed _____

Date _____



Broadstairs & St. Peter's Town Council

PLANNING COMMITTEE MINUTES

MONDAY 6 OCTOBER 2025

Present: Cllrs J Bayford, M Garner, P Moore
Town Clerk – Kirsty Holroyd
1 Member of Public

Minutes marked * require a resolution from the Town Council

Cllr J Bayford Chaired the meeting in the absence of the Chair and Vice Chair of the Planning Committee

469 OPENNESS AND TRANSPARENCY

Cllr Bayford reminded those present of the right to record, film or broadcast any meetings of the Council, committees and sub-committees is established following the Local Government Audit and Accountability Act 2014.

470 APOLOGIES FOR ABSENCE

Apologies with reason were received and accepted from Cllr S Roberts, Cllr K Pressland and apologies received via email after the meeting from Cllr E Orhan.

471 DECLARATIONS OF INTEREST

There were no declarations of interest.

472 MINUTES OF THE LAST MEETING

RESOLVED to RECEIVE and APPROVE the minutes of the meeting held on Monday 1st September 2025.

473 MATTERS ARISING FROM THESE MINUTES NOT COVERED ELSEWHERE IN THE AGENDA

None

474 QUESTIONS AND/OR OBSERVATIONS, OTHER THAN THOSE FOR SPECIFIC PLANNING APPLICATIONS, FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S

None

475 CORRESPONDENCE

i) The Planning appear for W Brazil and Sons Ltd, The Lodge Sacketts Hill, Broadstairs, application F/TH/23/1212 was discussed. The Committee did not add any further comments.

476 SECTION 106

Cllr Gardner spoke about the presentation on Section 106 given at the Town & Parish Forum by Iain Livingston from TDC. As a Town Council we should be applying for every opportunity that we can – the potential path in Mockett's Wood is an example of a project.

The Deputy Town Clerk to investigate possible projects and what is likely to be accepted. To liaise with Minster and Monkton Parish Council's and also use internal knowledge of previous S106 projects.

477 CHAIR'S REPORT

None

478 NEIGHBOURHOOD PLAN BUSINESS

None

If any of the following planning applications are placed before Thanet District Council's planning committee then 'dual-hatted' members will not be bound by the views of the Town Council and will re-consider the applications afresh taking into account all relevant planning considerations and representations.

At the District Council's planning meetings 'dual-hatted' members will declare a 'significant interest' in the applications made by the Broadstairs and St Peter's Town Council and will leave the room and not participate in the consideration of those matter.

479 PLANNING APPLICATIONS

RESOLVED that the applications be dealt with as detailed below:

i) The Committee recommends **NO OBJECTION** to the applications listed below:

In accordance with Standing Orders 3e, 3f and 3g, Philip Castle addressed the Committee on application 25/0835/GD Sweet Yesterday's, 33 High Street, Broadstairs CT10 1JR

25/0835/GD Sweet Yesterday's, 33 High Street, Broadstairs CT10 1JR
The Committee unanimously recommends **NO OBJECTION** to this application.

Philip Castle left the meeting

25/0911/EF Land to the North of Fairlawn Road and the West of Northwood Road, Broadstairs
The Committee unanimously recommends **NO OBJECTION** to this application.

The Town Council requests a contribution from the S106 agreement for this application for the Mockett's Wood site accessible path project.

ii) The Committee recommends **NO OBJECTION WITH CONCERNS** to the applications listed below:

25/0943/DR 72 Stone Road, Broadstairs CT10 1EB
The Committee unanimously recommends **NO OBJECTION WITH CONCERNS** over the proximity and overlooking plus loss of privacy to neighbouring properties.

iii) **No Comment** was made on all other applications on the weekly lists (all unanimous):

25/0917/DR Redwood, Dickens Road, Broadstairs CT10 1DX
25/0820/DF 12 Lanthorne Place, Broadstairs CT10 3EG
25/0952/DR 147 Botany Road, Broadstairs CT10 3SB
25/0915/GD 13 Eastern Esplanade, Broadstairs CT10 1DR
25/0945/ML 37 The Hawthorns, Broadstairs CT10 2NG
25/0980/ML 78 Bradstow Way, Broadstairs CT10 1AH
25/0877/DR 32 Northdown Hill, Broadstairs CT10 3HU
25/0942/DF 13 Oscar Road, Broadstairs CT10 1QJ
25/0935/ML 8 Kings Avenue, Broadstairs CT10 1DJ
25/0981/ML Phoenix Care Home Ltd, Deers Park, Detling Avenue, Broadstairs CT10 1SR
25/0865/ML 118 Rumfields Road, Broadstairs CT10 2PG
25/1012/ML 95 Stone Road, Broadstairs CT10 1EB
25/0930/GD 66 High Street, Broadstairs CT10 1JT

480 WORKS TO TREES IN CONSERVATION AREAS/TREE PRESERVATION ORDERS/ HEDGEROW REMOVAL APPLICATIONS

RESOLVED that the applications be dealt with as detailed below:

i) The Committee recommends **REFUSAL** to the applications listed below:

TPO/25/0974/MM 3 Whiteness Road, Broadstairs CT10 3QQ
The Committee unanimously recommends REFUSAL due to insufficient evidence for removal has been provided.

TPO/25/0871/MM Land North of Ellington Way, Broadstairs
The Committee unanimously recommends REFUSAL on the grounds of lack of information from the Thanet District Council Tree Officer/

ii) RESOLVED unanimously that the standard response should be sent into all other tree applications on the weekly lists (standard response and applications set out below):

The Planning Committee of the Town Council has considered the applications below and resolved unanimously that the application be subject to inspection by the TDC Biodiversity and Horticulture Officer (Tree Officer).

The Planning Committee request that the stance and recommendations in the TDC Biodiversity and Horticulture Officer report are taken into consideration when deciding applications for tree works and any suggested conditions are clearly stated to the applicant in the consent letter.

The Town Council policy for work on trees is as follows and we would respectfully ask that our recommendations are provided to the tree owner with any permission granted:

- Healthy trees are retained wherever possible.
- Only diseased or dying trees to be felled and only subject to a suitable replacement being planted. Where trees are being felled because of overcrowding, thinning rather than removal of all trees should be considered wherever possible.
- Remedial tree works i.e. Crown lift / Crown thin / Height reduction etc., to be kept to a maximum of 20% and expressed as such in the application.
- Works required for structural reasons i.e. impact of root damage to foundations and drains must be supported by recognized structural engineering evidence as well as a report from the TDC Biodiversity and Horticulture Officer.
- It is a criminal offence under the Wildlife and Countryside Act to disturb nesting birds. However, birds can roost in any month of the year. We require the applicant to check for nesting or roosting birds before undertaking works to trees and if birds are found to be nesting, for works to be postponed until nesting is complete. If birds present on the site are of high conservation concern ('red list'* or 'amber list' birds**), permission for the works should be refused unless there are overwhelming reasons for it to be given.
- No tree works should be permitted to take place during the main nesting period from mid-March until the end of August. Birds can nest or roost in any month of the year.

* House Sparrow, Starling, Song Thrush

** Hedge Sparrow (Dunnock)

TPO/25/0950/MM 5 Woodland Way, Broadstairs CT10 3QD

TCA/25/0953/MM 22 Albion Street, Broadstairs CT10 1LU

TPO/25/0948/MM 3 Seafield Road, Broadstairs CT10 2DD

TPO/25/1039/MM 10 Guy Close, Broadstairs CT10 3NF

481 PROPOSED FORWARD AGENDA ITEMS & DATE OF NEXT MEETING

Next meeting: Monday 3rd November 2025.

Meeting closed at 19:37
Town Clerk



Broadstairs & St Peter's Town Council

COMMUNITY ASSETS COMMITTEE MINUTES

Tuesday 7 October 2025 at 7pm in the Council Chamber, Pierremont Hall

Present: Cllrs J Bright, C Leys, A Munns (Chairman), G Rusiecki.

Town Clerk: Kirsty Holroyd

Before the meeting began the Chairman, Cllr Munns welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

266. APOLOGIES FOR ABSENCE

Apologies with reason were accepted from Cllrs Garner, Kemp and Roberts.

267. DECLARATIONS OF INTEREST

None

268. MINUTES

Members received the minutes of the meeting held on Monday 8 September 2025.

RESOLVED: That the minutes be signed as a true record by the Chairman.

269. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

Min 261: The quote approved at Council last week for the remedial works at Retort House has been further reduced by the Operations Officer agreeing to paint the hoardings and only erecting them on the western side. The eastern side of the building has a flower bed beneath it so any falling debris would not cause any harm. The Town Team Gardeners have been advised not to work the flower bed for the foreseeable future and a Keep Clear sign has been erected.

Min 264: No further correspondence has been received from the solicitor and so a complaint has been made.

270. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE

Three members of the public were in attendance to hear about plans for Pierremont depot but had no comments at this point.

271. WAR MEMORIAL

The Town Clerk reported that Zurich had now reviewed the new information and was able to add the memorial and surrounding land to the policy for an additional premium of £115.99. She also explained that she had attended a meeting with TDC officers that day at which it had been explained to her that the recycling bin positioned on the site had been proved a success and would therefore be made a permanent amenity. This poses a problem in that TDC do not usually position bins

on private land. A separate licence will therefore be needed between BSPTC and TDC Street Cleansing team.

RECOMMENDATION:

- i) That the Heads of Terms can now be formally approved by Council.**
- ii) That a solicitor be appointed to oversee the transfer of the asset.**

272. PIERREMONT DEPOT

Members were due to consider how best to formulate a bid demonstrating social value for submission to TDC. However at the meeting she had attended that day, TDC officers had explained to the Town Clerk that there has been some confusion about the role social value will play in the disposal process. The TDC cabinet decision was "*Not to approve the disposal of Pierremont Park depot by public auction and to exclude the access road from any disposal.*"

Despite the discussions which took place immediately before the decision and the reports in the local media, there is no mention of social value in the Cabinet minutes.

Instead officers explained the depot will be marketed by an agent who has not yet been appointed and sold by public treaty. There is no prescribed procedure and no evaluation criteria against which bids will be assessed. The Head of Property has designated powers of authority to accept the bid she feels represents best value for the District Council and she has a small amount of discretion in that process to allow for some social use at the expense of the best price.

RECOMMENDATION:

- i) That Council appoint a working group to explore this more fully**
- ii) That a terms of reference document be drafted for approval by Council at the end of the month.**
- iii) That a site visit be arranged as a matter of urgency.**
- iv) That a meeting of the Head of Property and BSPTC councillors be requested.**

273. LEGAL UPDATES

none

274. DATE OF NEXT MEETING

Monday 19 January 2026 at 7pm in the Council Chamber, Pierremont Hall

Meeting closed at 19.29

Signed _____

Date _____



BROADSTAIRS & ST PETER'S
TOWN COUNCIL

DRAFT Terms of reference for Pierremont Park Depot Working Group

1. The Working Group shall operate within the general framework of the Town Council's Standing Orders as updated and reviewed in April 2025.
2. The Working Group shall report directly to the Community Assets Committee and make recommendations for their approval.
3. The Working Group's objective shall be to research the condition of the existing depot land and buildings, research potential uses and users and develop a proposal for TDC if deemed appropriate.
4. Membership of the group will be members of the Community Assets Committee (all or some? Names?) Any members of the public?
5. To Group will meet as often as necessary in order to meet timelines and deadlines.
6. Meetings will/will not be open to the public.



Broadstairs & St Peter's Town Council

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Monday 13 October 2025 at 7pm in the Council Chamber, Pierremont Hall

Present: Councillors J Bright, R Farooki (from 19.17), M Garner, C Kemp, E Orhan & G Rusiecki.

Town Clerk: Kirsty Holroyd

In attendance: Cllr Leys

216. APOLOGIES FOR ABSENCE

Apologies with reason were accepted from Cllr Roberts.

217. DECLARATIONS OF INTEREST

None received.

218. MINUTES OF THE PREVIOUS MEETING

Members considered the minutes of the meeting held on Monday 21 July 2025.

RESOLVED: that the minutes be approved as a true record of the meeting and signed by the Chairman.

219. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

Min. 203. The Town Clerk asked for clarity about acceptance of grant applications in excess of £5000. It was agreed these can go straight to a Full Council meeting if it occurs earlier than the next F&GP meeting.

220. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S

None

221. GRANTS

i) Members received an update on the applications received this year to date.

RESOLVED: Members agreed to note.

ii) Members received and considered a new application from Thanet Wanderers.

RESOLVED: That a grant of £1000 be awarded to provide an outreach programme in local schools.

iii) Members received and considered a new application from Thanet Disabled Riding Centre.

RESOLVED: That a grant of £3000 be awarded to assist with the provision of riding sessions for SEND children.

222. BUDGET 2025-26

Members reviewed a summary of Council income and expenditure for the first half of 2025-26. There were no areas of concern.

RESOLVED: Members agreed to note.

223. BUDGET 2026-27

i) Members received a report from the Town Clerk (RFO) and noted that it did not appear any major changes to the structure and format of the budget would be necessary for the next financial year.

RESOLVED: Members agreed to note.

ii) Members received the reserves balance and considered the need to top up existing or create new reserves.

RESOLVED: This can be discussed by the budget working group to be discussed at point iv)

iii) Members received two NALC reports on precept and council tax levels nationwide for 2025-26 which highlighted the fact that the Band D tax for BSPTC (£84.51) was considerable lower than the national average (£91.22)

RESOLVED: Members agreed to note.

iv) Members appointed a working group to work through the budget in preparation for scrutiny by the whole committee at the budget meeting of 8 December 2025.

RESOLVED: That the members of the working group will be Cllrs J Bright, S Roberts and G Rusiecki.

224. LOCAL GOVERNMENT PENSION SCHEME

i) Members received responses from KCC to the questions posed at the last meeting under minute 209.

RESOLVED: members agreed to note.

ii) Members received information from KCC regarding the draft Funding Strategy Statement and considered responding to the consultation.

RESOLVED: Members agreed to note and do not wish to respond to the consultation.

225. COMMITTEE APPOINTMENT

Members considered appointing an eighth member to the committee.

RECOMMENDATION: that Cllr Leys be appointed to the committee.

226. DATE OF THE NEXT MEETING - Monday 8 December 2025 at 7pm in the Council Chamber, Pierremont Hall

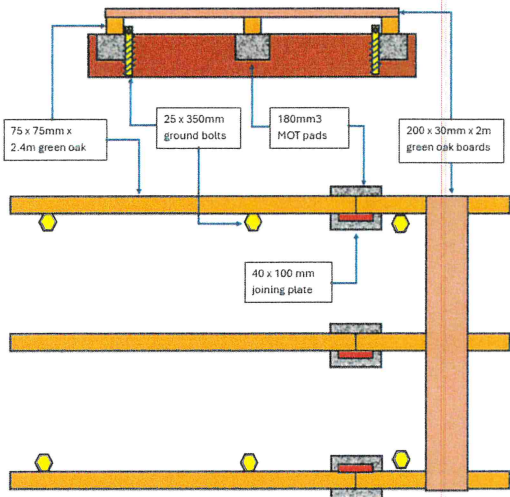
Meeting closed at 19.27.

Signed _____

Date _____

MOCKETT'S WOOD PATH OPTIONS – OCTOBER 2025

1. CROSS SECTION & PLAN VIEW.



OPTION 1 – BOARDWALK [WOODLAND OFFICER RECOMMENDATION]

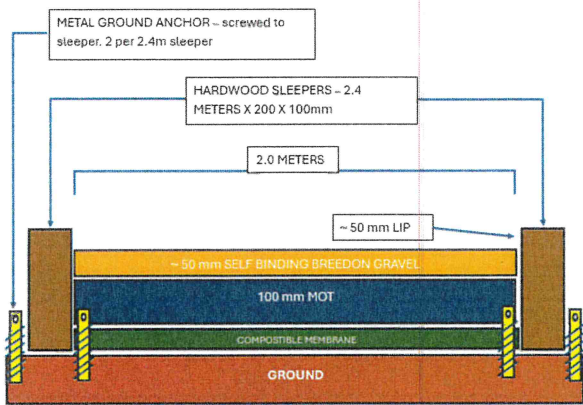
1. Low impact – contact points with the ground are just the beam supports. Ground under path can be seeded / re-wilded & used as habitat [small gaps will be left between boards].
2. Hardwood parts will be durable & long lasting. 15 – 20+ years for green oak.
3. Can be built with in house labour [in 6 months to 1 year] focussing spending on high quality materials. Spending can be phased. Also, easy to repair sections if damaged.
4. Natural materials that will age & look suitable / appropriate for the woodland.
5. Ground anchors should secure beams & path materials making it vandal resistant.
6. More accessible & wheelchair friendly. Path surface can be treated / modified if needed e.g. for more grip.

MAIN PATH COST ESTIMATE - BOARDWALK

ELEMENT	Length [meters]	Estimated		Estimated cost per linear meter
		AMOUNT / UNITS	COST	
		240	24,987	104.11
GREEN OAK BEAMS [75mm x 75mm x 2.4m]	300	15.00	4,500	Prices from Orlestonebe Oak in Ashford
GREEN OAK PLANKS [30mm x 200mm x 2m]	1,100	15.00	16,500	Prices from Orlestonebe Oak in Ashford
GROUND ANCHORS	400	6.00	2,400	25 X 350mm Erdanker ground bolts- 2 per edge beam
JOINING PLATES	300	0.84	252	Galvanised joining plates 40 x 100 x 2 mm
MOT Type 1 [20kg bags]	390	2.85	1,112	For pads / supports.
Screws	7,800	0.024	187	Black drywall & turbo gold screws. 6 per plank & 6 per beam.
Resin filler [to fill screw holes]	3	12.00	36	50g tins

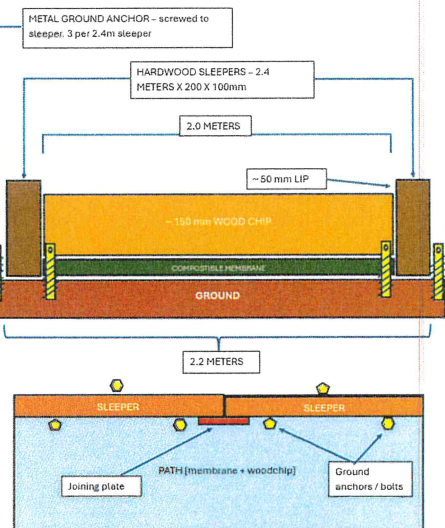
OPTION 2 – SELF BINDING GRAVEL PATH.

1. Highly durable option with a larger footprint & impact compared to boardwalk. Similar life to boardwalk – at least 15 to 20 years.
2. MOT base will create a solid structure to cover / hide ground bolts.
3. Self-binding gravel surface will be attractive & reasonably durable. Some repair & top up will be needed.
4. Gravel surface may not be as wheelchair friendly as wooden boards.
5. Cost is much higher [£43 – 53k]. Just the labour & margin costs for approx. 2 – 3 weeks work would fund an officer role full time for a year.
6. Wood would have to be closed for duration of work [not required for boardwalk] & disturbance to site from machinery & works would be higher than other options.



MAIN PATH COST ESTIMATE - MOT & GRAVEL

ELEMENT	AMOUNT / UNITS	COST / UNIT	35,256		NOTES / INFO	QUOTES
			COST			
HARDWOOD SLEEPERS	200	29.00	5,800		100 X 200MM X 2.4 M	
GROUND ANCHORS	400	6.21	2,484		25 X 350MM ERDANKER GROUND BOLTS	
COMPOSTIBLE MEMBRANE	8	25.00	200		ECOMAT 2 X 30M ROLL	
SCREWS	1,200	0.02	29		Black drywall & turbo gold screws.	
JOINING PLATES	200	0.84	168		GALVANISED 170 X 80 X 2 MM PLATES	
BREEDON SBG 50mm	48	129.00	6,192		24 CUBIC METERS / 36,400KG / 48 BULK BAGS	
MOT / STONE BASE 100mm	96	57.00	5,472		48 CUBIC METERS / 101,000 KG / 96 BULK BAGS	
MATERIALS			20,345	20,345		
LABOUR [Estimated]	400	30.00	12,000		10 DAYS, TEAM OF 6 - £1,200 PER DAY	
MARGIN [Estimated]	9%		2,911		MARGIN ON COSTS	
LABOUR + MARGIN			14,911	23,619		CK Ovenden
TOTAL			35,256	43,964		52,797



OPTION 3 – BASIC WOODCHIP PATH [PER MANAGEMENT PLAN].

1. The cheapest option. Saves around £7k compared to boardwalk.
2. Can be build using in house labour over time [6 – 12 months similar to boardwalk].
3. Larger footprint than boardwalk due to suppressant membrane.
4. Will require a high level of maintenance & regular wood chip top ups.
5. Not a good surface for wheelchair users so less accessible.
6. Sleepers may be more vulnerable to theft / vandalism thanks to more easily exposed ground bolts.

MAIN PATH COST ESTIMATE - BASIC [PER MANAGEMENT PLAN]

ELEMENT	AMOUNT / UNITS	COST / UNIT	18,677		NOTES / INFO
			COST		
HARDWOOD SLEEPERS	200	27.00	5,400		100 X 200MM X 2.4 M
GROUND ANCHORS	600	6.00	3,600		25 X 350mm Erdanker ground bolts- 3 per edge beam
COMPOSTIBLE MEMBRANE	8	24.00	192		ECOMAT 2 X 30M ROLL
SCREWS	1,200	0.0240	29		Black drywall & turbo gold screws
JOINING PLATES	200	0.84	168		Galvanised joining plates 40 x 100 x 2 mm
WOODCHIP	72	129.00	9,288		240m x 2m x 150mm depth - 72 cubic meters
MATERIALS			18,677		

Councillor vacancy at St Peter's Ward October 2025

Due to the resignation of James Hobson a casual vacancy has arisen in St Peter's Ward. TDC Electoral Services team were notified of this on **Friday 19 September 2025**. They produced a Notice of Vacancy which Town Council staff displayed in prominent positions around the parish and on the Town Council's website on the same day.

Electors had 10 working days to request an election. This period expired on **Thursday 9 October 2025**. No requests were received and the Town Council is now free to co-opt a new member.

We will follow the process on the recently reviewed and updated Co-option Policy as published on the Town Council's website.

Posters publicising the vacancy went onto all notice boards and the Town Council's website on **Tuesday 14 October 2025**. Social media posts began on **Monday 20 October 2025**.

Candidates are invited to complete an application form and an eligibility form and return to the Town Clerk either electronically or by post by **Monday 17 November 2025**.

Hard copies of the forms, the person specification and the co-option procedure are available in the Town Council office.

Applications will be considered at the council meeting of **Monday 24 November 2025** following the procedure detailed in the Co-option Policy.

Broadstairs Town Forum

Monday 15 September 2025

Thanet East Community Conversations Notes

Since the last Town Forum meeting on 10 February 2025, there have been no face-to-face 'traditional' Community Conversations in our area, in spite of us being told earlier this year that there would continue to be one held each year in each of the four Thanet areas. The possibility of holding one in May was discussed. The last of that type of meeting in Broadstairs was held on 24 May 2023. I think this indicates that the Thanet Community Safety Partnership has decided that such meetings are no longer useful or cost effective but has not made an official statement about this change of policy.

What do you think about this change of policy? Does this significantly reduce community engagement or had those 'traditional' meetings lost relevance? If there had been a meeting in May, might residents and organisations have flagged up the potential threat of disorder during the spring half-term and at the end of exams?

According to the calendar on the TDC website, from March to September this year there was one Community Conversation on 19 March, a Kent Police Surgery in Broadstairs Library.

TCSP organised a Parklife Event on 23 April 2025 at East Kent College. Originally, this was going to include pupils from secondary schools but was changed to being exclusively for the college students.

Cllr Joanne Bright does excellent work with local secondary schools so can she explain why this change was made? Was this a missed opportunity to engage with more teenagers about community safety?

The TCSP had a stall with two Community Officers at the B & St P TC Community Festival on 24 May 2025.

Did anyone take the opportunity to talk to them?

There was a multi-agency day held in Broadstairs on Wednesday 13 August from 09.30 to 15.30. According to the Community Officer's report, this was 'attended by Kent Fire and Rescue, South Eastern railway staff, British Transport Police, beaches engagement teams as well as 4 members of the Thanet District Council Community Team. There was a static engagement team at the railway station, with a gazebo and some safety items/leaflets. Another team of professionals were walking down Broadstairs High Street talking to businesses, walking along the promenades and the beaches speaking to people about any concerns and offering advice. As it was Folk Week, several hundred people were spoken to and over 80 resident perception surveys were given out.' I have asked the Community Officer how many completed surveys were returned and what the issues were listed. However, I haven't had a reply. This was obviously a big event which required planning to co-ordinate the various agencies but I was not aware of any advanced publicity.

Was the Town Council informed about this in advance? Did anyone here have personal experience of this event? Would it have been better to have had advanced notification and publicity?

Our three neighbourhood police officers held their regular surgeries on:

- 19 March Broadstairs Library
- 9 May Pavilion Community Café, St Peter's Rec
- 30 June Broadstairs Library (with 2 Community Officers)
- 5 September Broadstairs Library

The beat officers are:

PC Dominic Taylor	Bradstowe, Viking and Kingsgate Wards
PC Lee Godden	Beacon Road Ward (also Dane Valley Ward)
PC Matt Albers	St Peter's Ward (also Northwood Ward)

The current TCSP policy seems to be that Community Officers attend police surgeries, when possible, rather than arranging their own meetings and inviting representatives of the police. This is the reverse of the previous policy.

Registering for My Community Voice is the most effective way of getting information about these surgeries and other updates on local police matters.

<https://www.mycommunityvoicekent.co.uk>

The normal format of police surgeries is for individual residents and representatives of organisations to have one-to-one discussions about specific issues with their ward officer. However, the surgery on 30 June was more of a general public meeting about the criminal and antisocial behaviour which had caused so much concern in the community. It was very well attended and many significant points were made. However, the police officers and the two Community Officers could only note the comments and pass them to their line managers as they were not policy makers.

Do people think that police surgeries are the most relevant form of community engagement?

The public order meeting arranged by Polly Billington, MP, on 4 July at the Gap Project, Queens Road Baptist Church, was very important because it brought together senior representatives of Kent Police, British Transport Police, Southeastern Trains, and two Cabinet members of TDC. The attendees made their views known and action was promised.

Do people think that the meeting was effective and that lasting changes have been made to improve community safety in our town?

The yearly virtual Community Conversations event will take place on Thursday 30 October 2025 from 11.00 to 13.00 via Facebook Live and will also be available to view later. I have asked the Community Officer how people can submit questions in

advance if they are unable to take part in the event live. As yet I've had no reply but I will publicise the advice nearer the time.

I've checked the TDC website today and the current schedule of Community Conversations ends on 18 September so there is nothing listed for our area.

At the last Town Forum, the Community Shield scheme was discussed. It is part of the Safe Places National Network. Our Community Officer, Suzie Waldie-Temple, is currently updating the participants in the scheme and trying to recruit more businesses to join.

According to the Safe Places app

<https://www.safeplaces.org.uk/member-schemes/thanet>

it appears that there are currently 18 named participants in our town, although the map shows 20. At least one business no longer exists so this list needs to be reviewed.

Is there anyone here who is a member of the Community Shield scheme? What is your experience of it? In light of the violent incident at the Sardinia restaurant, does this affect your attitude to the scheme?

Kirsty Holroyd

From: Kirsty Holroyd
Sent: 10 October 2025 12:09
To: Councillors 2023
Cc: Julie Belsey; Abigail Barton; Victoria Jenkins
Subject: Casual vacancy in St Peter's ward
Attachments: Co-Option Policy.pdf

Dear all,

The time period during which members of the electorate could have requested a by-election in St Peter's Ward following the resignation of James Hobson has now expired. Insufficient requests were received so there will be no election and the Town Council may co-opt.

I attach the co-option policy here for clarity. I propose the following:-

- To publicise the vacancy next week on our noticeboards, website, social media and in the local press. It will take a bit of time to draft appropriate publicity materials and get together an application pack.
- There will be a closing date for applications four weeks after the date of publication.
- The applicants will be considered at the Council meeting of 24 November 2025

Please let me know if you see any issue with this outline plan. I will also update everyone at the next Council meeting (27 October)

Kind regards

Kirsty Holroyd
Town Clerk

Broadstairs & St. Peter's Town Council
Town Clerk's Office, Pierremont Hall, Broadstairs, CT10 1JX

01843 868718
Office Hours 9am-2pm



Broadstairs & St. Peter's
Town Council



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

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Broadstairs & St. Peter's Town Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
704 Office sundries	26/09/2025		Nat West Current Ac		Water	Culligan Water	S	153.46	30.69	184.15
777 Stripe Fee	25/09/2025	Receipt Voucher No. 228	Unity Trust	Receipt #1015-64	Stripe Transaction Fee	Stripe	E	1.40		1.40
778 Bandstand Kiosk	26/09/2025		Unity Trust		Electricity - bandstand	Yu Energy	L	1.88	0.09	1.97
779 Events -Bar	26/09/2025		Unity Trust		bar supplies	Page & Sons	S	517.28	103.46	620.74
780 Summer Theatre	26/09/2025		Unity Trust		summer theatre	Applause Rural Touring	Z	3,500.00		3,500.00
781 Bandstand entertainment	26/09/2025		Unity Trust		Concert	C.A. Smith	Z	450.00		450.00
782 Bandstand entertainment	26/09/2025		Unity Trust		Concert	Mr GS & Mrs BA Virtue (Th	Z	350.00		350.00
783 Water	26/09/2025		Unity Trust		water charge - cottage/music r	Business Stream	Z	141.45		141.45
784 Water rates	26/09/2025		Unity Trust		water charge - pierremont hall	Business Stream	Z	158.41		158.41
785 Culmers Amenity Land	30/09/2025		Unity Trust		rent - culmers land	CT10 Parochial Charities	Z	1,962.91		1,962.91
787 Waste removal	30/09/2025		Nat West Current Ac		Waste Services	Business Waste Co UK	S	16.00	3.20	19.20
789 Finance costs	30/09/2025		Nat West Current Ac		bank charges	NATWEST	Z	7.00		7.00
790 Events Room Hire	06/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	X	0.84		0.84
791 Site security	06/10/2025		Unity Trust		security	Probe Security	S	750.00	150.00	900.00
791 Security	06/10/2025		Unity Trust		security	Probe Security	S	150.00	30.00	180.00
792 Hygiene services	06/10/2025		Unity Trust		hygiene services	VR San-co	S	952.26	190.45	1,142.71
793 Window cleaning	06/10/2025		Unity Trust		Window cleaning	G. Piper	Z	110.00		110.00
794 Rates	06/10/2025		Unity Trust		business rates - unit 1, reort h	Thanet District Council	Z	2,080.00		2,080.00
795 Civic Events	06/10/2025		Unity Trust		first aid cover	BM Ambulance Service Ltd	S	483.00	96.60	579.60
796 Youth Activities	06/10/2025		Unity Trust		halloween event	Exclusive Sounds (Steven f	Z	350.00		350.00
797 Youth Activities	06/10/2025		Unity Trust		first aid cover - teenage marke	St. John Ambulance	S	200.20	40.04	240.24
798 Container hire	06/10/2025		Unity Trust		container hire	Lawrence Container Hire L	S	88.66	17.73	106.39
799 Mocketts Wood	06/10/2025		Unity Trust		container hire	Lawrence Container Hire L	S	44.33	8.87	53.20
800 Beach Security	06/10/2025		Unity Trust		Beach security	Marc One Security	S	3,043.00	608.60	3,651.60
801 Beach Security	06/10/2025		Unity Trust		Beach security	Marc One Security	S	2,465.00	493.00	2,958.00
802 Beach Security	06/10/2025		Unity Trust		Beach security	Marc One Security	S	3,714.50	742.90	4,457.40
803 Annual maintenance schedule	06/10/2025		Unity Trust		Drain clearance	Clear Flow Drainage (Robe	Z	460.00		460.00
804 Window cleaning	06/10/2025		Unity Trust		Window cleaning	G. Piper	Z	110.00		110.00
805 Grounds Maintenance	06/10/2025		Unity Trust		Cleaning	Total Cleaning Services	S	979.40	195.88	1,175.28
806 Allotments	06/10/2025		Unity Trust		water charge - prospect road	Business Stream	Z	264.32		264.32
807 Facilities Team sundry items	06/10/2025		Unity Trust		Supplies	Screwfix	S	14.14	2.83	16.97
808 Grants	06/10/2025		Unity Trust		Grant	Folk Week	Z	10,000.00		10,000.00
809 Grants	06/10/2025		Unity Trust		Grant	The Zone Youth Club	Z	7,422.59		7,422.59
810 Broadstairs in Bloom	06/10/2025		Unity Trust		Grant	Broadstairs Town Team	Z	270.00		270.00

Broadstairs & St. Peter's Town Council

PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
811	06/10/2025		Unity Trust		Works	E. Saunders Ltd	S	45.00	9.00	54.00
812	06/10/2025		Unity Trust		Works	E. Saunders Ltd	S	45.00	9.00	54.00
813	06/10/2025		Unity Trust		electricity - cottage	British Gas	L	17.79	0.89	18.68
814	02/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	Z	1.40		1.40
815	02/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	Z	1.72		1.72
816	02/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	Z	1.40		1.40
817	02/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	Z	1.40		1.40
818	07/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	Z	1.10		1.10
819	07/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	Z	1.40		1.40
820	07/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	Z	0.28		0.28
821	06/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	Z	0.28		0.28
822	30/09/2025		Lloyds Corporate Cre		Supplies	Iceland	Z	2.00		2.00
823	30/09/2025		Lloyds Corporate Cre		bird feeder	Amazon UK Services Ltd	S	37.48	7.50	44.98
824	30/09/2025		Lloyds Corporate Cre		ev charge costs	City Electrical Factors Ltd	S	12.27	2.45	14.72
825	30/09/2025		Lloyds Corporate Cre		Supplies	CO-OP	Z	6.95		6.95
826	30/09/2025		Lloyds Corporate Cre		Supplies	Pets At Home	Z	13.88		13.88
827	30/09/2025		Lloyds Corporate Cre		Supplies	CO-OP	Z	1.85		1.85
828	30/09/2025		Lloyds Corporate Cre		Supplies	TESCO	Z	3.95		3.95
829	30/09/2025		Lloyds Corporate Cre		fuel	MFG Service Station	S	11.54	2.31	13.85
830	30/09/2025		Lloyds Corporate Cre		copying	SEAWARD COPY SHOP	Z	13.00		13.00
831	30/09/2025		Lloyds Corporate Cre		Supplies	ASDA	S	42.99	8.60	51.59
832	30/09/2025		Lloyds Corporate Cre		Postage	Post Office	Z	6.80		6.80
833	30/09/2025		Lloyds Corporate Cre		Supplies	Amazon UK Services Ltd	S	39.07	7.86	46.93
834	30/09/2025		Lloyds Corporate Cre		Supplies	Amazon UK Services Ltd	S	29.94	6.00	35.94
835	30/09/2025		Lloyds Corporate Cre		Supplies	Amazon UK Services Ltd	Z	19.93		19.93
836	30/09/2025		Lloyds Corporate Cre		Supplies	Nothing But Padlocks	Z	38.92		38.92
837	30/09/2025		Lloyds Corporate Cre		Supplies	Groundbolt Ltd	Z	24.10		24.10
838	30/09/2025		Lloyds Corporate Cre		printing	HP Instant Ink Ltd	S	3.74	0.75	4.49
839	30/09/2025		Lloyds Corporate Cre		Fee	Lloyds commercial cards	Z	3.00		3.00
840	30/09/2025		Lloyds Corporate Cre		ipad storage	Apple.com	S	2.49	0.50	2.99
841	30/09/2025		Lloyds Corporate Cre		donation - mayor	Seaside Singers Go Fund Iv	Z	500.00		500.00
842	09/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	X	0.93		0.93
843	10/10/2025		Unity Trust		Electricity	SSE Energy Solutions	S	168.85	33.77	202.62
844	10/10/2025		Unity Trust		Grant	Twinning Association	Z	500.00		500.00

Broadstairs & St. Peter's Town Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
845 Bandstand Kiosk	10/10/2025		Unity Trust		Electricity - bandstand	Yu Energy	L	37.87	1.89	39.76
846 Civic Events	10/10/2025		Unity Trust		wreaths - remembrance	Royal British Legion	S	118.75	23.75	142.50
847 Broadstairs in Bloom	10/10/2025		Unity Trust		Grounds Maintenance	NLJ Boxgreen Ltd	S	665.00	133.00	798.00
847 Culmers Armenty Land	10/10/2025		Unity Trust		Grounds Maintenance	NLJ Boxgreen Ltd	S	122.13	24.43	146.56
847 Environmental Initiatives	10/10/2025		Unity Trust		Grounds Maintenance	NLJ Boxgreen Ltd	S	325.00	65.00	390.00
847 Grounds Maintenance	10/10/2025		Unity Trust		Grounds Maintenance	NLJ Boxgreen Ltd	S	886.25	177.25	1,063.50
848 Broadstairs in Bloom	10/10/2025		Unity Trust		Grant	Broadstairs Town Team	Z	250.00		250.00
849 Civic Events	10/10/2025		Unity Trust		printing	SEAWARD COPY SHOP	Z	70.00		70.00
850 Facilities Team sundry items	10/10/2025		Unity Trust		Supplies	Screwfix	S	12.49	2.50	14.99
851 Training & Subscriptions	10/10/2025		Unity Trust		Subscription	Kent County Playing Fields	Z	20.00		20.00
852 Office sundries	10/10/2025		Unity Trust		expenses	Kirsty Holroyd	Z	4.19		4.19
852 Travel and Subsistence	10/10/2025		Unity Trust		expenses	Kirsty Holroyd	Z	65.60		65.60
853 Events Room Hire	10/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	X	1.37		1.37
854 Events Room Hire	10/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	X	2.09		2.09
855 Finance costs	13/10/2025		Lloyds Corporate Cre		bank charges	Lloyds commercial cards	Z	3.00		3.00
856 IT	13/10/2025		Lloyds Corporate Cre		ipad storage	Apple.com	S	2.49	0.50	2.99
857 Office sundries	13/10/2025		Lloyds Corporate Cre		Supplies	Booker Cash & Carry	Z	16.49		16.49
857 Civic Events	13/10/2025		Lloyds Corporate Cre		Supplies	Booker Cash & Carry	S	25.85	5.17	31.02
857 Youth Activities	13/10/2025		Lloyds Corporate Cre		Supplies	Booker Cash & Carry	S	33.26	6.65	39.91
857 Events - Bar	13/10/2025		Lloyds Corporate Cre		Supplies	Booker Cash & Carry	Z	12.99		12.99
858 Civic Events	13/10/2025		Lloyds Corporate Cre		Supplies	ASDA	S	15.23	3.05	18.28
859 Office sundries	13/10/2025		Lloyds Corporate Cre		Supplies	CO-OP	Z	1.85		1.85
860 Travel and Subsistence	13/10/2025		Lloyds Corporate Cre		train ticket - conference	Trainline	Z	36.01		36.01
861 Office sundries	13/10/2025		Lloyds Corporate Cre		Supplies	Amazon UK Services Ltd	S	14.82	2.97	17.79
862 Youth Activities	13/10/2025		Lloyds Corporate Cre		Supplies	Amazon UK Services Ltd	S	8.32	1.67	9.99
863 Youth Activities	13/10/2025		Lloyds Corporate Cre		Supplies	Amazon UK Services Ltd	S	49.18	9.84	59.02
864 Office sundries	13/10/2025		Lloyds Corporate Cre		Refreshments	CO-OP	Z	1.35		1.35
865 Facilities Team sundry items	13/10/2025		Lloyds Corporate Cre		Supplies	Toolstation Ltd	S	5.23	1.05	6.28
866 Mocketts Wood	13/10/2025		Lloyds Corporate Cre		Supplies	Toolstation Ltd	S	53.19	10.65	63.84
867 Victoria Gardens	13/10/2025		Lloyds Corporate Cre		Supplies	Screwfix	S	40.73	8.14	48.87
868 Events - Equipment	13/10/2025		Lloyds Corporate Cre		Supplies	Amazon UK Services Ltd	S	62.48	12.50	74.98
869 Christmas Event	13/10/2025		Lloyds Corporate Cre		Supplies	Amazon UK Services Ltd	S	24.56	3.60	28.16
870 Office sundries	13/10/2025		Lloyds Corporate Cre		Supplies	CO-OP	Z	1.85		1.85
871 town maintenance (van costs)	13/10/2025		Lloyds Corporate Cre		ev charge costs	City Electrical Factors Ltd	S	11.71	2.34	14.05
872 Civic Events	13/10/2025		Lloyds Corporate Cre		Supplies	CO-OP	Z	5.40		5.40

Broadstairs & St. Peter's Town Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
873	13/10/2025		Lloyds Corporate Cre		safety shoes	Toolstation Ltd	S	29.15	5.83	34.98
874	13/10/2025		Lloyds Corporate Cre		printing	HP Instant Ink Ltd	S	3.74	0.75	4.49
875	13/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	X	0.89		0.89
892	14/10/2025		Nat West Current Ac		Waste Services	Business Waste Co Uk	S	265.77	53.15	318.92
893	16/10/2025		Unity Trust		Stripe Transaction Fee	Stripe	X	0.97		0.97
894	17/10/2025		Nat West Current Ac		telephones/wifi	Venture Telecoms Ltd	S	107.73	21.55	129.28
895	17/10/2025		Nat West Current Ac		telephones/wifi	Venture Telecoms Ltd	S	257.67	51.53	309.20
896	17/10/2025		Nat West Current Ac		telephones/wifi	Venture Telecoms Ltd	S	75.50	15.10	90.60
897	17/10/2025		Unity Trust		electricity - music room	Edf	S	54.38	10.88	65.26
898	17/10/2025		Unity Trust		Electricity	Edf	S	901.73	180.35	1,082.08
899	17/10/2025		Unity Trust		Photocopier Charges	KCS	S	110.40	22.08	132.48
900	17/10/2025		Unity Trust		first aid cover - community eve	St. John Ambulance	S	228.80	45.76	274.56
901	17/10/2025		Unity Trust		parking suspension	Thanet District Council	S	71.40	14.28	85.68
901	17/10/2025		Unity Trust		parking suspension	Thanet District Council	Z	120.00		120.00
902	17/10/2025		Unity Trust		Works	Westgate Security & Electr	S	63.50	12.70	76.20
903	17/10/2025		Unity Trust		pat testing	Kent Appliance Testing	Z	110.60		110.60
904	17/10/2025		Unity Trust		Works	Cinque Ports Construction	S	900.00	180.00	1,080.00
905	17/10/2025		Unity Trust		Grant	Thanet Wanderers Rugby L	Z	1,000.00		1,000.00
906	17/10/2025		Unity Trust		Grant	Thanet Disabled Riding Cei	Z	3,000.00		3,000.00
907	17/10/2025		Unity Trust		bandstand concert	Patrick Hackett	Z	350.00		350.00
908	17/10/2025		Unity Trust		bandstand concert	Thomas Waite Tequila Bre	Z	400.00		400.00
909	17/10/2025		Unity Trust		IT support	Cyber Central	S	175.00	35.00	210.00
910	17/10/2025		Unity Trust		Advertising	Isle Of Thanet News	Z	85.00		85.00
911	17/10/2025		Unity Trust		Decorative Lighting	SparkX Ltd	S	14,650.00	2,930.00	17,580.00
Total								68,781.44	6,877.88	75,659.32

247	Events Room Hire	01/10/2025	Unity Trust	Room Hire	15.00	3.00	18.00
247	Events Room Hire	01/10/2025	Unity Trust	Room Hire	15.00	3.00	18.00
247	Events Room Hire	01/10/2025	Unity Trust	Room Hire	15.00	3.00	18.00
248	Allotments	02/10/2025	Unity Trust	Allotment Charge 01.10.25	30.00		30.00
248	Allotments	02/10/2025	Unity Trust	Allotment Charge 01.10.25	13.96		13.96
249	Events Room Hire	03/10/2025	Unity Trust	Room Hire	120.00	24.00	144.00
249	Events Room Hire	03/10/2025	Unity Trust	Room Hire	120.00	24.00	144.00
249	Events Room Hire	03/10/2025	Unity Trust	Room Hire	120.00	24.00	144.00
249	Events Room Hire	03/10/2025	Unity Trust	Room Hire	120.00	24.00	144.00
250	Commercial Events - Market	07/10/2025	Unity Trust	ticket - halloween party	4.17	0.83	5.00
251	Commercial Events - Market	07/10/2025	Unity Trust	xmas market	50.00	10.00	60.00
252	Commercial Events - Market	07/10/2025	Unity Trust	xmas market	66.67	13.33	80.00
253	Commercial Events - Market	07/10/2025	Unity Trust	xmas market	4.17	0.83	5.00
254	Commercial Events - Market	07/10/2025	Unity Trust	xmas market	4.17	0.83	5.00
255	Commercial Events - Market	02/10/2025	Unity Trust	xmas market	66.67	13.33	80.00
256	Commercial Events - Market	02/10/2025	Unity Trust	xmas market	66.67	13.33	80.00
257	Commercial Events - Market	02/10/2025	Unity Trust	xmas market	66.67	13.33	80.00
258	Allotments	09/10/2025	Unity Trust	Allotment Charge 01.10.25	30.00		30.00
258	Allotments	09/10/2025	Unity Trust	Allotment Charge 01.10.25	18.87		18.87
259	Allotments	10/10/2025	Unity Trust	Allotment Charge 01.10.25	38.70		38.70
259	Allotments	10/10/2025	Unity Trust	Allotment Charge 01.10.25	23.07		23.07
260	Events Room Hire	10/10/2025	Unity Trust	Room Hire	60.00	12.00	72.00
260	Events Room Hire	10/10/2025	Unity Trust	Room Hire	45.00	9.00	54.00
261	Allotments	13/10/2025	Unity Trust	Allotment Charge 01.10.25	30.00		30.00
261	Allotments	13/10/2025	Unity Trust	Allotment Charge 01.10.25	16.24		16.24
262	electricity	01/10/2025	Unity Trust	Electricity	194.12	38.82	232.94
263	Tenants' rent and service ch	01/10/2025	Unity Trust	Rent of Office	590.00	118.00	708.00
264	Tenants' rent and service ch	03/10/2025	Unity Trust	Service Charge	1,769.18	353.84	2,123.02
265	electricity	03/10/2025	Unity Trust	Electricity	143.34	28.67	172.01
266	Tenants' rent and service ch	06/10/2025	Nat West Current	Rent of Office	964.00	192.80	1,156.80
267	town maintenance (van cost)	16/10/2025	Nat West Current	ev charge income	10.46	2.09	12.55
268	Bandstand entertainment	08/10/2025	Unity Trust	Bandstand Kiosk Licence 2	2,633.33	526.67	3,160.00
269	Events - Bar	16/10/2025	Unity Trust	Room Hire	125.00	25.00	150.00
269	Events Room Hire	16/10/2025	Unity Trust	Room Hire	291.67	58.33	350.00
270	Bandstand entertainment	16/10/2025	Unity Trust	3 x days extra opening	62.50	12.50	75.00
271	Allotments	16/10/2025	Unity Trust	Allotment Charge 16.10.25	30.00		30.00
271	Allotments	16/10/2025	Unity Trust	Allotment Charge 16.10.25	21.26		21.26

1,833.80 13,241.04

Broadstairs & St. Peter's Town Council
Summary of Receipts and Payments
Summary - Cost Centres Only (Between 01/04/2025 and 30/09/2025)

Attach 11

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Admin & Office Costs		21.50	21.50 (2150%)	66,850.00	34,968.55	31,881.45 (47%)	31,902.95
Amenities		2,586.41	2,586.41 (258641)	30,500.00	7,311.11	23,188.89 (76%)	25,775.30
Civic Costs			0.00 (N/A)	20,126.00	2,555.54	17,570.46 (87%)	17,570.46
Community			0.00 (N/A)	38,883.00	23,370.90	15,512.10 (39%)	15,512.10
Contingencies			0.00 (N/A)			0.00 (N/A)	0.00
Earmarked reserves			0.00 (N/A)	35,788.18	29,823.49	5,964.69 (16%)	5,964.69
Events	12,800.00	11,916.69	-883.31 (-6%)	63,865.00	36,248.76	27,616.24 (43%)	26,732.93
Future asset refurbishment			0.00 (N/A)			0.00 (N/A)	0.00
Grants			0.00 (N/A)	100,000.00	45,825.00	54,175.00 (54%)	54,175.00
Income	908,160.00	918,098.82	9,938.82 (1%)			0.00 (N/A)	9,938.82
Open Spaces	1,336.00	977.32	-358.68 (-26%)	57,807.00	18,136.02	39,670.98 (68%)	39,312.30
Phase 3 - Basement			0.00 (N/A)	88,000.00	21,748.55	66,251.45 (75%)	66,251.45
Pierremont Annual Maintenance		3,727.72	3,727.72 (372772)	75,581.00	35,800.25	39,780.75 (52%)	43,508.47
Pierremont Events	40,000.00	30,071.47	-9,928.53 (-24%)	2,500.00	4,809.92	-2,309.92 (-92%)	-12,238.45
Pierremont Hall	74,500.00	20,210.09	-54,289.91 (-72%)	30,050.00	8,824.35	21,225.65 (70%)	-33,064.26
PWLB Loan			0.00 (N/A)	35,824.00	17,911.97	17,912.03 (50%)	17,912.03
Retort House			0.00 (N/A)	24,500.00	6,614.04	17,885.96 (73%)	17,885.96
Staff Costs			0.00 (N/A)	455,262.00	218,730.79	236,531.21 (51%)	236,531.21
YE Adjustments		10.43	10.43 (1043%)			0.00 (N/A)	10.43
NET TOTAL	1,036,796.00	987,620.45	-49,175.55 (-4%)	1,125,536.18	512,679.24	612,856.94 (54%)	563,681.39

Total for ALL Cost Centres	987,620.45	512,679.24
V.A.T.	73,179.66	35,844.82
GROSS TOTAL	1,060,800.11	548,524.06

Broadstairs & St. Peter's Town Council
Uncashed payments/transfers out (All banks)
(Upto 30/09/2025)

Voucher	Date	Cheque No.	Description	Total	Bank
430	04/07/2025	see 705	Beach security	3,468.00	Unity Trust
601	19/08/2025		paye p5		Unity Trust
602	19/08/2025		paye p5		Unity Trust
693	31/07/2025		delete		Unity Trust
705	04/07/2025	see 430	Beach security	-3,468.00	Unity Trust
706	11/09/2025		Works	342.12	Unity Trust
741	19/09/2025		paye p6	8,011.15	Unity Trust
778	26/09/2025		Electricity - bandstand	1.97	Unity Trust
779	26/09/2025		bar supplies	620.74	Unity Trust
780	26/09/2025		summer theatre	3,500.00	Unity Trust
781	26/09/2025		Concert	450.00	Unity Trust
782	26/09/2025		Concert	350.00	Unity Trust
783	26/09/2025		water charge - cottage/music room/g;	141.45	Unity Trust
784	26/09/2025		water charge - pierremont hall	158.41	Unity Trust
785	30/09/2025		rent - culmers land	1,962.91	Unity Trust
112007	27/08/2025		Transfer to Nat West Current Accoun	10,000.00	Unity Trust
Total-----				25,538.75	

Broadstairs & St. Peter's Town Council
Uncashed receipts/transfers in (All banks)
(Upto 30/09/2025)

Voucher	Date	Cheque No.	Description	Total	Bank
1	07/04/2025		delete	12.52	Unity Trust
7	07/04/2025		bar sales	472.52	Unity Trust
16	14/04/2025		Room Hire	85.00	Unity Trust
216	19/09/2025		delete		Unity Trust
237	30/09/2025		Room Hire	324.00	Unity Trust
238	29/09/2025		Allotment Charge 01.10.25 - 30.09.25	44.17	Unity Trust
240	30/09/2025		Electricity	161.09	Unity Trust
112007	27/08/2025		Transfer from Unity Trust	10,000.00	Nat West Current Account
			Total-----	11,099.30	



Broadstairs & St Peter's Town Council Quarterly Transparency Report 1st April 2025 to 30th June 2025

List of expenditure exceeding £500 (NET) – Excluding salaries.

Grants and Councillor Allowances reported separately.

Description	Supplier	Amount		Total
		Net	Vat	
business rates	Thanet District Council	1,946.10		1,946.10
business rates	Thanet District Council	2,045.90		2,045.90
tree works	Top Branch Tree Services	800.00	160.00	960.00
Subscription	KALC	1,978.68	395.74	2,374.42
security	Probe Security	920.00	184.00	1104.00
Fee	Brachers LLP	1326.00	259.60	1585.60
Grounds Maintenance	NJL Boxgreen Ltd	1151.25	230.25	1381.50
Legal fees	Brachers LLP	12,431.00	2,486.20	14,917.20
water supply	Culligan Water	2,915.00	583.00	3,498.00
Works	Venture Telecoms Ltd	672.97	134.59	807.56
hygiene services	Cathedral Leasing Ltd	675.96	135.19	811.15
court fee	HMCTS	710.64		710.64
Legal fees	Brachers LLP	1,048.00	209.60	1,257.60
MS licences	Cyber Central	3,389.29	677.86	4,067.15
Grounds Maintenance	NJL Boxgreen Ltd	3223.38	644.68	3868.06
security	Probe Security	900.00	180.00	1080.00
security	Marc One Security	1,428.00	285.60	1,713.60
Works	Dam High Access	1,125.00	225.00	1,350.00
first aid cover	BM Ambulance Service Ltd	516.00	103.20	619.20
beacon	Viking Fireworks	500.00	100.00	600.00
security	Marc One Security	612.00	122.40	734.40
re staff pensions	Kent Pension Fund	651.75		651.75
Cleaning	Total Cleaning Services	979.40	195.88	1,175.28
Electricity	Edf	6,564.74	328.24	6,892.98
Electricity	Edf	812.70	162.54	975.24
electricity - Retort	SSE Energy Solutions	755.88	35.06	790.94
security	Marc One Security	816.00	163.20	979.20
annual hosting	Zonkey	595.00	119.00	714.00
stalls	Ray Linge Market Stalls Ltd	1,190.00	238.00	1,428.00
Electricity	Edf	1,007.32	50.37	1,057.69
Audit	David Buckett	679.70		679.70
fire door survey	EK Fire Protection	595.00	119.00	714.00
Cleaning	Total Cleaning Services	885.12	177.02	1,062.14
Civic regalia	TOYE KENNING & SPENCER	726.45	145.29	871.74
security	Marc One Security	1,309.00	261.80	1,570.80
Legal fees	Brachers LLP	1853.07	367.81	2220.88
electricity overcharge refund	MMP Accountants Ltd	3,277.15	655.43	3,932.58
electricity overcharge refund	Venture Telecoms Ltd	19,160.57	3,832.11	22,992.68

electricity overcharge refund	St. James's Place Wealth Management	7,385.77	1,477.15	8,862.92
service charge audit	Spurling Cannon	500.00	100.00	600.00
defibrillator maintenance	Hopkins	831.60	166.32	997.92
Works	Westgate Security & Electrical Ltd	1,154.17	230.83	1,385.00
security	Probe Security	920.00	184.00	1104.00
Payroll	Batchelor Coop Ltd	680.60	136.12	816.72
Cleaning	Total Cleaning Services	930.43	186.09	1,116.52
Grounds Maintenance	NJL Boxgreen Ltd	4823.38	964.68	5788.06
Advertising	Hitched Limited	1,699.50	339.90	2,039.40
security	Marc One Security	705.50	141.10	846.60
rent - Culmers land	CT10 Parochial Charities	1,962.91		1,962.91
	Total	103,767.88	17,893.85	121,661.73

List of formal Tenders undertaken in accordance with the Town Council Financial Regulations

Item/Service	Dates of formal tender on Contract Finder	Date public notice/advert was posted on website/social media and noticeboards

Items and services purchased that required three quotes in accordance with the Financial Regulations:

	Were three quotes obtained Y/N	If no, provide explanation

Signed: _____ *Kirsty Howard* _____ Responsible Financial Officer



Broadstairs Youth Forum

**Minutes of the meeting held on 1 October 2025 at 10am in the Council chamber,
Pierremont Hall, Broadstairs.**

Present:

- Cllrs Mike Garner, Chairman of the Council and Town Mayor and Joanne Bright, School Liaison Councillor.
- Students and accompanying teacher from Stone Bay School
- Students and accompanying teacher from The Charles Dickens School
- Students and accompanying teacher from St Georges C of E Foundation School
- Kirsty Holroyd: Town Clerk BSPTC
- Abigail Barton: Civic and Support Officer BSPTC
- Lawrence Grant: Community Officer TDC

Dane Court Grammar School staff and pupils offered apologies for being unable to attend this time.

28. Welcome and Introduction by Cllr Bright and Cllr Garner who explained a little about their roles and what they were hoping to achieve via this forum. Lawrence explained that his work as Community Officer involved working with local residents and partner organisations such as the Police and Kent Fire and Rescue to ensure the safeguarding and wellbeing of neighbourhoods. This can include education around knife crime, mental health, sports and leisure opportunities and the benefits these can bring.

29. School Delegate Introductions – Cllr Bright asked everyone to introduce themselves.

30. Approval of the minutes of the last meeting – 30 April 2025

It was agreed the minutes were an accurate record of what had been discussed at the last meeting.

31. School Media Communications Project

The Civic and Support Officer reported on a trial project now underway with Charles Dickens School. Officers are supporting a group of students in developing a Christmas party which involves the students managing the event planning, budgeting, risk assessments, sales, marketing and publicity themselves and would use real life maths and English skills to culminate in an end of year celebration.

In the New Year a second project will see the development of a sensory garden in the school using a grant from the Broadstairs in Bloom Campaign which the Council manages.

These opportunities are open to other schools and students should let their teachers know if they have a project in mind. Teachers can then discuss possibilities with Town Council officers.

32. Urban Arts Project

Cllr Bright informed students of a project currently underway to celebrate International day of the Girl – 11 October 2025. A series of three large murals will be painted by artists from local





Broadstairs Youth Forum

group Rise up Residency in Broadstairs, Margate and Westbrook over the next week. Students were encouraged to visit Retort House where the Broadstairs mural is now underway.

33. TDC Youth Council collaboration

Lawrence Grant explained the role of the Thanet Youth Forum and the projects currently underway. The Forum - which currently has 20 members aged 11 to 18 - focuses on personal finance information promoting healthy lifestyles and education about drugs and alcohol abuse.

Members are currently looking at ways to celebrate life in Thanet and identify all the positive things happening here. Young people will make and share short videos focusing everything that makes the Isle a wonderful place to live. Students suggested some of these reels could be filmed in independent shops and in local tourist attractions which will also promote the local economy.

Lawrence told those present that the Council meets once a month from 6-8pm and all were welcome to come along and get involved.

34. Upcoming Youth Events

Cllr Bright reminded everyone about two events at Halloween and the Civic and Support officer updated everyone on the planting project at Culmer's Amenity Land. Bulb-planting opportunities in November will be publicised at the schools and as many students as possible from all age groups are encouraged to get involved.

35. Proposals for future projects

Students were keen to explore volunteering opportunities such as litter picks.

Cllr Bright told them about defibrillator training in April 2026 and a discussion was had about the value of sign language (available as an online course for a small donation) and about Makaton. Some students are keen to get involved in Eco projects and Cllr Bright suggested they contact Rise Up, Clean Up the overarching organisation of Rise Up Residency.

The government has made £1.5m available for Thanet under its Pride of Place initiative. Students were asked how they thought the money should be spent. The following were suggested: the environment, improvement of green spaces, more funding to support our local charities, and a boost for the Teen market.

36. Date for next meeting: January 2026

Cllr Bright and Cllr Garner thanked everyone for their time and their valuable contributions and closed the meeting at 11.00am.



From: Broadstairs Chamber of Commerce <info@broadstairschamber.org.uk>
Sent: Sunday, October 12, 2025 5:57 PM
To: Cllr-Rick Everitt <cldr-rick.everitt@thanet.gov.uk>
Subject: Request for allocation of Pride in Place funding to Broadstairs

Dear Councillor Everitt

Please see email below written by our Chairman, Neal Parton, on behalf of the Officers, Committee and members of the Chamber. Along with the attached Briefing document.

Regards

Janet Thomas
Secretary
Broadstairs & St. Peter's Chamber of Commerce
Tel: 07925 185052
www.broadstairschamber.org.uk or follow the Chamber
on Facebook: www.facebook.com/broadstairschamber
Instagram: businessseaside

Broadstairs & St. Peter's Chamber of Commerce is a trading name of Broadstairs & St. Peter's CC Limited, company no. 8906619, Registered in England and Wales. Registered Office, 42a High Street, Broadstairs, Kent, CT10 1JT

Dear Councillor Everitt and Members of Thanet District Council

I write to respectfully request that a substantial portion of the £1.5 million Pride in Place Fund, recently awarded to Thanet, be allocated specifically for projects in Broadstairs.

1. Context and disparity

Over recent years, Margate and Ramsgate have received major capital investments through regeneration programmes such as the Margate Town Deal (£22.2 million) and the Ramsgate Plan for Neighbourhoods (£20 million), which have brought enhancements to public infrastructure, cultural assets, and civic spaces.

By contrast, Broadstairs has typically only been awarded small-scale community grants and has largely been excluded from larger, capital-led funding rounds. The Pride in Place Fund offers a crucial opportunity to redress that imbalance and ensure that Broadstairs receives meaningful investment.

2. Broadstairs' role in the local economy & community

Broadstairs has a population of about 25,765 (2021 Census). In 2023, Thanet attracted 4.6 million visits, reaching roughly 99% of pre-pandemic levels. The total tourism spend for Thanet in 2021 was approximately £212 million.

Broadstairs is a significant part of that visitor economy: its beaches, festivals, heritage sites, and independent businesses draw both day and overnight visitors. The high rate of repeat visitation in Broadstairs (estimated ~80%) underscores the town's appeal and the loyalty of its visitors.

Despite these strengths, many of Broadstairs' public amenities, cultural venues, and civic spaces require investment to remain viable, accessible, and attractive.

3. Proposed priority projects for Broadstairs

The following project ideas align strongly with the objectives of the Pride in Place Fund (improving civic pride, public spaces, culture, and community facilities):

1. Sarah Thorne Theatre Restoration & Community Arts Hub — Refurbish and secure this cultural venue for long-term community, educational, and artistic use.

2. Pierremont Park & Depot Site Enhancement — Convert underutilised depot land into landscaped public green space, with improved paths, seating, lighting, and planting, integrated with the adjacent park.

3. High Street & Seafront Improvements — Grants for façade upgrades, improved signage, lighting, benches, planting, and public realm works to raise the town's visual appeal and support local businesses.

4. Accessibility & Connectivity Upgrades — Enhanced pedestrian routes, cycle access, inclusive facilities, and improved wayfinding signage between the town centre, parks, and Seafront.

These projects reflect both local priorities and the core purposes of the Pride in Place initiative: enhancing community pride, improving local infrastructure, supporting culture and heritage, and strengthening public spaces for residents and visitors alike.

4. Call to action

I respectfully ask the Council to:

- Allocate a substantial portion of the Pride in Place Fund to Broadstairs, reflecting the town's needs and potential;
- Engage in consultation with Broadstairs residents, businesses, and community groups to confirm priority projects and ensure local support;
- Publish a transparent breakdown of how the £1.5 million will be distributed among Thanet's towns, including Broadstairs;
- Consider adopting a mechanism (e.g. ringfencing or provisional allocation) to ensure that under-invested towns like Broadstairs are not overlooked in future funding rounds. Broadstairs already demonstrates strong community spirit, volunteer engagement, and visitor appeal. With targeted support through the Pride in Place Fund, our town can

continue to mature as a vibrant, inclusive, and resilient component of Thanet's future.

Thank you very much for your consideration. I would welcome the opportunity to meet, provide further detail, or assist in refining project proposals.

Yours sincerely

Neal Parton

Chair - Broadstairs & St. Peter's Chamber of Commerce

Broadstairs Chamber of Commerce

Broadstairs – Pride in Place Fund Proposal

Briefing Summary for Chamber of Commerce & Thanet District Council

Overview

Broadstairs has consistently contributed to Thanet's cultural and economic success, yet has been largely overlooked in recent rounds of major regeneration funding. The new **£1.5 million Pride in Place Fund**, awarded to Thanet District Council, presents an immediate opportunity to address this imbalance and deliver meaningful improvements to Broadstairs' public spaces, facilities, and community assets.

Why Broadstairs Needs Investment

- **Uneven funding:** While **Margate (£22.2m Town Deal)** and **Ramsgate (£20m Plan for Neighbourhoods)** have benefited from large-scale regeneration, **Broadstairs has received no comparable funding.**
- **Population:** ~25,765 residents (2021 Census).
- **Tourism strength:** Thanet attracted **4.6 million visits in 2023**, recovering to **99% of pre-pandemic levels.**
- **Economic value:** Thanet's visitor economy generated **~£212 million** in 2021, a significant share of which is driven by Broadstairs.
- **Visitor loyalty:** Around **80%** of visitors to Broadstairs are repeat visitors.

Proposed Priority Projects for Pride in Place Funding

1. Sarah Thorne Theatre Restoration & Community Arts Hub

Safeguard and modernise this vital cultural venue. Add flexible community and creative spaces.

2. Pierremont Park & Depot Site Enhancement

Transform the depot site into a landscaped, accessible community green space integrated with the existing park.

3. High Street & Seafront Improvements

Shopfront and façade grants, upgraded lighting and signage, additional seating and planting to boost footfall and civic pride.

4. Accessibility & Connectivity Upgrades

Safer pedestrian and cycling routes linking seafront, parks, and town centre.

What We're Asking For

- Allocation of a **substantial portion** of the Pride in Place Fund to Broadstairs.
- Transparent breakdown of funding distribution across Thanet towns.
- Formal consultation with Broadstairs stakeholders to prioritise projects and ensure

accountability.

Expected Outcomes

- Enhanced civic pride and quality of life
- Stronger local business performance
- Improved visitor experience and tourism resilience
- Preservation of Broadstairs' unique heritage and identity

In short: Broadstairs is not asking for special treatment — only fair investment in proportion to its contribution to Thanet's success. Delivering these projects through the Pride in Place Fund will ensure the entire district benefits from a balanced, sustainable future.

KALC COMMUNITY AWARDS SCHEME 2026

(SUPPORTED BY KENT COUNTY COUNCIL, THE HIGH SHERIFF OF KENT
and MAYOR OF MEDWAY)

OUTLINE

Aim of the Scheme: To acknowledge and give recognition to individuals or groups who have made a significant contribution to their local community.

Implementation: The closing date for nominations will be **Friday 30th January 2026**, so that the presentation of the awards can take place at the 2026 Parish, Town, Community Council or Parish Meeting (Local Council) Annual Meetings, which take place between March and June 2026.

Where a local council already has its own Community Award Scheme, the KALC award may be presented as an additional recognition.

Where principal authorities operate their own awards scheme, the KALC scheme will work at a more local level to avoid duplication or overlap.

Eligibility - Who can be nominated for an Award?

Eligible: **One nomination** may be made from each member Council. This can be any individual or group who lives or works within the Local Council boundary and is considered to have made a significant contribution to the local community.

Not Eligible – Campaign Groups.

What is the nomination process?

Each local council will determine its own process for identifying nominees.

Approaches may include selection by Council based on their own knowledge, or public nomination where the winner could be chosen based on the number of nominations received.

What is the criteria for making an Award?

No fixed definition of a “significant contribution”. Councils set criteria relevant to their local priorities. However, suggested criteria are outlined below.

What does the winner receive?

This will be a Certificate signed by the Kent County Chairman/Mayor of Medway, the High Sheriff of Kent and the KALC Chairman.

The Local Council will provide a short citation (max 30 words) for the certificate.

Councils may choose to present additional tokens of recognition if they wish.

Presentation: The Award should be presented during the Annual Meeting. Councils may also choose to invite the Chairman of Kent County Council/ Mayor of Medway, the High Sheriff of Kent, or the KALC Chairman to participate in the presentation, subject to their availability. Please let KALC know as soon as possible if you would like to request this. However, there is the opportunity for the recipient to also attend an awards ceremony held by the High Sheriff on **8th April 2026** where you may choose to have your certificate presented. Please indicate your preference on the form attached.

Local Councils are encouraged to publicise the awards locally to promote both the Council and the achievements of the winner.

Celebration Evening: For 2026, the High Sheriff of Kent has agreed to host an evening of celebration on **Wednesday 8th April 2026**. This will be held at the Shepherd Neame Brewery, in Faversham.

This will be a unique opportunity for nominees to be recognised among fellow nominees and to receive their award directly from the High Sheriff of Kent, KCC Chairman/Mayor of Medway.

Councils who prefer to present their certificates at their own annual meeting may still do so, but this celebration evening provides an additional and prestigious occasion to honour nominees. Further details will be provided to members once the nominations are in.

Is there any funding available to support the Award?

The Award Scheme has been designed to avoid creating undue time or financial burdens on the Local Council. The cost of the Certificates and frames will be met by Kent County Council.

Examples of possible criteria

A significant contribution to the local community may include:

- a) Long and sustained service to the community or part of it.
- b) Inspiring achievements or actions benefitting the local community.
- c) Activities that have brought benefit, recognition, or credit to the area and its people.

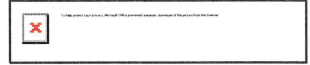
In reaching its decision, the Council may consider:

- The level of commitment shown.
- Challenges or obstacles overcome.
- Scale of benefit to the community.
- Number of people positively affected.
- Duration of contribution.
- Any other factors promoting the purpose of the Award.

An example of wording: For excellent running of the local knit and knatter group which brings together many residents that would otherwise feel lonely.

Kirsty Holroyd

From: Thanet District Council <noreply@vuelio.co.uk>
Sent: 25 September 2025 17:09
To: Kirsty Holroyd
Subject: Nominations now open for Thanet Community Champions Awards 2026



NEWS RELEASE

Thanet District Council and Social Enterprise Kent (SEK) are proud to announce that nominations are now open for the Thanet Community Champions Awards 2026.

Following the success of last year’s inaugural awards, the Thanet Community Champions Awards return to celebrate the people and organisations dedicated to improving life in Thanet.

Funded by the government’s UK Shared Prosperity Fund, these awards shine a spotlight on the essential role played by the Voluntary, Community, and Social Enterprise (VCSE) sector in enhancing the quality of life for residents across the district. Volunteers, charity workers and youth leaders all play an important role, many of them unsung heroes quietly making a significant impact.

Nominations are open until Friday 31 October 2025, and the winners will be announced at a special event in January 2026.

Bob Porter, Director of Place at Thanet District Council, said: “Each year, countless people give their time to community groups and voluntary organisations in Thanet. Their aim is simply to improve the lives of local people, and together, they make a remarkable impact.

“I’m delighted that the Thanet Community Champions Awards are returning in 2026, to shine a light on the work that goes on in every corner of the district. These awards are the perfect way for us to give people the recognition they deserve.

“I would encourage as many people as possible to submit a nomination; this is our opportunity to show how much we appreciate our local champions.”

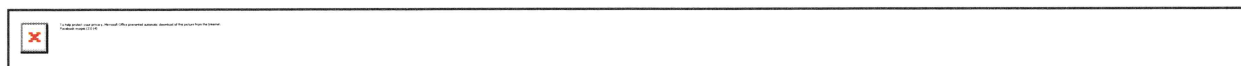
Rebecca Smith, CEO of Social Enterprise Kent, said: “We are thrilled to once again partner with Thanet District Council to deliver the Thanet Community Champions Awards in 2026. This year’s event was such a rewarding celebration, and we can’t wait to hear more incredible stories from across Thanet. It’s an honour to recognise the dedication and passion of our community champions.”

How to nominate a community champion:


Everyone can make a nomination, whether you are a resident, a member of a VCSE organisation, or a local business owner. If you have been inspired by the work of someone in your community, we want to hear from you. Visit the [SEK website](#) to submit your nomination by the closing date of **Friday 31 October 2025**.

Further information on the Thanet Community Champions Awards is available on the website.

thanet.gov.uk/community-champions-programme/



For media enquiries, please contact:
Jo Homes

 <p>BROADSTAIRS & ST. PETER'S TOWN COUNCIL</p>	<p>Freedom of Information Policy and Publication Scheme</p>
	<p>BROADSTAIRS & ST. PETER'S TOWN COUNCIL Adopted: 28th January 2019 Reviewed: October 2025 Approved: TBC</p>

1. Policy Scope

1.1 To set out how Broadstairs & St. Peter's Town Council will manage requests made for information¹ under the Freedom of Information Act 2000.

2. Introduction

2.1 The Freedom of Information Act 2000 provides public access to information held by Public Authorities. Under the Act, Broadstairs & St. Peter's Town Council has two main responsibilities:

- to produce a Publication Scheme
- deal with individual requests for information.

3. The Publication Scheme

3.1 In accordance with the Freedom of Information Act 2000, Broadstairs & St. Peter's Town Council has to publish The Publication Scheme (see Appendix 1). The Publication Scheme commits the Town Council to make information available to the public as part of its normal business activities.

3.2 Broadstairs & St. Peter's Town Council will ensure that members of the public are aware of the information that is made readily available to them and provide details of how this information can be accessed¹.

3.3 Wherever possible Broadstairs & St. Peter's Town Council will provide information through its website. Where information is available in a non-electronic form or when an individual does not wish to access information electronically, an individual can contact the Town Clerk and ask for the information to be made available to them.

3.4 Some information may only be available to view in person at Broadstairs & St. Peter's Town Council's premises². In these circumstances an appointment to view the information will be arranged within a reasonable timescale.

4. Making a Freedom of Information Request

4.1 A request for information must be made in writing to the Town Clerk. This can either be a hard copy or electronically.

¹Information includes printed documents, computer files, letters, emails, photographs, and sound or video recordings (please view our CCTV policy on our website- www.broadstairs.gov.uk)

² For example, the historic minute books of the Council.

4.2 A request for information must state the name of the applicant and an address for correspondence. Applicants must provide their real name and not use a pseudonym. Both email and postal addresses are acceptable.

4.3 A request for information must also adequately describe the information sought. Although not a requirement by law, it would help if requests were marked 'Freedom of Information Request' to insure a prompt response.

4.4 Most Freedom of Information requests will be free of charge. However, there may be a small charge for disbursements. Broadstairs & St. Peter's Town Council will notify the enquirer in advance if there are any charges associated with the request.

4.5 Disbursements charges could include:

- production (e.g. redaction exempt information, printing or photocopying)
- transmission costs (Postage and packing)
- complying with the applicant's preferences about the format in which they would like to receive the information (e.g. scanning to a CD, memory stick)

5. Data Protection Act 2018

5.1 A request for a persons own personal data will be dealt with under the subject access provisions of the Data Protection Act 2018.

5.2 When someone makes a request for information that includes someone else's data, Broadstairs and St. Peters Town Council will need to carefully balance the case for transparency and openness under the Freedom of Information Act against the data subjects right to privacy under the Data Protection Act in deciding whether the information can be released without breaching the Data Protection principles

6. Exemptions

6.1 Anyone making a request to a public authority for information must be informed whether the public authority holds that information and supplied with it. Some information does not have to be revealed, such as personal information or commercially sensitive data. You can view a full list of these exemptions on the Information Commissioner's website – www.ico.org.uk.

6.2 Broadstairs & St. Peter's Town Council can turn down a Freedom of Information Request if it will cost more than £450 to respond to.

6.3 Broadstairs & St. Peter's Town Council may ask for the request to be more specific in order for the information to be provided.

6.4 If Broadstairs & St. Peter's Town Council refuses to provide the information requested, the enquirer can ask them to review their decision. If the enquirer is still not satisfied with the response received, they are advised to contact the Information Commissioner's Office.

7. Vexatious Requests

7.1 Under Section 14 (1) of the act it is not obligated to provide substantive response to a request if the request is vexatious.

7.2 When a request is so unreasonable or objectionable that it is clear it is a vexatious request. For example, an abusive or offensive request that causes an unjustifiable level of distress or where threats are, or have been, made against staff.

7.3 In other circumstances it may be less obvious that a request is considered vexatious. Broadstairs and St. Peters Town Council will consider a request to be vexatious where the request is likely to cause a disproportionate or unjustified level of disruption, irritation or distress. This also includes:

- The burden it places on Broadstairs and St. Peters Town Council and its staff.
- The likely motives of the request.
- The potential value or purpose of the request.
- Any harassment or distress to staff.
- When an applicant has engaged in a large volume of sustained correspondence over a number of years in an abusive or confrontational language.
- If there is a deliberate 'campaign' by a number of requesters to purposely disrupt the Town Council's activities and functions via a high volume of requests on the same or similar topics.

7.4 Broadstairs and St. Peters Town Council will also consider the following questions when deciding if a request is vexatious:

- What is the burden imposed on The Town Council by this request?
- Is there a personal grudge behind this request?
- Is the requester unreasonably persisting in seeking information in relation to issues already addressed by the Town Council?
- Does the request have a serious purpose or value?
- What other requests have been made by the same requester?

8. Response

8.1 Broadstairs & St. Peter's Town Council will respond to all Freedom of Information Requests within 20 working days.

9. Monitoring

9.1 All requests made to the Council will be filed and referenced FOI. They will be held in accordance with the Council's General Data Protection Regulation policy, this means they will be shredded 5 years after the request has been marked as completed.

10. Policy Review

10.1 Broadstairs & St. Peter's Town Council will review this Policy as is necessary and appropriate, and at a minimum on a 2 yearly basis.



Information available from Broadstairs and St Peter's Town Council under the model publication scheme

Information to be published	How the information can be obtained
<p>Class1 - Who we are and what we do (Organisational information, structures, locations and contacts)</p> <p>This will be current information only.</p>	
Who's who on the Council and its Committees	website
Contact details for Parish Clerk and Council members (named contacts where possible with telephone number and email address (if used))	website
Location of main Council office and accessibility details	website
Staffing structure	website
<p>Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)</p>	
Current and previous financial year as a minimum	
Annual return form and report by auditor	website
Finalised budget	website
Precept	website
Borrowing Approval letter	Not held
Financial Standing Orders and Regulations	website
Grants given and received	website
List of current contracts awarded and value of contract	Hard copy
Members' allowances and expenses	website

<p>Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews)</p> <p>Current and previous year as a minimum</p>	
Action Plan (current and previous year as a minimum)	website
Quality status	website
<p>Class 4 – How we make decisions (Decision making processes and records of decisions)</p> <p>Current and previous council year as a minimum</p>	(hard copy or website)
Timetable of meetings (Council and any committee and Town Assembly meetings)	website
Agendas of meetings (as above)	website
Minutes of meetings (as above)	website
Reports presented to council meetings – n.b. this will exclude information that is properly regarded as private to the meeting.	website
Responses to consultation papers	Not held
Responses to planning applications	website
Bye-laws	Not held
<p>Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)</p> <p>Current information only</p>	
<p>Policies and procedures for the conduct of council business:</p> <p>Standing Orders Financial Regulations Committee and sub-committee terms of reference Delegated authority in respect of officers Code of Conduct Policy statements</p>	All on website

<p>Policies and procedures for the provision of services and about the employment of staff:</p> <p>Equality, Diversity and Inclusion policy Health and safety policy Recruitment policies (including current vacancies) Policies and procedures for handling requests for information Complaints procedures (including those covering requests for information and operating the publication scheme)</p>	All on website
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Records management policies (records retention, destruction and archive)	Hard copy
Data protection policies	website
Schedule of charges (for the publication of information)	As below

<p>Class 6 – Lists and Registers</p> <p>Currently maintained lists and registers only</p>	
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Any publicly available register or list (if any are held this should be publicised; in most circumstances existing access provisions will suffice)	Not held
Assets register	Hard copy
Disclosure log (indicating the information that has been provided in response to requests; recommended as good practice, but may not be held by parish councils)	Hard copy
Register of members' interests	website
Register of gifts and hospitality	Hard copy

<p>Class 7 – The services we offer</p> <p>(Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses)</p> <p>Current information only</p>	
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Allotments	
Burial grounds and closed churchyards	Not held
Community centres and village halls	Not held
Parks, playing fields and recreational facilities	Not held
Seating, litter bins, clocks, memorials and lighting	Not held
Bus shelters	Not held
Markets	Not held
Public conveniences	Not held
Agency agreements	Not held

Services for which the council is entitled to recover a fee, together with those fees (e.g. burial fees)	Not held
Additional Information This will provide Councils with the opportunity to publish information that is not itemised in the lists above	Not held

Contact details: Town Clerk, Princess Victoria Suite, Pierremont Hall, Broadstairs CT10 1JX

SCHEDULE OF CHARGES: This describes how the charges have been arrived at and should be published as part of the guide.

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying @ 1p per sheet (black & white)	Actual cost *
	Photocopying @ 5p per sheet (colour)	Actual cost
	Postage	Actual cost of Royal Mail standard 2 nd class
Statutory Fee		In accordance with the relevant legislation (quote the actual statute)
Other		

* the actual cost incurred by the public authority

 <p>BROADSTAIRS & ST. PETER'S TOWN COUNCIL</p>	<p>Gift and Hospitality Policy</p>
	<p>BROADSTAIRS & ST. PETER'S TOWN COUNCIL Adopted: 3rd June 2019 Reviewed: October 2025 Approved: TBC</p>

Introduction and scope

This policy applies to all Councillors and employees of Broadstairs and St. Peter's Town Council and sets out the procedure that must be followed when giving or receiving gifts and hospitality.

From time to time, employees and Councillors will be offered gifts or hospitality by Broadstairs and St. Peter's Town Council's customers or business associates. Similarly, an employee may wish, on behalf of the Town Council, to offer gifts or hospitality to Broadstairs and St. Peter's Town Council's customers, residents, volunteers or business associates.

A gift is given without expectation of receiving anything in return and may include hospitality or services.

Councillors or employees must never make improper use of their position within the Town Council to request or obtain gifts and/or favours from any individual or company that does or might do business with the Town Council. The register applies even if the gift or hospitality is offered outside of the workplace and applies regardless of whether councillors or employees are potential donors or recipients. This also applies to requesting or obtaining building materials and services.

Policy aims

This policy aims to:

- Ensure that all councillors and employees are aware of Broadstairs and St. Peter's Town Council's gifts and hospitality register.
- Ensure that ethical business practices are followed in relation to gifts and hospitality.
- To ensure the highest standards of conduct from all Councillors and employees. This includes, but is not limited to, honesty, integrity and fairness.

Acceptance of gifts or hospitality

All councillors and employees must disclose any gifts or hospitality over the value of £25 by completing the Declaration of Gifts and Hospitality form (Appendix 1) prior to accepting the offer of a gift or hospitality, or as soon as practical following receipt of a gift. Forms must be submitted within 28 days of a gift or hospitality being accepted.

Under no circumstances should Councillors or employees accept any cash gifts, gift cards/vouchers or prepaid charge cards. It is the responsibility of councillors and employees to declare to the Town Clerk any offers of gifts, discounts and hospitality.

No undeclared offers of gifts, payments, hospitality or payment in kind of goods or services will be accepted or asked for by Town Councillors or employees, or made by Town Councillors or employees to other people, businesses or organisations.

All gifts and hospitality, including invitations from existing, or potential, contractors and suppliers, to attend functions which are only purely social or sporting, should only be accepted when these are agreed by the Town Clerk. They must be included in the gifts and hospitalities register held by the Town Clerk.

It is the responsibility of the Town Clerk to make sure the Chairman of the Council is made aware of the information and is responsible for making sure the details are noted on the gifts and hospitalities register.

When hospitality cannot be accepted, it should be politely but firmly declined informing those making the offer about the procedures and standards operating within the Town Council.

Councillors and employees must not seek or accept discounts or other preferential rates on personal and private purchases of goods or services because they are town councillors or employees. Discounts offered by any organisations to councillors and employees for personal and private transactions will need to be formally agreed and accepted by the Town Council.

This register does not apply to promotional gifts, such as stationery or pens that bear the logo or company name of another organisation, provided that these have no significant value. However, as it is likely that such gifts will be received by only a limited number of employees, these items should be shared amongst other employees where appropriate.

Any councillor or employee who has concerns that a gift or hospitality has been offered with an expectation of something in return (a bribe), should refer it to the Town Clerk immediately.

Failure to declare the acceptance/provision/decline of hospitality and gifts in accordance with this Register may be subject to disciplinary action.

Exceptions

Not all gifts and hospitality will be offered to you because you are a councillor or council employee. You may be offered gifts or hospitality by a friend, by your college, by business contacts etc. If, in your judgment, the offer of a gift or hospitality is prompted by something other than your status as a councillor or council employee, you do not need to declare it in the hospitality register. However, you may well need to declare the relationship and/or such gifts or hospitality at a meeting as a "declaration of interest" if they are relevant to an item under consideration.

Gifts and hospitality offered to the Chairman in his/her capacity as Chairman and which are to be used for the purpose of charity fund raising, do not have to be declared in the Gifts & Hospitality Register.

Appendix 1 - Disclosure of Gifts and Hospitality

A Councillor or employee of the Town Council must, within 28 days of being offered a gift or hospitality over the value of £25, provide written notification to the Town Clerk (by completion of this form) of the existence and nature of that gift/hospitality.

Disclosure of Gifts and Hospitality received in an Official Capacity

I.....(please print), as an employee of Broadstairs and St. Peters Town Council, give notice that I have been offered, and accepted, the following gifts or hospitality.

Date of Receipt	Description of gift or hospitality	Name of Donor	Relationship of donor to Council

Signed:.....

Date:.....

Town Clerks signature:.....

Date:.....

Note – this form will be held confidentially in the ‘Gifts & Hospitalities’ file held by the Town Clerk.