



# Broadstairs & St Peter's Town Council

## COMMUNITY ASSETS COMMITTEE MINUTES

**Monday 18 August 2025 at 7pm in the Council Chamber, Pierremont Hall**

Present: Cllrs J Bright, M Garner, J Hobson, C Leys, A Munns (Chairman) & G Rusiecki.

Town Clerk: Kirsty Holroyd

### **244. APOLOGIES FOR ABSENCE**

Apologies with reason were accepted from Cllrs Kemp and Roberts.

### **245. DECLARATIONS OF INTEREST**

None

### **246. MINUTES**

Members received the minutes of the meeting held on Monday 14 July 2025.

**RESOLVED: That the minutes be signed as a true record by the Chairman.**

### **247. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

Members noted that the recommendation under minute 240 had not been approved by Council on 28 July. Instead a decision had been made at minute 686 to send a letter to the new administration at KCC requesting again that the building is not sold. The Town Clerk confirmed that the letter was sent on 30 July and has been acknowledged although no response yet received.

### **248. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE**

None

### **249. UPDATES FROM THANET DISTRICT COUNCIL**

Members received a report from the Town Clerk on progress with various projects and initiatives around the town. None have moved forward this month with the exception of the new drinking water tap at Victoria Gardens which will be installed on Wednesday 20 August.

### **250. PHASE III**

i) Members reviewed the brief as discussed and agreed at the meeting of this committee in March. At that time a decision had been made to undertake the necessary works to the two large rooms at the southern end of the building to make them fire and damp proof but to leave the final fit out until the future requirements of the Town Council become clear. The Town Clerk reported that due to the increased number of facilities and gardening staff there was now a need for some workshop space for them all to base themselves, store plants and equipment and work during inclement weather. It was felt that the two rooms would be ideal for this purpose and could accommodate the needs of the staff with minimal

refurbishment.

**RESOLVED: That this purpose be added to the brief for discussion and development by TMD.**

ii) Members received and considered preliminary designs received from TMD. The Town Clerk confirmed the importance of councillors working alongside officers to analyse the plans and ensure the design was following the agreed brief.

**RESOLVED: Members agreed to note.**

## **251. RETORT HOUSE MURAL**

i) Members received a copy of the original proposal as presented to Council in February.

**RESOLVED: Members agreed to note.**

ii) Members received an update from the Town Clerk detailing the logistics of how the project would be implemented as explained to her by the project leader and asked councillors whether there was any element which was outstanding or had been overlooked. She also supplied a copy of the group's risk assessment which had been received a few days previously.

**RESOLVED: Members are happy to proceed provided confirmation over planning permission is received from the project manager and TDC.**

*The following business was undertaken in accordance of the provision of standing order 3d with a resolution made to exclude the public due to the confidential nature of the business.*

## **252. BROADSTAIRS MEMORIAL HALL**

Members received a copy of a letter from the Theatre's Trust sent to the director of the Sarah Thorne Theatre following a visit by the Trust's National Planning Adviser. The adviser is of the opinion that the building's primary function is that of a theatre.

**RESOLVED: Members agreed to note and suggested that the Director be encouraged to list the building with the Trust as a theatre under threat of closure.**

## **253. LEGAL UPDATES**

Members received and considered a letter from the Council's solicitor.

**RESOLVED: That the solicitor be instructed to write to the tenant starting the process for terminating the lease on the agreed date and opening the way for discussions over future arrangements.**

*Members of the public were permitted to re-enter the meeting.*

## **254. DATE OF NEXT MEETING**

Monday 8 September 2025 at 7pm in the Council Chamber, Pierremont Hall

Meeting closed at 19.25

Signed \_\_\_\_\_

Date \_\_\_\_\_