**STAFFING**

We currently have four event staff on the books and if required we work with the agency J & J Recruitment.

J & J Recruitment charge rate is £18.05

The Event Supervisor has scheduled through the year when we will need staffing.

**REGULAR BOOKERS**

Our Wednesday night Yoga group is extending to some Sunday sound healing workshops, all in the Music Room.

KSE have booked out the Chamber Hall, one date in May and two in July.

Mondays CH - Yoga is (Weekly)

Tuesdays MR – Pilates (Weekly)

Wednesdays MR – Yoga (Weekly)

Fridays MR – Hartbeeps (Term times)

**COMMERCIAL EVENTS**

**Wine Tasting – 19th July 2025 –** We have put together an event with a vineyard located in Kent who offer sustainably crafted wines, this event was put in place to fill a weekend in July due to that being the quietest summer months for events.

We have offered tickets at an affordable price of £15 per person and if we sell out, we should have made £200 profit whilst providing an experience for the community.

**Open Day – 28th September 2025 –** We are in the works of putting on an Autumn Open Day for 2026/2027 Brides and Grooms.

This day will be an open event running from 11am-3pm with all three venues set up.

* Music Room – Ceremony Style
* Camber Hall – Ceremony/Reception
* Mayors Parlour – Bridal Suite

This is to hopefully boost bookings for the following years, the event supervisor will be overseeing this day and available to talk to any couples.

**Folk Week – 9th-15th August –** Have reconsidered their original booking and have now booked from the 9th-15th as a commercial event at £48 per hour (inc VAT) with a community discount.

Total of £3360.

This means they will be supplying their own food vans and bar throughout the whole week.

Event Supervisor has staff accordingly to make sure a responsible person is onsite at all times during their hours of hire.

Event Supervisor will make sure all correct documents have been passed on within a on the of the beginning event date.

**Bookings -** We currently have 24 weddings booked in with a target of 28 and 34 events total for commercial bookings.

We have had 1 event reschedule for 2027 and 7 events cancel due to cost of living and ill health.

A calendar with different colored circles

AI-generated content may be incorrect.Below is the full events calendar for 2025. NOT INCLUDING BANDSTAND MUSIC.

**UNDER 18S**

We are aiming to do a youth summer with multiple Under 18 events throughout the month of August, the events will be run by DBS checked staff.

**First Aid Youth Classes- 7th August –** After the success of the Safe Spring First Aid Class we have put on another workshop from 2pm-3pm.

A poster for a workshop

AI-generated content may be incorrect.

**Knife Crime Awareness Workshop – 21st August –** Following the Youth Forums we have found many students are wanting to learn about knife crime awareness, following this we have put an event together to host a free interactive workshop.

A poster with a hand and a symbol on it

AI-generated content may be incorrect.

**Entrepreneur Workshop – 28th August –** This is a TO BE CONFIRMED event, and the Event Supervisor is planning this alongside TDC to work with the Teenage Market later in the year. This is meant to share skills of running and owning their own business. Once fully planned the Event Supervisor will she share to the schools.

After Summer

**Teenage Market – 20th September –** We have partnered with TDC to put together a Teenage Market with three happening over Thanet in 2025

This will be taking place at Pierremont Hall following in similar outdoor layout to Christmas Market.

All stalls will be free of charge to the youth and all under 16s will be chaperoned by a guardian.

TDC will be handling stall costs, insurances for selling of goods and stall holders.

The Event Supervisor will be handling the risk assessment for the day, first aider costs (from under 18s budget, Est £300), venue costs and marketing.

Indoor Bar will be open during the event for extra profit.

**October – Halloween Kids Party and 13 – 17s** – After the success of last year we would like to put the Halloween Party again for the two different groups. It will follow the Halloween trick-or-treat trail in the high street by using the Chamber Hall as a party space for young kids after the trail from 16:30 – 17:30. Then host a disco in the evening for £5.00 per ticket for 13- to 17-year-olds from 19:00 – 21:00.

Currently waiting from confirmation from one supplier to be able to give confirmation or this event.

I will have the confirmation by the end of June ready to promote in August, following the same promotion as last year with just a few changes.

A poster for a halloween party

AI-generated content may be incorrect.A poster for a halloween event

AI-generated content may be incorrect.

New mocktail alongside the 13-17 years ticket cost

**A person making a drink

AI-generated content may be incorrect.**

**Bauble Bauble Decorating – 29th November 2025** – to work alongside the Christmas Market inside the hall we plan to have the seated tables out full of bauble bauble crafts from Baker Ross for Under 18s to come and decorate their own Bauble Buable.

This will be from some of the left over under 18s budgets and is a simple activity to put on for the public to be promoted alongside the Christmas Market.

A white card with text and ornaments

AI-generated content may be incorrect.