



Broadstairs & St Peter's Town Council

APPLICATION FORM FOR FUNDING FOR GROUPS AND ORGANISATIONS

PLEASE READ THESE NOTES BEFORE COMPLETING THIS FORM

- a) Please complete the form carefully in readable CAPITALS in black ink, or typed. The application needs to contain ALL the information requested and is required to be completed and returned by the due date with all documentation. The grant-making timetable and criteria is on the Town Council's website at www.broadstairs.gov.uk.
- b) Please enclose an up-to-date copy of the Constitution/Rules of your organisation.
- c) Please enclose a copy of the latest audited accounts for your organisation. Please be accurate about your budget and finances. If your funding application is approved we may ask for evidence of quotes to back up your budget statement.
- d) Public sector funds are limited so we are seeking a clear account of how you meet the Council's priorities in putting on your event. Please ensure that you consider your answers carefully as the Panel of Councillors will have a scoring sheet and be assessing your application in accordance to the Grant Criteria as set out on our website.
- e) If appropriate, the Council may require that a member of the organisation attend a meeting of the appropriate Committee to justify the request.
- f) If appropriate, the Council may require that a Member of the Town Council be appointed to the organisation requesting financial assistance.
- g) Should your organisation be successful in its grant application, the Town Council requires that you acknowledge its financial assistance in any publicity or publications by the use of the Town Council Logo, with text below.
- h) Any financial assistance is given on the understanding that your organisation complies with current legislation on Equalities and Diversity and Unlawful Discrimination.
- i) Please be aware that you will need to complete a grant monitoring and evaluation form once your event or project is finished or complete. See grant criteria for further information.

Your Details

Name of Organisation:

Broadstairs & St. Peter's Bowls Club

Grant amount requested:

£2,778

FOR OFFICE USE ONLY

Date form received

4 June 2025

Accounts Enclosed

✓

Copy of Constitution

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Grant Approved / Declined

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1. Contact Name

Mr. Martin Houldin

2. Position

Club Secretary & Trustee

3. Address

**25 Pierremont Avenue
Broadstairs
CT10 1NT**

4. Telephone

**01843 864446
07740 156883**

5. email

martinhouldin@btinternet.com

6. Website

**New website live from late June 2025
broadstairsandstpetersbowls.uk**

7. Treasurer

**Mr Bob Brinning.
51 Kingsgate Avenue,
Broadstairs.
CT10 3QP**

APPLICATION FORM for a GRANT TO SUPPORT A GROUP OR ORGANISATION

8. If your organisation has a management committee, how is it appointed?
If not, how is your organisation managed? Does your group/organisation have constitutional rules?

The management committee is elected by club members at the AGM. The President, Chairperson, Secretary and Treasurer stand for up to 3 years. All other committee positions are appointed annually. A copy of the rules & constitution is attached.

9. What are the aims / objectives of your organisation?

To offer and provide lawn green bowling as a sports activity and also a range of social opportunities for members and the wider community in Broadstairs & St. Peter's, and other parts of Thanet. A range of competitions are organised at inter-club, league, County and National levels in Kent; as well as for club competitions and social bowls intra-club events.

We encourage more people to take up bowling through Open Days, where people can 'have a go at bowling' at no cost, and via corporate events where non-bowlers can experience bowling through an organised event. Such as for WI, local golf club, and M&S retirement groups. Members of the public can play for a nominal fee, incl. hire of bowls and shoes.

In May 2025 we supported the Broadstairs & St. Peter's Community Festival, providing demonstration and introductory sessions; attracting public interest and enquiries about the Club and membership.

10. How does your organisation benefit the local community of Broadstairs & St. Peter's?

We encourage people of all ages and backgrounds to become more active both sports-wise and socially. This can help to improve people's physical and mental well-being. There is a range of competitions that members can join, at all skill levels; especially during the main season, from late April to end September. 'Short mat bowls' can be played indoors between October and March. Socially members are able to make new friends and acquaintances thereby expanding their social circles; whether they are still working, retired or bereaved, or just looking for a new activity/challenge. A variety of social events are organised monthly. We annually support charities both nationally and locally.

11. Approximately how many people benefit from the activities of your organisation?

Members: ...120....	Non-members: ...200....	Broadstairs & St. Peter's Residents: ...120....	Visitors: ...2,000+....
Approximate overall TOTAL:circa 2,400.....			

12. Amount of grant being requested**£2,778****13. For what purpose will the grant be used? Please be specific.**

The Club has developed a more strategic approach to the improvement and maintenance of the greens. The Club has consulted with qualified & experienced professionals and plans to further extend the repair work started in 23/24.

Maintenance will involve the application of fertilizers and weed treatments, as well as the mechanical aeration of the lawns. This will be part of a long-term project.

The previous grant enabled us to carry out repairs and renovation work on 2 edges, and to purchase the necessary chemicals for treatment. Further work will be needed in late 2025 and 2026.

This application covers the following items:

- To facilitate the application of treatments we need to replace the old sprayer with a workable and more efficient model. We have selected the Vitax Evensprey Club Sprayer 25L as a suitable tool, which is electric and rechargeable (see attached Pitchcare photo) - **£864 incl. VAT**. Note that the Club has already purchased a hand-held sprayer for spot treatment, which is self-funded.
- Some of our bowls pushers (used to gather bowls on completion of each end of play) are ageing and need replacement (see photo). It is estimated that we will need 8 new pushers. This grant application includes a request for funding for 4 new pushers - **£314**
- Request for sponsorship for our annual Open Tournament (in its 79th year) to help with the rising costs of trophies and publication of programmes. We will make appropriate references to the Town Council's support, including opening and closing by the Mayor - **£1,600**.

14. How will this grant benefit the local community of Broadstairs & St. Peter's? Please be specific.

The bowling greens and club are a community asset, which needs nurturing and maintenance. The improvements made to the greens will make the experience of playing on our greens more pleasurable.

Having greens that are well-maintained to a high standard will help to attract more visiting players, and potential new members. There is already evidence of this happening in 2025.

The annual Tournament attracts many visitors to the town, often from outside the area. Spending time in the town brings trade to local hospitality and retail businesses in the town. Entrants are often accompanied by friends and family who also enjoy spending time in Broadstairs and the surrounding area.

Tournament competitors often complement our greens and comment on any shortcomings from time to time. It is essential that our greens are well-maintained and restored/renovated when needed.

The Tournament provides good publicity for the town of Broadstairs and St. Peter's as a first-class seaside venue with excellent hospitality.

**15. Has your organisation previously received a grant from the Town Council? YES / NO
If YES, how much during the past financial year and when?****£7,060****Date: 16 Oct. 2024**

16. How was this money spent?

Did you acknowledge the Town Council grant on your publicity?

- a. £1,600 was granted by the Town Council of Broadstairs & St. Peters for support and sponsorship of our annual Open Tournament in September 2024. Town Council involvement was noted in the Tournament brochure, including Town logo.
- b. The green banking closest to the Clubhouse was completed in time for the new season; spend £1,500.
- c. New corner steps were purchased in line with budget in time for the current season; spend £1,524.
- d. Balance of £2,076 covered 50% of renovation costs incurred in late 2023.

Documentation showing planned spending was provided with previous grant application.

The Tournament Committee acknowledges the Town Council grant on their programme - both on the front cover and on one of the inside pages.

Managing your Event or Project

17. Is anyone else financially contributing to your event or project? If yes, please give the details below:

NO

(a) Funding secured:

Name of funder:

Amount secured:

(b) Funding applied for:	
Name of funder:	Amount requested:
(c) Funding being used from Reserves or Fundraising:	Amount
Details	

18. If this would be your only source of funding, please explain why?

Other sources of grant are not available to the Club due to the fact that our lease with Thanet District Council expired in 2019, and that the lease has yet to be renewed. Most grant-funding organisations require a lease of at least 20 to 25yrs, to demonstrate that the Club is a going concern.

The alternative funding would be a loan, which would need to be secured and would incur interest charges, and would be unaffordable.

In spite of the above we have applied for sponsorship from a local holiday/travel company, NOT JUST TRAVEL, for the 2025 Tournament.

19. If you have received funding from the Town Council before, have you sought alternative funding from another funder? If not, why?

This is because of the lease issue, as mentioned above.

20. Is your organisation VAT registered? If so, please supply your VAT number:

NO

21. Do you have public liability insurance of not less than £5million to cover the event or project? If yes, please provide a copy with this application. If no then please outline below when you intend to secure it.

COPY OF CERTIFICATE ATTACHED

22. Do you employ anyone to help with your event or project? If yes, how many people do you employ?

The Club has no employees. But does have contracts with a part-time green keeper and a cleaner.

23. Do you have any volunteers assisting your event or project? If yes, how many volunteers do you have?

All of our members are potential volunteers. As with many clubs we have a core of volunteers added to which we can have others for specific events, such as social evenings, bowls tournaments and so on.

24. Please give a brief outline of the skills, experience and/or training that your employees or volunteers have in managing or working on this type of event or project.

We have 3 County Qualified coaches who regularly deliver training sessions. We also have a fully qualified Safeguarding Officer, and various members who have passed DBS checks. We are well-equipped to introduce bowls to the wider community, including younger members.

Our members come from all walks in life and there is, therefore, a wide variety of skills available.

Our Tournament is run by an experienced group of people who have been involved in running previous such events. A Tournament Committee is set up to organise the event, including the inclusion of volunteers. A variety of skills is available; in particular catering and grounds maintenance.

For the banks project we had people with DIY and carpentry skills who operate under an experienced project manager. Some have worked on other grounds maintenance projects and are able to guide others. Heavier work needs the assistance of external trades due to changing mobility issues among more members.

25. Is your event or group affiliated to any national or local support organisation? If yes, please provide full details:

The Club and its members are affiliated to Bowls England, which is the governing body for lawn bowls. The Open Tournament is run under the auspices, and by licence, of Bowls England.

We have agreed to support Bowls England's Bowls Development Alliance and its Community Programme. The aim will be to reach out to local community groups which would benefit from bowls as an organised activity.

FINANCIAL STATEMENT

Please complete the whole statement – both columns Current year and Next year, giving as much detail as space will allow. The form will be returned for completion if you fail to give enough information, which may delay your application.

You should also enclose the most recent set of audited accounts. (See checklist on front page)

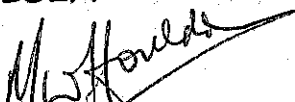
INCOME	Current Year Actual at 30/9/24 (reviewed)	Next Year Estimate	EXPENDITURE	Current Year Actual at 30/9/24 (reviewed)	Next Year Estimate
SUBSCRIPTIONS	10,725	11,500	STAFF COSTS	0	0
GRANTS Please specify: broads	6,700	7,060	VOLUNTEER EXPENSES & Other		
			Social	442	500
			Cleaning	2,184	2,600
SPONSORSHIP or DONATIONS Please specify:			PREMISES		
Member donations	1,962	2,000	Rent	1,522	4,750
			Rates	418	450
			Services/Utilities	9,666	10,200
			Maintenance	22,398	25,000
FUND-RAISING: Please specify:			OFFICE EXPENSES		
Social events	4,304	5,000	Telephone/Fax	1,010	1,000
100 Club draw	425	1,000	Printing/Stationery	456	500
			Trophies	1,126	1,200
FEES & CHARGES Please specify:			ADVERTISING		
Green fees	2,763	2,800	Tournament	1,600	1,600
Short Mat	1,337	2,500	INSURANCE	766	850
OTHER Specify:			VENUE HIRE		
Bar takings (net)	7,765	8,000	Affiliation Fees	1,439	1,500
Water Bill refund	3,614	0	EQUIPMENT		
Miscellaneous	552	900	Purchase/Hire		
Incl. Club Shirts	142				
			OTHER Specify:		
			Toilet refurb	19,418	0
			Sundry	1,002	250
			Incl. Club Shirts	548	
TOTAL: £	40,289	40,760	TOTAL: £	63,995	50,400

BANK BALANCES:

Balance at bank at the beginning of last financial year	£53,205	BALANCE
+ Add Income during the year	£40,289	£93,494
- Less Expenditure during the year	£63,995	£23,706
Balance at the beginning of this financial year	CARRIED FWD	£29,499
Reserves / Savings	£20,125	

Your Declaration

**Please complete the section below as the final part of your application.
Failure to complete this declaration could result in a delay to your application.**

<p>Have you read and do you agree to comply with Broadstairs and St. Peter's Town Council Criteria for the Awarding of Grants?</p> <p><input type="checkbox"/> Yes: <input type="checkbox"/> No:</p>	
<p>Are you an employee of the Town Council or Thanet District Council? Are you related to an employee or a Councillor at the Town Council or Thanet District Council?</p> <p>NO</p>	
<p>I am an Employee: Please record your job title, department and line-manager.</p>	
<p>My relative is: Please provide their name, your relationship to them, and the role/job that they play at the Council.</p>	
<p>I certify that the information given on this form is correct and understand that the form will provide the basis on which the grant application is considered. I enclose an up-to-date copy of the constitution or rules of the organisation and the latest audited accounts.</p>	
<p>SIGNED:</p> <p>M W HOULDIN</p> <p>Martin W. P. Houldin</p> 	<p>DATE: 2/06/25</p>

Please return the completed form – together with all appropriate attachments:

**The Town Clerk
Broadstairs & St. Peter's Town Council
Pierremont Hall
Broadstairs
CT10 1JX**

town.clerk@broadstairs.gov.uk