



Broadstairs & St Peter's Town Council

Events, Leisure & Tourism Committee

Minutes of the meeting held on Monday 16th June 2025 at 7pm in the Council Chamber, Pierremont Hall

Present: Cllrs M. Garner (Chairman), George Rusiecki (Vice Chair), Joanne Bright, Charlie Leys, Steve Roberts, John Nicholls,

Officers: Ms. A Barton – Civic & Support Officer (C & S Officer)

Members of the Public from Broadstairs bowls club were present.

148. ELECTION OF CHAIR AND VICE-CHAIR FOR THE CIVIC YEAR 2025/26

Cllr Garner was elected as Chair Cllr Rusiecki was elected as Vice Chair

150. CHAIRMAN'S WELCOME/OPENNESS AND TRANSPARENCY

Cllr Garner reminded those present of the following: The right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

151. APOLOGIES FOR ABSENCE

Apologies with reason from Cllrs Colin Kemp, Alan Munns, were received and accepted by resolution of the committee.

152. DECLARATIONS OF INTEREST

None were received.

153. TERMS OF REFERENCE

Members received the recommended updates to the terms of reference, After discussions it was agreed by all members that the recommended updates be made to the terms of reference and approved use, with the exception of the recommended £10, 000 grant limit for the committee.

Resolved:

It was agreed by all members that the new limit for grants approval for the committee be £5000. Any applications over £5,000 are to be approved or discussed by full council.

With this amendment all other recommended changes to the terms of reference were approved by all members.

154. MINUTES

RESOLVED: That the minutes of the Council meeting held on Monday 17th February 2025 can be approved and duly signed as a true record by the

Chairman.

155. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

None were received.

156. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S

None.

157. GRANTS

- i) Members received an update on grants allocated to date 2024-2025
RESOLVED: Members agreed to note.
- ii) Members received and considered new applications.
- iii) Members received new applications
 - Bowls Club - £2778 - application for equipment and sponsorship
RESOLVED: That the grant be approved.
 - Broadstairs Cricket Club - £2000 for Autumn winter school coaching sessions
RESOLVED: That the grant be approved.
 - Food festival – October- £3000 for Town Council Sponsorship of the event
RESOLVED: That the grant be approved.
 - St. Peter's Memorial Hall - £6000 for funding a new flat roof
RESOLVED: Members agreed that the application lacked detail to be considered for approval.
It was agreed by all members that Cllrs Joanne Bright and Steve Roberts are to meet with St. Peter's Memorial Hall to discuss the application in further detail. If the organisation would still like to pursue a grant they would be invited to apply again where it will be discussed at full council.

19:28 Meeting paused as members of the public left.

19:29 Meeting resumes

158. COMMERCIAL EVENTS UPDATE

Members received and considered a report supplied by the Events Supervisor.

Members agreed to note the following:

RESOLVED:

i) STAFFING

We currently have four event staff on the books and if required we work with the agency J & J Recruitment.
J & J Recruitment charge rate is £18.05

The Event Supervisor has scheduled through the year when we will need staffing.

ii) REGULAR BOOKERS

Our Wednesday night Yoga group is extending to some Sunday sound healing workshops, all in the Music Room.

KSE have booked out the Chamber Hall, one date in May and two in July.

Mondays CH - Yoga is (Weekly)

Tuesdays MR – Pilates (Weekly)

Wednesdays MR – Yoga (Weekly)

Fridays MR – Hartbeeps (Term times)

iii) COMMERCIAL EVENTS

Wine Tasting – 19th July 2025 – Event with a vineyard located in Kent who offer sustainably crafted wines, this event was put in place to fill a weekend in July due to that being the quietest summer months for events. We have offered tickets at an affordable price of £15 per person and if we sell out, we should have made £200 profit whilst providing an experience for the community.

Open Day – 28th September 2025 – We are in the works of putting on an Autumn Open Day for 2026/2027 Brides and Grooms.

This day will be an open event running from 11am-3pm with all three venues set up.

- Music Room – Ceremony Style
- Camber Hall – Ceremony/Reception
- Mayors Parlour – Bridal Suite

This is to hopefully boost bookings for the following years, the event supervisor will be overseeing this day and available to talk to any couples.

Folk Week – 9th-15th August – Have reconsidered their original booking and have now booked from the 9th-15th as a commercial event at £48 per hour (inc VAT) with a community discount.

Total of £3360.

This means they will be supplying their own food vans and bar throughout the whole week.

Event Supervisor has staff accordingly to make sure a responsible person is onsite at all times during their hours of hire.

Event Supervisor will make sure all correct documents have been passed on within a on the of the beginning event date.

Bookings - We currently have 24 weddings booked in with a target of 28 and 34 events total for commercial bookings.

We have had 1 event reschedule for 2027 and 7 events cancel due to cost of living and ill health.

iv) UNDER 18S

- We are aiming to do a youth summer with multiple Under 18 events throughout the month of August, the events will be run by DBS checked staff.
- **First Aid Youth Classes- 7th August** – After the success of the Safe Spring First Aid Class we have put on another workshop from 2pm-3pm.
- **Knife Crime Awareness Workshop – 21st August** – Following the Youth Forums we have found many students are wanting to learn about knife crime awareness, following this we have put an event together to host a free interactive workshop.
- **Entrepreneur Workshop – 28th August** – This is a TO BE CONFIRMED event, and the Event Supervisor is planning this alongside TDC to work with the Teenage Market later in the year. This is meant to share skills of running and owning their own business. Once fully planned the Event Supervisor will she share to the schools.
- **Teenage Market – 20th September** – We have partnered with TDC to put together a Teenage Market with three happening over Thanet in 2025
This will be taking place at Pierremont Hall following in similar outdoor layout to Christmas Market.
All stalls will be free of charge to the youth and all under 16s will be chaperoned by a guardian.
TDC will be handling stall costs, insurances for selling of goods and stall holders.
The Event Supervisor will be handling the risk assessment for the day, first aider costs (from under 18s budget, Est £300), venue costs and marketing.
Indoor Bar will be open during the event for extra profit.
- **October – Halloween Kids Party and 13 – 17s** – After the success of last year we would like to put the Halloween Party again for the two different groups. It will follow the Halloween trick-or-treat trail in the high street by using the Chamber Hall as a party space for young kids after the trail from 16:30 – 17:30. Then host a disco in the evening for £5.00 per ticket for 13- to 17-year-olds from 19:00 – 21:00.
Currently waiting from confirmation from one supplier to be able to give confirmation or this event.
I will have the confirmation by the end of June ready to promote in August, following the same promotion as last year with just a few changes. New mocktail alongside the 13-17 years ticket cost.
- **Bauble Decorating – 29th November 2025** – to work alongside the Christmas Market inside the hall we plan to have the seated tables out full of bauble crafts from Baker Ross for Under 18s to come and decorate their own Bauble. This will be from some of the left over under 18s budgets and is a simple activity to put on for the public to be promoted alongside the Christmas Market.

Resolved: Members agreed that Event posters are to be sent out to all Councillors for them to share with their own networks. It was agreed that all under 18 events are to be shared with local based organisations and school for local children to attend.

158. COMMUNITY UPDATES

Members received and considered a report from the Events Administrator.

RESOLVED:

i) VE Day

The event ran smoothly, schools got in contact the week before the event with wanting to contribute to proceedings.

A few comments were overheard about the event running too late (especially for children) and the beacon being quite underwhelming.

100 flags were given out (within the first 2 hours). More needed future events.

The British flag being projected onto Bleak House was a lovely addition
Total costing for the event was £2,491.21, not including staff time.

ii) Bandstand

2025 is now fully booked, starting 12th April – 12th October.

Great feedback about the line up so far from the Kiosk tenant.

iii) Community festival

It was hard competing with the already spring fair/carnival happening in town on that date.

The weather was not to be helped but massively affected turn out.

One paid stall was unwell and could not attend.

One paid stall cancelled the night before due to weather.

GAP Project, GAP in the market, The Pavillion Youth Club, TDC Energy advice, Hunky Dory all cancelled before the event.

Broadstairs Cricket Club, St Peter's village tours, Chartwell house care home, Dementia Care and AGE UK did not turn up and have not emailed since.

Inspiration Creative deserve a massive thanks for everything they did for the event.

As per the report states, out of the £3,000 budget, £2,826.11 was spent and with an income of £1,016.50 this left £1,190.39.

RESOLVED:

Councillors noted that Inspiration creative did well throughout the day.

The free creams were also well received.

It was agreed by members to the date of the community festival next year should avoid bank holidays and any clash with other town events.

It was also noted that officers are to speak to organisations that did not turn up.

iv) Summer Theatre programme 30/07/2025 -29/08/2025

YP ProgrammeDate

Aquanauts 30/07/2025
Caspian the Crab 06/08/2025
Wellbeing Wells 17/08/2025
Arcade Mini 20/08/2025
Shed Ache 27/08/2025

Evening Programme Date

Three Men in a Boat 01/08/2025
Wasp in a cardigan 08/08/2025
Lily Ramona 17/08/2025
Jekyll and Hyde 22/08/2025
The Laurel & Hardy Cabaret 29/08/2025

v) Punch and Judy 26/07/2025 – 29/08/2025

Permit received
Saturday 26th, Sunday 27th, Monday 28th July
Sunday 3rd August
Saturday 16th and Sunday 17th August
Thursday 21st and Friday 22nd August
Monday 25th August
Thursday 28th and Friday 29th August
11 Dates – x3 showings a day
33 Shows
£260.00 per day
£2,860 Total

vi) Heritage Week

Pierremont Hall, Bandstand will be participating
12th – 21st September
Pierremont Hall open from 15th – 18th
Bandstand to be open the whole week
Leaflets will be made for both sites, Event Administrator will be liaising with local historians.

vii) Firework Night

The SuperMicks will be starting at 6pm (with another local band playing for free for 30mins before). Fireworks due to start at 7pm, The SuperMicks will start their second half of their performance at 7:15pm until 8pm. I will be meeting with TDC to discuss road closures on the 2nd July.

-5:30pm Band Meiser (free)
-6pm-7pm – The SuperMicks
-7pm Fireworks
-7:15pm – 8pm – The SuperMicks (£250)

viii) Christmas Market 29/11/2025

Stall can now be booked – 39 will be available.

There have been 20 enquiries already, and 7 booked and paid for.

Regarding electric and lighting a quote for £680 (£665 2024) has been received, this will include a provision of generator & power distribution to temporary outside event stalls. Temporary installation of overhead coloured festoon lighting & rope lighting throughout stalls and they have ensured that timings will be adhered to this year.

159. CIVIC EVENTS

i) Remembrance

Members received an update for the remembrance service that this due to take place on 9th November 2025.

Resolved:

**All members approved the quotes supplied by BM ambulance of:
And Kent PA hire of:**

ii) Civic Service

Members also received an update from Cllr Mike Garner that arrangements are being made for his Mayoral Civic Service on 7th September 2025.

Resolved:

Members agreed to note.

160. THANET EXTRAVAGANZA

Members discussed councillor duties at the upcoming Thanet Extravaganza Event.

Resolved:

Cllr Garner agreed to attend the event to manage the Town Council Stall with the Events Administrator and Events Supervisor.

It was agreed that the Town Clerk is to contact all councillors to confirmation of attendance.

161. CHRISTMAS LIGHTS

Members received a report supplied by the Deputy Town Clerk which included the costing for the required repairs of the decorative lighting.

Resolved:

Members agreed to note the contents of the report, including the discounts supplied and total spend.

All members agreed the approval of the additional £680 to make the repairs.

This will make total budget for Christmas lights: The Decorative Lighting and Tree budget for 2025 is £22,680.

162. DATE OF NEXT MEETING: 11th August 2025

Meeting closed at 20.01pm.