

Broadstairs & St. Peter's Town Council
PAYMENTS LIST

23 April 2025 (2025-2026)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 Facilities Team sundry items	04/04/2025		Unity Trust		Supplies	Paul Adkins	Z	2.00		2.00
2 Unplanned building works	04/04/2025		Unity Trust		Works	Westgate Security & Electr	S	276.70	55.34	332.04
3 Office sundries	04/04/2025		Unity Trust		expenses - facilities	David Bassett	Z	34.70		34.70
3 Travel and Subsistence	04/04/2025		Unity Trust		expenses - facilities	David Bassett	Z	2.40		2.40
4 Council business rates	04/04/2025		Unity Trust		Rates	Thanet District Council	Z	1,946.10		1,946.10
5 Council business rates	04/04/2025		Unity Trust		Rates	Thanet District Council	Z	2,045.90		2,045.90
6 Bathroom items	04/04/2025		Unity Trust		Supplies	Total Supplies Ltd	S	82.50	16.50	99.00
7 IT	04/04/2025		Unity Trust		IT	Cyber Central	S	195.96	39.19	235.15
8 Events - Equipment	04/04/2025		Unity Trust		laundry	Limitless Sparkle Ltd	S	51.26	10.24	61.50
9 Professional Fees	04/04/2025		Unity Trust		DP service	Saiswana Limited	S	150.00	30.00	180.00
10 Tree Survey & Works	04/04/2025		Unity Trust		tree works	Top Branch Tree Services	S	800.00	160.00	960.00
11 Office sundries	04/04/2025		Unity Trust		container hire	Lawrence Container Hire U	S	85.80	17.16	102.96
12 Mocketts Wood	04/04/2025		Unity Trust		container hire	Lawrence Container Hire U	S	42.90	8.58	51.48
13 Training & Subscriptions	04/04/2025		Unity Trust		Subscription	KALC	S	1,978.68	395.74	2,374.42
14 Bathroom items	04/04/2025		Unity Trust		Supplies	Total Supplies Ltd	S	61.06	12.21	73.27
15 IT	04/04/2025		Unity Trust		web hosting	Coppard Digital Ltd	S	150.00	30.00	180.00
17 Mocketts Wood	04/04/2025		Unity Trust		uniform	The Logo Centre	S	236.70	47.34	284.04
17 Victoria Gardens	04/04/2025		Unity Trust		uniform	The Logo Centre	S	262.25	52.45	314.70
18 Water	04/04/2025		Unity Trust		water charge	Business Stream	Z	133.97		133.97
21 Electricity	07/04/2025		Unity Trust		Electricity	British Gas	L	15.86	0.79	16.65
22 Licences	07/04/2025		Lloyds Corporate Cre		Subscription	Zoom Video Communicatio	S	129.90	25.98	155.88
23 Stationery	06/04/2025		Lloyds Corporate Cre		Supplies	EXPRESSIONS	Z	1.99		1.99
24 Stationery	06/04/2025		Lloyds Corporate Cre		Postage	Royal Mail	Z	2.80		2.80
25 Facilities Team sundry items	06/04/2025		Lloyds Corporate Cre		Supplies	Poundland	Z	2.00		2.00
26 Mocketts Wood	06/04/2025		Lloyds Corporate Cre		Supplies	Toolstation Ltd	S	44.97	8.99	53.96
26 Victoria Gardens	06/04/2025		Lloyds Corporate Cre		Supplies	Toolstation Ltd	S	67.45	13.49	80.94
27 Mocketts Wood	07/04/2025		Lloyds Corporate Cre		safety clothing	The Safety Supply Compar	S	27.77	5.56	33.33
27 Victoria Gardens	07/04/2025		Lloyds Corporate Cre		safety clothing	The Safety Supply Compar	S	27.78	5.55	33.33
28 Professional Fees	07/04/2025		Lloyds Corporate Cre		DBS check	Due Diligence Checking	Z	21.50		21.50
28 Professional Fees	07/04/2025		Lloyds Corporate Cre		DBS check	Due Diligence Checking	S	12.00	2.40	14.40
29 Professional Fees	07/04/2025		Lloyds Corporate Cre		DBS check	Due Diligence Checking	Z	21.50		21.50
29 Professional Fees	07/04/2025		Lloyds Corporate Cre		DBS check	Due Diligence Checking	S	12.00	2.40	14.40
30 Facilities Team sundry items	07/04/2025		Lloyds Corporate Cre		Supplies	Harrington	Z	2.25		2.25
31 Office sundries	07/04/2025		Lloyds Corporate Cre		Refreshments	CO-OP	Z	5.63		5.63

Attach 6

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
32 Events -Bar	07/04/2025		Lloyds Corporate Cre		Supplies	Iceland	Z	4.00		4.00
33 Events -Bar	07/04/2025		Lloyds Corporate Cre		Supplies	CO-OP	Z	4.50		4.50
34 Professional Fees	07/04/2025		Lloyds Corporate Cre		DBS check	Due Diligence Checking	Z	21.50		21.50
35 Office sundries	07/04/2025		Lloyds Corporate Cre		Supplies	CO-OP	Z	4.52		4.52
36 Facilities Team sundry items	07/04/2025		Lloyds Corporate Cre		keys	Peters Shoe Repairs	Z	20.00		20.00
37 town maintenance (van costs)	07/04/2025		Lloyds Corporate Cre		ev charge costs	City Electrical Factors Ltd	S	11.68	2.34	14.02
38 Training & Subscriptions	07/04/2025		Lloyds Corporate Cre		Training	NALC	S	65.00	13.00	78.00
39 Training & Subscriptions	07/04/2025		Lloyds Corporate Cre		Subscription	Slcc	S	3.82	0.76	4.58
40 Community Payback	07/04/2025		Lloyds Corporate Cre		Supplies	B&Q	Z	54.00		54.00
40 Facilities Team sundry items	07/04/2025		Lloyds Corporate Cre		Supplies	B&Q	S	26.67	5.33	32.00
41 Facilities Team sundry items	07/04/2025		Lloyds Corporate Cre		Supplies	Screwfix	S	9.41	1.88	11.29
42 Mocketts Wood	07/04/2025		Lloyds Corporate Cre		Supplies	Medisave (UK) Ltd	S	20.94	4.19	25.13
43 Facilities Team sundry items	07/04/2025		Lloyds Corporate Cre		Supplies	Screwfix	S	7.65	1.53	9.18
44 Office sundries	07/04/2025		Lloyds Corporate Cre		Supplies	Amazon UK Services Ltd	S	12.49	2.50	14.99
45 Printer/Photocopier	07/04/2025		Lloyds Corporate Cre		ink subscription	HP Instant Ink Ltd	S	15.41	3.08	18.49
46 Facilities Team sundry items	07/04/2025		Lloyds Corporate Cre		Supplies	Screwfix	S	3.66	0.73	4.39
47 Training & Subscriptions	07/04/2025		Lloyds Corporate Cre		Training	High Speed Training Ltd	S	131.00	26.20	157.20
48 Victoria Gardens	07/04/2025		Lloyds Corporate Cre		Supplies	Screwfix	S	21.65	4.33	25.98
49 Finance costs	07/04/2025		Lloyds Corporate Cre		bank fee	Lloyds commercial cards	Z	3.00		3.00
50 Stripe Fee	07/04/2025	Receipt Voucher No. 2	Unity Trust	Receipt #1018-641	Stripe Transaction Fee	Stripe	E	0.65		0.65
51 Stripe Fee	07/04/2025		Unity Trust		Stripe Transaction Fee	Stripe	E	0.23		0.23
52 Stripe Fee	07/04/2025	Receipt Voucher No. 3	Unity Trust	Receipt #1484-871	Stripe Transaction Fee	Stripe	E	0.88		0.88
53 Office sundries	14/04/2025		Unity Trust		expenses	Neil Hibbert	Z	12.99		12.99
54 Security	14/04/2025		Unity Trust		security	Probe Security	S	150.00	30.00	180.00
54 Site security	14/04/2025		Unity Trust		security	Probe Security	S	770.00	154.00	924.00
55 Professional Fees	14/04/2025		Unity Trust		Fee	Brachers LLP	S	596.00	119.20	715.20
55 Professional Fees	14/04/2025		Unity Trust		Fee	Brachers LLP	Z	14.00		14.00
56 Professional Fees	14/04/2025		Unity Trust		Fee	Brachers LLP	S	702.00	140.40	842.40
56 Professional Fees	14/04/2025		Unity Trust		Fee	Brachers LLP	Z	14.00		14.00
57 Community Event	14/04/2025		Unity Trust		face painting	Gillian Child	Z	50.00		50.00
58 Community Event	14/04/2025		Unity Trust		land hire deposit (250 refundat	Thanet District Council	Z	250.00		250.00
58 Community Event	14/04/2025		Unity Trust		land hire deposit (250 refundat	Thanet District Council	Z	76.00		76.00
59 Broadstairs in Bloom	14/04/2025		Unity Trust		Grounds Maintenance	NUL Boxgreen Ltd	S	190.00	38.00	228.00
59 Culmers Amenity Land	14/04/2025		Unity Trust		Grounds Maintenance	NUL Boxgreen Ltd	S	125.00	25.00	150.00
59 Grounds Maintenance	14/04/2025		Unity Trust		Grounds Maintenance	NUL Boxgreen Ltd	S	836.25	167.25	1,003.50

Broadstairs & St. Peter's Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
60	Unplanned building works	14/04/2025	Unity Trust		Works	Westgate Security & Electr	S	40.59	8.12	48.71
61	Window cleaning	14/04/2025	Unity Trust		Window cleaning	G. Piper	Z	110.00		110.00
62	event marketing	14/04/2025	Unity Trust		Advertising	Broadstairs Visitor Informa	Z	240.00		240.00
65	Training & Subscriptions	14/04/2025	Unity Trust		Training	Sicc	S	30.00	6.00	36.00
66	Environmental Initiatives	14/04/2025	Unity Trust		Signage	Expression Signs	S	22.50	4.50	27.00
67	Utilities	14/04/2025	Unity Trust		phones/wifi	Venture Telecoms Ltd	S	107.18	21.44	128.62
68	Phones and Internet	14/04/2025	Unity Trust		phones/wifi	Venture Telecoms Ltd	S	261.82	52.36	314.18
69	Phones and Internet	14/04/2025	Unity Trust		phones/wifi	Venture Telecoms Ltd	S	75.50	15.10	90.60
70	Electricity	14/04/2025	Unity Trust		electricity - music room	Edf	L	158.29	7.91	166.20
85	Stripe Fee	14/04/2025	Unity Trust	Receipt Voucher No. 12	Stripe Transaction Fee	Stripe	E	1.10		1.10
86	Electricity - Retort	22/04/2025	Unity Trust		Electricity	SSE Energy Solutions	L	402.57	20.13	422.70
87	Professional fees	22/04/2025	Unity Trust		Legal fees	Brachers LLP	S	12,431.00	2,486.20	14,917.20
88	Commercial Events - Marketing	22/04/2025	Unity Trust		Advertising	Guides For Brides	S	245.00	49.00	294.00
88	Commercial Events - Marketing	22/04/2025	Unity Trust		Advertising	Guides For Brides	Z	10.00		10.00
89	Bandstand entertainment	22/04/2025	Unity Trust		bandstand concert	Danielle Law (Red)	Z	380.00		380.00
90	Allotments	22/04/2025	Unity Trust		water charges	Business Stream	Z	69.78		69.78
91	Water rates	22/04/2025	Unity Trust		water charges	Business Stream	Z	176.00		176.00
92	Bandstand entertainment	22/04/2025	Unity Trust		bandstand concert	Hannah Noonan (Delicia)	Z	200.00		200.00
93	Civic Events	22/04/2025	Unity Trust		regalia	Badges Plus Limited	S	83.00	16.60	99.60
94	IT	22/04/2025	Unity Trust		IT support	Cyber Central	S	175.00	35.00	210.00
95	Licences	22/04/2025	Unity Trust		website domain	Leanne Hadden	Z	77.94		77.94
96	Office sundries	22/04/2025	Unity Trust		Supplies	VIKING DIRECT	S	58.99	11.80	70.79
97	Annual maintenance schedule	22/04/2025	Unity Trust		callout	Westgate Security & Electr	S	76.17	15.23	91.40
98	Flagpole	22/04/2025	Unity Trust		test guardrail	Heightsafe Systems Ltd	S	325.00	65.00	390.00
99	Office sundries	22/04/2025	Unity Trust		water supply	Culligan Water	S	208.01	41.60	249.61
100	Phones and Internet	22/04/2025	Nat West Current Ac		mobile phones	02	S	167.68	33.54	201.22
101	Unplanned building works	22/04/2025	Nat West Current Ac		Works	Venture Telecoms Ltd	S	672.97	134.59	807.56
Total								29,969.27	4,703.75	34,673.02

Broadstairs & St. Peter's Town Council

23 April 2025 (2025-2026)

RECEIPTS LIST

Vouch e	Code	Date	Minute	Bank	Receipt No	Description	net	vat	total
1	town maintenance (van cost	07/04/2025		Unity Trust		ev charge income	10.43	2.09	12.52
2	Community Event	07/04/2025		Unity Trust	Receipt #1018-6	stall - community festival	25.00	5.00	30.00
3	Broadstairs in Bloom	07/04/2025		Unity Trust	Receipt #1484-8	broadstairs in bloom	37.50	7.50	45.00
4	Events Room Hire	14/04/2025		Unity Trust	Room Hire		70.83	14.17	85.00
5	Events -Bar	14/04/2025		Unity Trust	Room Hire		125.00	25.00	150.00
5	Events - Equipment	14/04/2025		Unity Trust	Room Hire		41.67	8.33	50.00
5	Events - Equipment	14/04/2025		Unity Trust	Room Hire		100.00	20.00	120.00
5	Events Room Hire	14/04/2025		Unity Trust	Room Hire		40.00	8.00	48.00
5	Events Room Hire	14/04/2025		Unity Trust	Room Hire		125.00	25.00	150.00
5	Events Room Hire	14/04/2025		Unity Trust	Room Hire		125.00	25.00	150.00
5	Events Room Hire	14/04/2025		Unity Trust	Room Hire		83.33	16.67	100.00
5	Events Room Hire	14/04/2025		Unity Trust	Room Hire		416.67	83.33	500.00
6	Events -Bar	04/04/2025		Unity Trust	Hall hire		125.00	25.00	150.00
6	Events -Bar	04/04/2025		Unity Trust	Hall hire		125.00	25.00	150.00
6	Events - Equipment	04/04/2025		Unity Trust	Hall hire		20.00	4.00	24.00
6	Events - Equipment	04/04/2025		Unity Trust	Hall hire		40.00	8.00	48.00
6	Events - Equipment	04/04/2025		Unity Trust	Hall hire		41.67	8.33	50.00
6	Events Room Hire	04/04/2025		Unity Trust	Hall hire		833.33	166.67	1,000.00
6	Events - Equipment	04/04/2025		Unity Trust	Hall hire		83.33	16.67	100.00
6	Events Room Hire	04/04/2025		Unity Trust	Hall hire		240.00	48.00	288.00
7	Events -Bar	07/04/2025		Unity Trust	bar sales		393.77	78.75	472.52
8	Events Room Hire	09/04/2025		Unity Trust	Room Hire		250.00	50.00	300.00
9	Precept	10/04/2025		Unity Trust	Precept		446,580.00		446,580.00
10	Events Room Hire	10/04/2025		Unity Trust	Room Hire		666.67	133.33	800.00
11	Events - Equipment	11/04/2025		Unity Trust	Room Hire		41.67	8.33	50.00
11	Events - Equipment	11/04/2025		Unity Trust	Room Hire		13.33	2.67	16.00
11	Events Room Hire	11/04/2025		Unity Trust	Room Hire		125.00	25.00	150.00
11	Events Room Hire	11/04/2025		Unity Trust	Room Hire		125.00	25.00	150.00
11	Events Room Hire	11/04/2025		Unity Trust	Room Hire		41.67	8.33	50.00
11	Events Room Hire	11/04/2025		Unity Trust	Room Hire		833.33	166.67	1,000.00
12	Community Event	14/04/2025		Unity Trust	Receipt #1349-9	stall - community festival	50.00	10.00	60.00
								1,049.84	452,879.04

Attach 7.

Broadstairs & St. Peter's Town Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Attach 8

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Admin & Office Costs		0.98	0.98 (98%)	98,450.00	65,031.66	33,418.34 (33%)	33,419.32
Amenities		340.00	340.00 (34000%)	36,000.00	24,336.03	11,663.97 (32%)	12,003.97
Civic Costs		955.18	955.18 (95518%)	17,000.00	13,655.47	3,344.53 (19%)	4,299.71
Community		200.09	200.09 (20009%)	39,614.32	31,412.40	8,201.92 (20%)	8,402.01
Contingencies			0.00 (N/A)			0.00 (N/A)	0.00
Earmarked reserves			0.00 (N/A)	300,437.47	16,000.00	284,437.47 (94%)	284,437.47
Events	11,200.00	15,983.06	4,783.06 (42%)	61,500.00	53,182.72	8,317.28 (13%)	13,100.34
Future asset refurbishment			0.00 (N/A)			0.00 (N/A)	0.00
Grants		1,000.00	1,000.00 (100000%)	100,000.00	99,917.83	82.17 (0%)	1,082.17
Income	819,160.00	828,249.70	9,089.70 (1%)		-46.66	46.66 (4666%)	9,136.36
Open Spaces	1,200.00	1,481.33	281.33 (23%)	50,000.00	36,789.93	13,210.07 (26%)	13,491.40
Phase 3 - Basement			0.00 (N/A)	50,000.00	17,333.00	32,667.00 (65%)	32,667.00
Pierremont Annual Maintenance	28,317.29	23,454.18	-4,863.11 (-17%)	72,925.00	75,687.20	-2,762.20 (-3%)	-7,625.31
Pierremont Events	40,000.00	51,533.87	11,533.87 (28%)	2,500.00	8,771.91	-6,271.91 (-250%)	5,261.96
Pierremont Hall	50,500.00	41,345.28	-9,154.72 (-18%)	56,900.00	40,365.24	16,534.76 (29%)	7,380.04
PWLB Loan			0.00 (N/A)	35,824.00	35,823.94	0.06 (0%)	0.06
Retort House	38,338.50	13,792.75	-24,545.75 (-64%)	18,200.00	21,923.51	-3,723.51 (-20%)	-28,269.26
Staff Costs			0.00 (N/A)	326,625.00	350,167.90	-23,542.90 (-7%)	-23,542.90
YE Adjustments		18.91	18.91 (1891%)		276.64	-276.64 (-27664%)	-257.73
NET TOTAL	988,715.79	978,355.33	-10,360.46 (-1%)	1,265,975.79	890,628.72	375,347.07 (29%)	364,986.61

Total for ALL Cost Centres

978,355.33

890,628.72

V.A.T.

45,358.97

366,225.66

GROSS TOTAL**1,023,714.30****1,256,854.38**