



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

Minutes of the Annual Council Meeting held on Monday 19 May 2025 at 7pm in Pierremont Hall, Broadstairs.

Present: Cllrs J Bayford, J Bright, K Bright, R Farooki, M Garner, J Hobson, C Kemp, C Leys, P Moore, A Munns, J Nichols, K Pressland, S Roberts, G Rusiecki.

Town Clerk: Kirsty Holroyd

622. ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE 2025-2026 CIVIC YEAR

Cllr Garner opened the meeting and called for nominations. Cllr Joanne Bright was nominated and seconded by Cllrs Farooki and Kemp respectively. Cllr Garner was nominated and seconded by Cllrs Leys and Roberts respectively. A vote for and against each candidate was taken by show of hands.

RESOLVED: That Cllr Mike Garner be appointed Chairman of the Council for the 2025/26 civic year.

Cllr Garner signed his declaration of acceptance of office and being entitled to use the term Town Mayor, he announced his partner, Carole Martin his Mayoress.

Cllr Garner gave a brief acceptance speech in which he pledged to work with staff, fellow councillors and community members to maintain the momentum which the Council's Cleaner, Safer, Kinder agenda had gained. (see attached)

623. ELECTION OF A DEPUTY CHAIRMAN OF THE COUNCIL FOR THE 2025-2026 CIVIC YEAR

The Chairman called for nominations. Cllr R Farooki was proposed and seconded by Cllrs K Bright and Hobson respectively. Upon reflection, Cllr Farooki declined to accept the nomination.

Cllr Rusiecki was proposed and seconded by Cllrs Nichols and Leys respectively. A vote for and against was taken by show of hands.

RESOLVED: That Cllr George Rusiecki be appointed Deputy Chairman of the Council for the 2025/26 civic year.

Cllr Rusiecki signed his declaration of acceptance of office and being entitled to use the term Deputy Mayor, he announced his wife, Dr Sarah Kemp his Deputy Mayoress.

624. WELCOME AND INTRODUCTIONS

The chairman welcomed all councillors and members of the public to the meeting.

625. APOLOGIES FOR ABSENCE

Apologies with reason were accepted from Cllr Orhan.

626. DECLARATIONS OF INTEREST

None received.

627. OPENNESS AND TRANSPARENCY

Those present were reminded of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

628. APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES AND OUTSIDE BODIES

A. Members considered the membership for each committee.

i) Planning Committee

RESOLVED: That five councillors be appointed to the committee as follows: Cllrs J. Bayford, P Moore, E Orhan, K Pressland & S Roberts.

ii) Finance & General Purposes Committee

RESOLVED: That eight councillors be appointed to the committee as follows: Cllrs. J Bright, K Bright, R Farooki, M Garner, C Kemp, E Orhan, S Roberts & G Rusiecki

iii) Community Assets Committee

RESOLVED That nine councillors be appointed to the committee as follows: Cllrs. J Bright, K Bright, M Garner, J Hobson, C Kemp, C Leys, A Munns, G Rusiecki, S Roberts.

iv) Events, Leisure and Tourism Committee

RESOLVED That eight councillors be appointed to the committee as follows: Cllrs. J Bright, M Garner, C Kemp, C Leys, A Munns, J Nichols, S Roberts & G Rusiecki.

v) Allotments and Land Committee

RESOLVED That five councillors be appointed to the committee as follows: Cllrs J Bright, J Hobson, E Orhan, J Nichols, K Pressland.

vi) Staff Management Committee

RESOLVED That three councillors be appointed to the committee as follows: Cllrs. J. Bayford, M Garner & S Roberts.

vii) Neighbourhood Planning Sub-committee

RESOLVED That four councillors be appointed to the committee as follows: Cllrs. K Bright, M Garner & C Leys & S Roberts.

viii) Environment Committee

RESOLVED That seven councillors be appointed to the committee as

follows: Cllrs. J Bright, J Hobson, C Kemp, A Munns, P Moore, K Pressland, S Roberts.

B. Members considered nominations for Internal appointments.

i) School Liaison Councillor

RESOLVED: That Cllr J Bright be appointed School Liaison Councillor for 2025-26.

ii) Staff Liaison Councillor

RESOLVED: that Cllr Roberts be appointed Staff Liaison Councillor for 2025-26

iii) Friends of Mockett's Wood Councillor

RESOLVED: that Cllr Pressland be appointed Friends of Mockett's Wood Councillor for 2025-26

iv) Local History and Heritage Councillor

No councillor was appointed to this role.

C) Representatives to outside bodies

i) Appointment of one representative to Broadstairs and St Peter's Twinning Society

RESOLVED: That Cllr Rusiecki be appointed to this role.

ii) CT10 Parochial Charities

- Confirmation of Town Council nominated trustees continuing in post for the four-year term commencing August 2025: Cllr Garner, Ruth Bailey and Roger Binks. (Nominees do not have to be town councillors)

RESOLVED: That the three existing trustees continue for another four year term.

- Appointment of one new trustee to fill the vacancy arising in August 2025

RESOLVED: That Cllr Kemp be appointed to this role.

iii) Appointment of one representative to the Thanet Area Committee of KALC (TAC)

RESOLVED: that Cllr Roberts be appointed to the role.

With Council's approval the Chairman moved items 18, 19 and 20 to this point in the meeting in order to present the awards to those members of the public in attendance.

629. PRESENTATION OF THE MILLENIUM CUP

Cllr Garner presented the Millenium Cup to Zoe and Peter Hammond of Inspiration Creative in recognition of the significant contribution each has made to promoting Broadstairs and St Peter's and the well-being of the local community.

630. PRESENTATION OF THE MAYORESS CUP

Cllr Garner presented the Mayoress Cup to representatives of The Gap Project in recognition of the significant contribution the organisation has made to promoting Broadstairs and St Peter's and the well-being of the local

community.

631. PRESENTATION OF THE KALC COMMUNITY AWARDS

Kent Association of Local Councils awards were presented to Kerry Millet for inspiring and delivering positive social change through a wide range of innovative and exciting community projects and to Thanet Wanderers SEND section, an inspiring programme which works to include young people in a team sport, foster friendships on tour and fully integrate young people with SEND into the life of the club.

632. CHAIRMAN'S TERMS OF REFERENCE

i) Members received the Town Council's protocol document and discussed whether it suits the needs of the current Town Council.

RESOLVED: That the document is fit for purpose and can be adopted by the Council

ii) Members considered the Chairman's Allowance in accordance with the Town Council's annual budget.

RESOLVED: That the mayoral allowance of £6000 as agreed in the budget be approved.

633. MINUTES

RESOLVED: That the minutes of the Council meeting held on Monday 28 April 2025 can be approved and duly signed as a true record by the chairman.

634. MATTERS ARISING

Minute 609. The Town Clerk enquired on the progress made at the recent meeting with TDC officers regarding the promenade and jetty lighting project. It was still unclear whether the jetty section of festoon lighting would go ahead, although this had never been in the Town Council part of the agreement anyway.

RESOLVED: That the TDC Coastal Engineer be asked for a full report for the next meeting.

635. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S.

none

636. PLANNING COMMITTEE

Members received the draft minutes of the meeting held on Tuesday 6 May 2025.

RESOLVED: Members agreed to note.

637. COMMUNITY ASSETS COMMITTEE

Members received the draft minutes of the meeting held on Monday 12 May 2025.

RESOLVED: That reimbursements totalling £45,033 be offered to all affected by the third-party electrical meter installation error.

638. COMMUNICATIONS

i) The Chairman reported on his activities as Town Mayor over the previous months. Please see attached.

ii) The Town Clerk updated members on various items:

- The Community Festival will take place on Saturday 24 May. This will be followed on Sunday by the hanging basket workshop. All were encouraged to attend and support the event.
- National Grid – Notification that the Council has until 23 June 2025 to make a relevant representation. It was noted this is due to be discussed at the Town Council's Planning Committee meeting on 2 June.

RESOLVED: that the planning committee be granted delegated powers to respond on the Town Council's behalf.

- The Town Clerk reminded all members to ensure their Declaration of Pecuniary Interest forms were kept up to date with any changes throughout their term of office.

639. FINANCE

i) Members received and approved a report concerning payments for the period 29 April 2025 to 14 May 2025. (see attached)

RESOLVED: That the payments be approved

ii) Members received information about receipts for the period 29 April 2025 to 14 May 2025.

RESOLVED: That the payments be noted.

iii) The Town Clerk reported that staff salaries totalling £37,351.58 had been paid since the last meeting.

iv) Members received information about works or services authorised between meetings under financial regulation 5.15. (please see attached.)

RESOLVED: That the authorisations be noted.

v) Members received and approved a report concerning payments for the period 8 May 2025 when the agenda was sent out to 13 May 2025 (see attached)

RESOLVED: That the payments be approved

vi) Members approved the use of specified direct debits and regular payments.

RESOLVED: that direct debits and regular payments as listed be approved in order to expedite the business of the Council.

vii) Members considered advice from PSTAX concerning the Town Council's late registration penalty. They noted that ignorance of the complicated detail surrounding registration is not accepted as a mitigating fact. Due to the his-

toric nature of the error which dates back to 2003 it was agreed it was impossible to offer a reason as to why a penalty does not apply.

RESOLVED: That the penalty of £7117 be paid to HMRC.

640. ACCOUNTS 2024-25

i) Members received the Annual Governance and Accountability Return 2024/25. The Town Clerk confirmed that the Independent Internal Auditor had already completed his checks and signed off his section on page 3.

ii) Members reviewed the effectiveness of the system of internal control and considered each of the assertions separately.

RESOLVED: members were able to agree to each of the assertions.

iii) Members considered the signing of the Annual Governance Statement 2024/25.

RESOLVED: that the Annual Governance Statement be signed by the Chairman.

iv) Members considered the accounting statements for 2024/25

RESOLVED: That the Chairman sign the accounting statements on behalf of the Council.

v) Members received the following supporting documents which the Town Clerk is obliged to send with the AGAR:-

a) Explanation of significant variances

b) Explanation of difference between Box 7 and Box 8

c) Bank reconciliation at 31 March 2025

RESOLVED: Members agreed to note.

vi) Members received confirmation that the dates set for the exercise of public rights are the period Tuesday 3 June 2025 until Monday 14 July 2025.

RESOLVED: Members agreed to note.

641. ABSENCE AND LEAVE POLICY

Members received and reviewed the existing policy. No amendments were advised.

RESOLVED: That the document is accepted as fit for purpose.

642. SICKNESS POLICY

Members received and reviewed the existing policy. No amendments were advised.

RESOLVED: That the document is accepted as fit for purpose.

643. TRAINING AND DEVELOPMENT POLICY

Members received and reviewed the existing policy. No amendments were advised.

RESOLVED: That the document is accepted as fit for purpose.

644. PRESENTATION OF THE MILLENIUM CUP.
Discussed under minute 629.

645. PRESENTATION OF THE MAYORESS CUP
Discussed under minute 630.

646. PRESENTATION OF THE KALC COMMUNITY AWARDS.
Discussed under minute 631.

647. DATE OF NEXT MEETING
Monday 30 June 2025 at 7pm in Pierremont Hall

Town Clerk
Meeting closed at 20.07

Signed _____

Date _____