



Broadstairs & St Peter's Town Council

7 November 2024

To: Members of the Neighbourhood Plan Sub-Committee: Cllrs J Bright, K Bright, M Garner,
C Kemp
Community members: Peter Lorenzo, Sue Wall, Laura Scotney

Notice is given that there will be a meeting of the **Neighbourhood Plan Sub-Committee** on **Thursday 14th November commencing at 12.00 noon in the Mayor's Parlour, Pierremont Hall**

Julie Belsey
Deputy Town Clerk

Terms of Reference: The Sub-Committee will report, and make recommendations, to the Planning Committee. **Quorum:** any three members, whether a Councillor or a member of the community.

Agenda items marked * will require a resolution from the Planning Committee.

AGENDA

- 1 OPENNESS AND TRANSPARENCY**
To remind those present of the following:
The right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF INTEREST**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by the Council on the 29th July 2024.
- 4 MINUTES**
To RECEIVE and APPROVE by signing the minutes of the meeting of 17th September 2024. **(Attach 1)**
- 5 MATTERS ARISING FROM THESE MINUTES NOT COVERED WITHIN THE AGENDA**
- 6 TERMS OF REFERENCE**
To REVIEW the draft Terms of Reference with recommendations to go to COUNCIL FOR APPROVAL. **(Attach 2)**
- 7 COMMUNITY MEMBERS CRITERIA***
To discuss the selection/recruitment process for the 3rd edition sub-committee members, to ensure we have a cross section of the community individuals. FOR APPROVAL BY THE PLANNING COMMITTEE.
- 8 DATE OF NEXT MEETING**
To confirm a date for the next meeting.