



Broadstairs & St Peter's Town Council

17 April 2024

To: Members of Broadstairs & St. Peter's Town Council.

You are summoned to a meeting of the **Council** to be held in Pierremont Hall on **Monday 22 April 2024 at 7pm.**

A handwritten signature in black ink that reads 'Kirsty Holroyd'.

Kirsty Holroyd
Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any requests for approval of absence

2. **DECLARATIONS OF INTEREST**

To receive from members of the Council and the presiding clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.

3. **MINUTES**

To approve the minutes of the Council meeting held on Monday 25 March 2024.

Attach 1

4. **MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

5. **QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S**

i) To agree to suspend the meeting in accordance with Standing Orders 3e,3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

ii) A Member may ask the Town Mayor or the Town Clerk any question concerning the business of the Council, provided 2 clear working days' notice of the question has been given to the person to whom it is addressed.

6. **PLANNING COMMITTEE**

To receive the draft minutes of the meeting held on Monday 8 April 2024 and consider any recommendations therein.

Attach 2

7. **ENVIRONMENT COMMITTEE**

To receive the draft minutes of the meeting held on Wednesday 27 March 2024 and consider any recommendations therein.

Attach 3

8. **FINANCE AND GENERAL PURPOSES COMMITTEE**

To receive the draft minutes of the meeting held on Monday 18 March 2024 and consider any recommendations therein.

Attach 4

9. COMMUNICATIONS

i) To receive such communications as the Town Mayor may desire to lay before the Council.

ii) To receive such communications as the Town Clerk may desire to lay before the Council.

10. FINANCE

i) To receive and approve a report concerning payments for the period 26 March 2024 to 17 April 2024 . **Attachs 5&6**

ii) To receive and approve a report concerning receipts for the period 26 March 2024 to 17 April 2024. **Attachs 7&8**

iii) To verbally receive information about works or services authorised between meetings under Financial Regulation 4.1

iv) To receive a summary of staff salaries paid for the period 20 March 2024 to 17 April 2024

v) To receive and approve a report concerning payments for the period 17 April 2024 to 22 April 2024 (to be presented at the meeting in order to be current)

vi) To receive and consider a summary report of payments and receipts as to 31 March 2024 (end of Qu. 4) in line with Standing Order 17d **Attach 9**

v) To receive and note the bank reconciliation report dated 31 March 2024 (end of Qu 4) in line with Fin Reg 2.2. **Attach 10**

11. STANDING ORDERS

To receive the document and consider whether it is fit for purpose. **Attach 11**

12. FINANCIAL REGULATIONS

To receive the document and consider whether it is fit for purpose. **Attach 12**

13. INVESTMENT STRATEGY 2024-25

i) To receive and approve the draft document **Attach 13**

ii) To consider moving funds from the Unity Trust Current account to an interest bearing account.

14. PRIVATE MOTION

To receive and consider a motion from Cllr Garner on the Thanet Fairtrade initiative. **Attach 14**

15. SCHOOLS LIAISON COUNCILLOR

To receive Cllr J Bright's report and consider a proposal for a new project. **Attach 15**

16. COMMUNITY FESTIVAL

To receive the risk assessment for the new event and consider whether it is fit for adoption by the Council. **Attach 16**

17. KENT ASSOCIATION OF LOCAL COUNCILS

To receive and approve the annual subscription for 2024-25 membership. **Attach 17**

18. MAYORESS AND MILLENIUM CUPS

To receive a report on previous recipients and elect this year's recipients. **Attach 18**

19. POLICIES

i) To receive and consider an updated Flexible Working/Working from Home Policy

Attach 19

ii) To receive and consider a new Safeguarding Policy

Attach 20

The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.

20. TENANCIES

To receive an update on all tenancies

21. LEGAL MATTERS

To receive any relevant information from the Town Clerk

Members of the public may re-enter the meeting.

22. DATE OF NEXT MEETING - Annual Meeting

The next Council meeting will be held on Monday 13 May 2024 at 7pm in Pierremont Hall.