



Broadstairs & St. Peter's Quarterly Transparency Report

Time period covered by the report: 1st July 2019- 30th September 2019

List of expenditure exceeding £500 (NET) - Excluding salaries and grants:

All About Asbestos- Asbestos Removal x 2 payments
Aspect 4 Demolition Services x 3 payments fencing hire Pierremont Hall and asbestos removal
Assent Building Control Ltd.- Building control works
Boxgreen Landscapes Ltd- Ground Maintenance x 3 payments June, July, September
Bradstowe Chartered Surveyors- Surveys and valuations of assets on TDC disposal list x 3 payments
CT10- Parochial Charities – rent Culmer's Amenity Land x 2 payments
E. Saunders Ltd -Electrical works Pierremont Park
Earth Anchors Ltd- New Noticeboards
Edge IT Systems Ltd- Finance software
Form Fit Out- Building works Pierremont Hall x 2 payments
Hipperson Painting of Pierremont Hall x 2 payments
KCC pension repayment
Kent Property Estates Ltd.- building works Retort House x 3 payments
Millennium Quest Tree Light works
PKF Littlejohn LLP- External audit fees
Probe Security Patrols x 3 payments – patrols June-July-August
Public Convenience Ltd- public toilet audit
Public Works Loan Board- repayment of loan x 2 payments
Rainfast Ltd- Retort House Roof
Rubicon Building Consultancy- Project manager fee Pierremont Hall
Serco- Ground maintenance repayment 2017-18
SMS Connections Ltd.- gas site works Pierremont Park
SSE Scottish Hydro – Electricity bill x 2
Standfast Alarms- Callouts Pierremont Hall
Thanet District Council – Parking suspension Albion Street Car Park
Thanet District Council -Business Rates Retort House
Thanet District Council -Local Election Fee
Town Legal LLP x 2 payments Legal advice for Neighbourhood Plan
Urban Surveying and Design – Project Manager Fee Retort House x 2 payments
Young's Nurseries – Flowers baskets

List of formal Tenders undertaken in accordance with the Town Council Financial Regulations:

Item/service	Dates of formal tender on Contract Finder	Date public notice/ advert was placed in local newspaper
Pierremont Hall internal cleaning and window cleaning	17 th September – 30 th September 2019	20 th September 2019

Items and services purchased that required three quotes in accordance with the Financial Regulations

	Were 3 quotes obtained? Y/N	If no, provide explanation
All About Asbestos- Asbestos Removal x 2 payments	No	Specialist work at short notice
Aspect 4 Demolition Services x 3 payments fencing hire Pierremont Hall and asbestos removal	Yes	
Assent Building Control Ltd. Building control works	No	Specialist work
Boxgreen Landscapes Ltd- Ground Maintenance x 3 payments June, July, September	Yes	
Bradstowe Chartered Surveyors- Surveys and valuations of assets on TDC disposal list x 3 payments	No	Specialist work at short notice
CT10- Parochial Charities – rent Culmer’s Amenity Land x 2 payments	No	Existing lease in place
E. Saunders Ltd -Electrical works Pierremont Park	Yes	
Earth Anchors Ltd- New Noticeboards	Yes	
Edge IT Systems Ltd- Finance software	No	Existing contract in place
Form Fit Out- Building works Pierremont Hall x 2 payments	Yes	
Hipperson Painting of Pierremont Hall x 2 payments	Yes	
KCC pension repayment	No	Existing repayment plan in place
Kent Property Estates Ltd.- building works Retort House x 3 payments	Yes	
Millennium Quest Tree Light works	No	Existing contract in place that was subject to quotes
PKF Littlejohn LLP- External audit fees	No	Standard Fees
Probe Security Patrols x 3 payments – patrols June-July-August	No	Specialist provider
Public Convenience Ltd- public toilet audit	Yes	
Public Works Loan Board- repayment of loan x 2 payments	No	Existing repayment plan in place
Rainfast Ltd- Retort House Roof	Yes	
Rubicon Building Consultancy- Project manager fee Pierremont Hall	Yes	

Serco- Ground maintenance repayment 2017-18	Yes	
SMS Connections Ltd.- gas site works	No	Specialist work
SSE Scottish Hydro – Electricity bill x 2	No	Existing contract in place
Standfast Alarms- Callouts Pierremont Hall	No	Existing contract in place
Thanet District Council – Parking suspension Albion Street Car Park	No	Only provider
Thanet District Council -Business Rates Retort House	No	Only provider
Thanet District Council -Local Election Fee	No	Standard Fee
Town Legal LLP x 2 payments Legal advice for Neighbourhood Plan	No	Specialist advice
Urban Surveying and Design – Project Manager Fee Retort House x 2 payments	Yes	
Young’s Nurseries – Flowers baskets	Yes	

Signed: _____ *D.L. Dunn* _____ Responsible Financial Officer