



Broadstairs & St Peter's Town Council Quarterly Transparency Report

Time period covered by the report: 1st October to 31st December 2021

List of expenditure exceeding £500 (NET) – Excluding salaries.
Grants and Councillor Allowances reported separately.

Ability Decorators for sash window repairs
All About Asbestos - survey
Ashford Environmental Services
Automatic Access – repairs to door
Barnes Marsland Solicitors – compensation to tenant
BM Ambulance Services – First Aid Service for 5 November Firework event
Box Green Landscapes – garden maintenance Pierremont Hall x 3 payments
Cathedral Hygiene – sanitary waste removal
Cyber Central – IT capital and revenue costs
E Saunders – Electrical services
Geoff Oliver – Survey of building
Grant Stewart – Twinning signs
Drax – 3 x payments for electricity to Pierremont Hall
Invicta Arboriculture – Annual tree survey
Kirsty Holroyd – Reimbursement for payment to Safe Fence for safety barriers
Lednor – ground works for power upgrade at Retort House
Millenium Quest – Decorative Lighting
Mood Indigo – Bandstand entertainment at 5 November fireworks event
Page & Sons – stock for event bar
Total Cleaning Services – Pierremont Hall Cleaning x 3 payments
Urban surveying & Design – Project manager fees
Viking Fireworks – Firework display 5 November
Westgate Security – CCTV maintenance
Young's Nursery – Christmas Tree and additional planting

List of formal Tenders undertaken in accordance with the Town Council Financial Regulations

Item/Service	Dates of formal tender on Contract Finder	Date public notice/advert was posted on website/social media and noticeboards
License to operate Bandstand Kiosk	30 September 2021 – 29 October 2021	17 September 2021
Pierremont Hall and Culmer's Amenity Land Groundworks	5 November 2021 – 7 January 2022	5 November 2021

Items and services purchased that required three quotes in accordance with the Financial Regulations:

	Were three quotes obtained Y/N	If no, provide explanation
Ability Decorators	N	Existing contract
All about Asbestos	N	Specialist service
Ashford Environmental Services	N	Specialist service
Automatic Access	N	Existing contract
Barnes Marsland Solicitors	N	Fin Reg 11.1.a.ii
BM Ambulance Services	N	Specialist service
Box Green Landscapes – garden maintenance Pierremont Hall x 3 payments	Y – formal tender	
Cathedral Hygiene	N	Existing contract
Cyber Central	N	Existing partner
E Saunders	N	Existing contract
Geoff Oliver Surveyors	N	Fin Reg 11.1.a.ii
Grant Stewart	N	Local tradesman offered environmentally sound solution within budget
Drax	N	Broker obtained best value
Invicta Arboriculture	N	Existing contract
Safe Fence	Y	
Lednor	N	UKPN arranged
Millenium Quest	Y	
Mood Indigo	N	Regular supplier for specialist event
Page & Sons	N	Existing account
Total Cleaning Services –	Y	Formal Tender
Urban Surveying & Design	N	Existing contract
Viking Fireworks	N	Local specialist service
Westgate Security	N	Existing contract
Youngs Nursery	N	Existing contract

Kirsty Howard

Signed: _____

_____ Responsible Financial Officer