



Broadstairs & St Peter's Town Council Quarterly Transparency Report

Time period covered by the report: 1st October to 31st December 2020

List of expenditure exceeding £500 (NET) – Excluding salaries and grants

Barcham Trees
Box Green Landscapes – garden maintenance Pierremont Hall x 3 payments
Breakthrough Communications – Neighbourhood Plan
Broadstairs Carpets Ltd
Clima Gate Ltd – Gate
CT10 Parochial Charities - rent
DDS Demolition – Bin Store
Edge I.T Systems – Accountancy software
Field & Lawn- 50% payment decorative lighting
Fitzpatrick Woolmer- Signage Pierremont Hall
Form Fit Out- Pierremont Hall Phase 2 refurbishment x 5 payments
Furniture at Work – x 2 Payments
Invicta Arboriculture
Lintern Garden Products/ Christmas Tree World – decorations
Millenium Quest x 2 Payments – Christmas Tree and Lighting
Probe Security- Patrols 3 x payments
Pure Cloud Accounting Limited – partial rent refund due to building works disruption
Quality Fencing – Fencing at Pierremont Hall
Rubicon Building Consultancy – Pierremont Hall project Management
Total Cleaning Services – Pierremont Hall Cleaning x 3 payments
Totalglaze- Secondary Glazing deposit
Town Mayor's account – 50% allowance
Young's Nurseries x 2 Payments

List of formal Tenders undertaken in accordance with the Town Council Financial Regulations

Item/Service	Dates of formal tender on Contract Finder	Date public notice/advert was placed in local newspaper
None		

Items and services purchased that required three quotes in accordance with the Financial Regulations: ie exceed

	Were three quotes obtained Y/N	If no, provide explanation
Barchams	N	Specialist supplier

Box Green Landscapes – garden maintenance Pierremont Hall x 3 payments	Y	Formal Tender
Breakthrough communications	N	Specialist supplier
Broadstairs carpets	Y	
	N	Specialist supplier
DDS Demolition	Y	
Edge It	N	Existing contract
Field & Lawn- 50% payment decorative lighting	Y	Formal Tender
Fitzpatrick Woolmer- Signage Pierremont Hall	Y	
Form Fit Out- Pierremont Hall Phase 2 refurbishment x 5 payments	Y	Formal Tender
Furniture at Work	N	Existing supplier
Invicta Arboriculture	N	Specialist service
Lintern/ Christmas tree world	N	Specialist product
Millenium	N	Existing contract
Probe Security- Patrols 3 x payments	N	Existing Contract
Quality Fencing	Y	
Rubicon Building Consultancy – Pierremont Hall project Management x 3 payments	Y	
	Y	
Total Cleaning Services – Pierremont Hall Cleaning x 2 payments	Y	Formal Tender
Totalglaze- Secondary Glazing Music Room	Y	
Young’s Nurseries		Existing contract

Kirsty Howard

Signed: _____

_____ Responsible Financial Officer