



Broadstairs & St Peter's Town Council Quarterly Transparency Report

Time period covered by the report: 1st January 2023 to 31st March 2023

List of expenditure exceeding £500 (NET) – Excluding salaries.

Grants and Councillor Allowances reported separately.

Description	Supplier	Net
Site security patrols	Probe Security	800.00
Electricity Pierremont Hall	Drax	2,232.41
Indirect tax consultant fee	PS Tax	900.00
Marketing website	UKbride	999.00
Tree works	Top Branch Tree Services	550.00
Additional CCTV cameras	Westgate Security & Electrical Ltd	819.88
Pierremont Hall regular cleaning	Total Cleaning Services	627.03
Landscape gardening contract	Boxgreen Landscapes Ltd	787.50
Loan repayment	Public Works Loan Board	17,911.97
Site security patrols	Probe Security	1,002.50
CCTV repairs	Westgate Security & Electrical Ltd	683.40
Electricity Pierremont Hall	Drax	2,268.43
Landscape gardening contract	Boxgreen Landscapes Ltd	787.50
Landscape works at Culmers amenity land	Boxgreen Landscapes Ltd	101.25

Pierremont Hall regular cleaning	Total Cleaning Services	627.03
Pierremont Hallll regular cleaning	Total Cleaning Services	737.68
Chamber interior decoration	R. Flisher Ltd	2,231.12
Licence	Kent County Council	2,200.00
Extension of fire alarm system	Westgate Security & Electrical Ltd	3,188.54
Roof maintenance	John Counzens Roofing Contractor	895.00
Signage at Retort House	Premier Signs Ltd	772.50
Electricity Pierremont Hall	Drax	1,646.47
Management fee	Henderson Setterfield	3,993.71
Service Charge Charles Cockerell	Henderson Setterfield	4,323.25
Service Charge Mayor's Parlour	Henderson Setterfield	3,355.01
Service Charge Council Chamber	Henderson Setterfield	9,042.96
Service Charge Security Office	Henderson Setterfield	2,492.40
Service Charge Dan Mason suite	Henderson Setterfield	2,128.85
Site security patrols	Probe Security	710.00
Site security patrols	Probe Security	210.00
Landscape gardening contract	Boxgreen Landscapes Ltd	787.50
Landscape gardening contract	Boxgreen Landscapes Ltd	101.25
business rates	Thanet District Council	1,598.05
business rates	Thanet District Council	1,231.28

business rates	Thanet District Council	2,560.00
Indirect Tax Consultant fee	PS Tax	1,080.00
Insurance	ZURICH MUNICIPAL	6,324.70
rent - Culmers land	CT10 Parochial Charities	1,741.90

List of formal Tenders undertaken in accordance with the Town Council Financial Regulations

Item/Service	Dates of formal tender on Contract Finder	Date public notice/advert was posted on website/social media and noticeboards
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Items and services purchased that required three quotes in accordance with the Financial Regulations:

	Were three quotes obtained Y/N	If no, provide explanation
Box Green Landscapes x 3 payments	Y – formal tender	
CT10 Parochial Charities	N	Payment of rent
Drax	N	Existing contract
Probe Security	N	Existing account
Premier Signs	N	Sought but not obtained
R Flischer	Y	
Total Cleaning Services –	Y	Formal Tender

Kirsty Boyd

Signed: _____

_____ Responsible Financial Officer