



## Broadstairs & St Peter's Town Council Quarterly Transparency Report

Time period covered by the report: 1<sup>st</sup> January to 31st March 2022

### **List of expenditure exceeding £500 (NET) – Excluding salaries.**

Grants and Councillor Allowances reported separately.

<b>Description</b>	<b>Supplier</b>	<b>Net</b>
Nov 5 fireworks security	Marc One Security	672.00
Gutter and drains clearance	John Couzens Roofing Contractor	500.00
New window in basement	Ability Decorators	1,275.00
Repairs to sash windows	Ability Decorators	2,200.00
Neighbourhood plan consultancy fee	Goldstone Town Planning	775.75
Gutter clear & masonry clean	Dam High Access	580.00
Tree works at Mockett's Wood	Top Branch Tree Services	1,100.00
Replace meters (insurance)	E. Saunders Ltd	810.98
Pierremont Hall electricity	Drax	2,534.37
Pierremont Hall cleaning	Total Cleaning Services	556.52
Grounds Maintenance	Boxgreen Landscapes Ltd	819.58
Electricity Retort House	SSE Scottish Hydro	521.93
VAT (insurance claim)	R. Flisher Ltd	3,242.91
Structural engineer fee	EPS Design Ltd	600.00
Advertising	UKbride	999.00
Carpet (insurance)	Broadstairs Carpets Ltd	753.00
Pierremotn Hall electricity	Drax	2,728.78
Pierremont Hall cleaning	Total Cleaning Services	626.08
Basement survey fee	Bradstowe Chartered Surveyors	1,200.00
Distribution board Music Room	E. Saunders Ltd	1,039.23
Fire alarm cable Retort House	Westgate Security & Electrical Ltd	708.29
Neighbourhood plan consultancy fee	Breakthrough Communications	1,495.00
Grounds Maintenance	Boxgreen Landscapes Ltd	819.58
Loan repayment	Public Works Loan Board	17,911.97
Mayoral allowance - half	Paul Moore	3,252.00
Neighbourhood plan consultancy fee	Goldstone Town Planning	1,091.25
Heras fencing	Cinque Ports Construction Ltd	655.00
Fire proofing basement	Cinque Ports Construction Ltd	4,250.00
Works to basement steps	Cinque Ports Construction Ltd	1,515.00
Grounds Maintenance	Boxgreen Landscapes Ltd	819.58
Pierremont Hall cleaning	Total Cleaning Services	695.64
Pierremont Hall electricity	Drax	2,227.15
Patrols - oct 2021	Probe Security	770.00
Patrols - Nov 2021	Probe Security	750.00
Patrols - Dec 2021	Probe Security	770.00
Patrols - Jan 2022	Probe Security	770.00
Patrols – Feb 2022	Probe Security	710.00

Patrols - Sept 2021	Probe Security	750.00
Rates	Thanet District Council	1,823.60
Rates	Thanet District Council	1,521.95
Deposit for new portico doors	Ability Decorators	5,500.00
Insurance premium	ZURICH MUNICIPAL	4,639.23
Staff Training	EK Fire Protection	790.00
Rent Culmer's Land	CT10 Parochial Charities	1,741.90
Hygiene services	Cathedral Leasing Ltd	909.96
Pierremont Hall Cleaning	Total Cleaning Services	695.64
Neighbourhood Plan	Breakthrough Communications	1,145.00
Consultancy fee		
Grounds Maintenance	Boxgreen Landscapes Ltd	819.58
	<b>Total</b>	<b>83,082.45</b>

**List of formal Tenders undertaken in accordance with the Town Council Financial Regulations**

<b>Item/Service</b>	<b>Dates of formal tender on Contract Finder</b>	<b>Date public notice/advert was posted on website/social media and noticeboards</b>
Pierremont Hall window cleaning contract	N/A	12 January 2022
Pierremont Hall and Culmer's Amenity Land Groundworks	5 November 2021 – 7 January 2022	5 November 2021

**Items and services purchased that required three quotes in accordance with the Financial Regulations:**

	Were three quotes obtained Y/N	If no, provide explanation
Ability Decorators	N	Existing contract
Bradstowe Chartered Surveyors	N	Fin Reg 11.1.a.ii
Breakthrough Communications	N	Funder stipulated
Broadstairs Carpets	Y	
Cinque Ports Construction	N	Despite best efforts, only two companies quoted
Dam High Access	N	Specialist Works
Box Green Landscapes – garden maintenance Pierremont Hall x 3 payments	Y – formal tender	
Cathedral Hygiene	N	Existing contract
CT10 Parochial Charities	N	Payment of rent
Drax	N	Existing contract
E Saunders	N	Existing contract
EK Fire Protection	N	Specialist provider
EPS Design Ltd	N	Fin Reg 11.1.a.ii
Goldstone Town Planning	N	Fin Reg 11.1.a.ii
John Couzens Roofing contractors	N	Existing contract

Mark One Security	N	Existing contract
Probe Security	N	Existing account
Public Works Loans Board	N	Loan repayment
R Flischer Ltd	N	Assigned by Insurance company
SSE Scottish Hydro	N	Existing supplier
Thanet District Council	N	Payments of rates
Top Branch Tree Services	N	Two quotes only were achieved despite striving for three
Total Cleaning Services –	Y	Formal Tender
UK Bride	N	Existing contract
Westgate Security	N	Existing contract
Zurich Municipal Insurance	N	Long Term Agreement

*Kirsty Boyd*

Signed: \_\_\_\_\_

\_\_\_\_\_ Responsible Financial Officer