



## Broadstairs & St Peter's Town Council Quarterly Transparency Report

Time period covered by the report: 1<sup>st</sup> April 2023 to 30th June 2023

### **List of expenditure exceeding £500 (NET) – Excluding salaries.**

Grants and Councillor Allowances reported separately.

<b>Description</b>	<b>Supplier</b>	<b>Amount</b>
Rates	Thanet District Council	690.81
Cleaning Pierremont Hall February	Total Cleaning Services	737.68
Cleaning Pierremont Hall March	Total Cleaning Services	737.68
Legal advice fee	Boys & Maughan	2,000.00
Mid-term internal audit fee	David Buckett	529.70
Business rates	Thanet District Council	1,624.25
Grounds Maintenance March	Boxgreen Landscapes Ltd	888.75
Legal advice fee	Boys & Maughan	700.00
Corporate credit card	Lloyds commercial cards	824.10
Indirect tax consultant fee	PS Tax	6,075.00
Works to sash windows	Ability Sash Windows	1,090.00
Marketing fee	Coppard Digital Ltd	900.00
Hygiene services	Cathedral Leasing Ltd	675.96
Electricity	Drax	1,976.82
Microsoft 365 licences	Cyber Central	2,955.72
Works to extend fire alarm system	Westgate Security & Electrical Ltd	3,188.54
Bandstand performance fee	Alan Laffey (Charlie Don't Surf)	500.00
Indirect tax consultant fee	PS Tax	1,800.00
Bandstand performance fee	Medway Towns Bands	650.00
Site security	Probe Security	900.00
Electricity	SSE Scottish Hydro	674.18
Insurance	Thanet District Council	570.59
Bandstand licence fee	Phonographic Performance Ltd	655.00
Grounds Maintenance April	Boxgreen Landscapes Ltd	3215.08
Marketing website	Hitched Limited	1,099.00
Training	KALC	1,783.00
Cleaning Pierremont Hall April	Total Cleaning Services	719.68
Site security	Probe Security	770.00
Site security	Probe Security	150.00
Christmas lights	Millennium Quest	575.00
Cleaning Pierremont Hall May	Total Cleaning Services	719.68
Electricity	Edf	2,685.40
Accountancy software licence	Scribe (Starboard Systems) Ltd	3,398.40
Water testing fee	Ashford Environmental Services Ltd	1,627.75

Exterior cleaning	Dam High Access	900.00
Indirect tax consultant fee	PS Tax	843.75
Corporate credit card	Lloyds commercial cards	693.09
Beach security	Marc One Security	945.00
Grounds Maintenance May	Boxgreen Landscapes Ltd	1295.08
Cleaning Pierremont Hall May	Total Cleaning Services	759.66
Electricity	Edf	578.27
End of year internal audit	David Buckett	529.70
Tree works at Mockett's Wood	Top Branch Tree Services	1,000.00
Coronation fireworks display	Viking Fireworks	3,000.00
Bandstand performance fee	Leon Williams - East Coast Entertains	1,000.00

**List of formal Tenders undertaken in accordance with the Town Council Financial Regulations**

Item/Service	Dates of formal tender on Contract Finder	Date public notice/advert was posted on website/social media and noticeboards
Christmas Lights Installation Nov 2023 – Jan 2026	23 May 2023 – 7 July 2023	23 May 2023

**Items and services purchased that required three quotes in accordance with the Financial Regulations:**

	Were three quotes obtained Y/N	If no, provide explanation
Box Green Landscapes x 3 payments	Y – formal tender	
EDF	Y	
Probe Security	N	Existing account
Total Cleaning Services –	Y	Formal Tender

Signed: \_\_\_\_\_  \_\_\_\_\_ Responsible Financial Officer