



Broadstairs & St Peter's Town Council Quarterly Transparency Report

Time period covered by the report: 1st April to 30th June 2021

List of expenditure exceeding £500 (NET) – Excluding salaries and grants

Ability Decorators x two payments for sash window repairs
Anglian Tectonics – damp course survey Retort House
Box Green Landscapes – garden maintenance Pierremont Hall x 3 payments
Boys & Maughan - conveyancing
Brightside Publishing – Pierremont Hall marketing
Broadstairs Metal Craft – bandstand bench repairs
Commercial Services Trading Ltd - planting
CT10 Parochial Charities - rent
E Saunders Ltd – Install external lamp
EK Drawing Service Ltd – fee for drawings to portico modifications
Form Fit Out – building works
Haven Power Ltd – 2 x payments for electricity to Pierremont Hall
Heightsafe Systems – flag pole security rail
Kent Association of Local Councils – annual membership fee
Mark One Security – 3 x payments for beach security
Probe Security- Patrols 3 x payments
Quality Fencing – fencing completion
Rubicon building – Project management fees
SSE Electricity x 2 payments Pierremont Hall electricity
Thanet District Council- 2 x payments for business rates
Total Cleaning Services – Pierremont Hall Cleaning x 3 payments
Town Mayor's account – Mayor's allowance

List of formal Tenders undertaken in accordance with the Town Council Financial Regulations

Item/Service	Dates of formal tender on Contract Finder	Date public notice/advert was placed in local newspaper
None		

Items and services purchased that required three quotes in accordance with the Financial Regulations:

	Were three quotes obtained Y/N	If no, provide explanation
Ability Decorators	N	Existing contract

Anglian Tectonics	N	Only 2 specialist companies responded to Clerk's enquiry
Box Green Landscapes – garden maintenance Pierremont Hall x 3 payments	Y	Formal Tender
Boys and Maughan	N	Existing contract
Brightside Publishing	N	Existing contract
Broadstairs Metalcraft	N	Bespoke work
Commercial Services Trading Ltd	Y	
CT10	N	Specialist supplier
E Saunders Ltd	N	Existing contract
EK Drawing Service Ltd	N	2 quotes obtained. Third company declined
Form Fit Out	N	Existing contract
Haven Power Ltd	Y	Broker obtained best value
Heightsafe Systems	N	Specialist company
KALC	N	Bespoke Professional Organisation
Mark One Security	N	Existing contract
Probe Security- Patrols 3 x payments	N	Existing Contract
Quality Fencing	N	Completion of existing contract
Rubicon Building	N	Existing contract
SSE Electricity	N	Exiting Contract
Thanet District Council	N	Local Authority
Total Cleaning Services –	Y	Formal Tender
Town Mayor's allowance	N	Internal transfer

Kirsty Howard

Signed: _____

_____ Responsible Financial Officer