



FINANCE AND GENERAL PURPOSES COMMITTEE MINUTES

Monday 24th September 2018

Present: Cllrs J. Bayford, Binks, Buckley, Dexter, Hayton, Moore, Parsons, D. Saunders, M. Saunders and Savage.

Minutes marked * require a resolution from the Town Council

175 APOLOGIES FOR ABSENCE

Cllrs B. Bayford, Leys, Matterface, Shaw

176 DECLARATIONS OF INTEREST

None

177 MINUTES OF FINANCE AND GENERAL PURPOSES COMMITTEE

RESOLVED to APPROVE and Chairman to SIGN the minutes of the Finance and General Purposes Committee meeting of Monday 23rd July 2018.

Proposed Cllr. D. Saunders, seconded: Cllr. J. Bayford, agreed

178 MINUTES OF SUB-COMMITTEES AND WORKING PARTIES

None to receive

179 CHAIRMANS REPORT

No report

180 CORRESPONDENCE AND CONSULTATION REPNSES

-DISCUSSED Town Clerk provided the following news items to the committee:

A complaint had been made about a Cllr under the Cllr Code of Conduct and was currently being dealt with by the TDC Standards Committee, the complaint was regarding comments made against a planning application.

-The provision of Tuk Tuks in the High Street was bought forward as a future agenda, but will be reported to the Leisure and Tourism committee instead.

-Luton Avenue will be closed from the 3rd October (no end date) so that Southern Water can assess the sewers for future upgrades.

-A meeting will be held with the Town Council, Broadstairs Society, Town Team and the local historians regarding setting up a Broadstairs Archive and potentially applying for HLF funding, the meeting will be in the Council Chamber, 10am on 16th October 2018. Please attend if you have an interest.

-That the Planning Committee was now down a committee member and it was often difficult to get the meeting quorate. Options include waiting until the Cllr vacancy is filled or make all Town Councillors that are not on the committee to act as reserves until the end of the civic year.

RESOLVED that all Town Cllrs that do not sit on the Planning Committee to become Reserves of the committee until the end of the Civic Year 2019.

181 FINANCIAL MATTERS AND ACCOUNTS FOR PAYMENT

DISCUSSED the six-month budget comparison was discussed with the committee. It was explained that there was currently an underspend but a large number of bills had now been received. Projects, like buying new benches for the bandstand and new town trail boards, would need to be undertaken before the end of the financial year. A copy of the financial budget comparison would be brought to each F&GP meeting from now on.

RESOLVED to approve the periodic financial report 275 which sets out payments made since the previous F&GP minutes.

DISCUSSED and AGREED that future financial payments reports would be undertaken at the end of each calendar month and reported to the subsequent F&GP meeting. Dates would be clearly defined on the reports.

182 STANDING ORDERS*

DISCUSSED the Town Clerk explained to the committee that NALC had published new model Standing Orders 2018. These model standing orders incorporate the requirements of GDPR and the new European regulations on public tenders. Attached to these minutes are the new model orders, it has been highlighted in grey where new text has been added and underlined text sets out where the model standing orders have been aligned to the Town Council's previous standing orders.

RESOLVED that it is recommended to Council to approve and adopt the NALC updated Standing Orders 2018.

183 FINANCIAL REGULATIONS*

DISCUSSED the Town Clerk explained to the committee that following the decision to allow the Community Assets Committee different spending powers to enable swifter progress in the build project, ref min 119. The financial regulations need to be updated to enable this change. The financial regulations also need to be updated to ensure they incorporate the changes of the new model standing orders. The amendments to the standing orders have been set out in tracked changes in the attached document.

RESOLVED that it is recommended to Council to approve and adopt the new Financial Regulations.

184 TOILETS

DISCUSSED that there had been a large number of complaints regarding the state of repair and the cleanliness of toilets run by Thanet District Council. Public toilet provision is not a statutory requirement and although TDC has no current intention to dispose of the toilets at present, the Town Council needs to establish if it is financially positioned to take over some or all of the toilets in the future. A report would also provide evidence to residents as to how much it would cost the Town Council in the future.

RESOLVED that the Town Clerk would look into commissioning a piece of work which scrutinises the public toilet provision in the town, to establish the refurbishment costs, the costs of running the toilets including long-term maintenance and to establish which toilets are the most utilised or where provision could be rationalised, for example decreasing the number of stalls.

185 BUDGET FOR GRANTS 2019-2020

RESOLVED that the funding for the Tourist Information Kiosk and Mockett's Wood should not be funded out of the central civic grant funding pot, but should be noted separately in the budget.

RESOLVED that the budget for grants should be set as the same level as the 2018-19 grant budget. £42,100 for events and £13,500 for groups and organisations.

186 STAFF APPRAISALS

Please refer to confidential minute 186

187 PROPOSED FORWARD AGENDA ITEMS

Health and Safety Policy

Complaints Procedure

Next meeting 12th November 2018

Town Clerk
Meeting closed at 8pm.

Meeting was recorded: ~~yes~~/no
Members of the public were present: ~~yes~~/no
Members of the press were present: ~~yes~~/no