

Neighbourhood Plan (NPD) Steering Group

MINUTES

Friday 17th October 2014 at 2 p.m.

INVITED

Attending

Lorraine Williams

Tim Seed

apologies

Jason Savage

apologies

David Saunders

apologies

Emma Pleasant

apologies

Sarah Pengelly

Peter Lorenzo

apologies

Jo Gee

apologies

Gordon Edwards

Frances Daly

Ian Dale

Michela Cambereri

apologies

John Buckley

apologies

Roger Binks

Bob Bayford

apologies

Invitees include representatives from Broadstairs Town Council, Broadstairs Society, Broadstairs Community Centre Trust and Broadstairs Town Team.

DISCUSSION

Working Party and Steering Group membership and roles Guidelines	The resignation of Colin Moull was noted with regret. Agreed that members will ensure other's needs are met, and we will take care of all members. Amendments to Guidelines needed to ensure a positive message	Sarah to revise with Lorraine
Importance of reaching hard to reach groups	Discussed the possibility of buying a list of 16-17 year olds from the electoral register, and making direct contact	Sarah ask Jo Wadey if we can access Thanet District Council database/s
Communicating the plan And reviewing community input to date.	Go out to groups to ask what people want Early spring – a stall to talk to public	ALL to use contacts, as appropriate
Mailshot to all residents	Colourful magazine and housing needs questionnaire to be distributed to all households in Broadstairs and St Peter's First draft to be circulated	Lorraine to lead Sarah and Lorraine to finalise costs Sarah to seek approval for spend from Town Council (using the grant from Locality)
Stage 2	Further workshops should form part of stage 2 consultation.	
Budget	We need to spend £5k before 31 st December or we lose the funding.	
Evidence Base	Work with other areas to collect new evidence: reduce workload and costs	
Considering other Neighbourhood Plans e.g. Bembridge	Please all read Bembridge for the next meeting Discussion was deferred until the Group has more time generally	ALL

Social media report		
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Next meeting date: 14th November 2 p.m.