NEIGHBOURHOOD PLAN SUB-COMMITTEE MEETING

MINUTES

THURSDAY 13th JULY 2017

Present: Cllr Bayford (chair), Cllr Dexter, Cllr D. Saunders, P. Lorenzo, L. Scotney, S. Wall

Town Clerk, Danielle Dunn.

**100 APOLOGIES FOR ABSENCE**

Cllrs Binks and Moore

**101 DECLARATIONS OF INTEREST**

None declared.

**102 MINUTES**

RESOLVED to APPROVE and chairman to sign the minutes of the Neighbourhood Plan sub-committee held on the 29th June 2017

**103 ISSUES AND OPTIONS REPORT**

RESOLVED to agree the final version of the Neighbourhood Plan Issues and Options (IO) Report subject to the following amendments:

* Removal of Foreword section
* Changing the picture of the open top bus to a picture of the ‘loop’ bus
* Question 17: changing the capitals of Local Green Space to lower case
* Referring to the Thanet Local Plan as the Thanet Local Plan 2031
* Rewording the section of education establishments
* Rewording the section to clarify the difference between High Streets and shopping areas and identifying the difference between the Westwood retail parks, Broadstairs and St. Peter’s shopping areas.

RESOLVED to agree the Issues and Options Form

RESOLVED that the above two documents are proof read by committee members Sue Wall in the first, with a final check completed by Councillor Dexter.

**104 NP BRAND AND LOGO**

RESOLVED that a logo is not needed for the Neighbourhood Plan at this stage, and that the Town Council crest is sufficient for the Issues and Options report.

**105 IO CONSULTATION**

The Town Clerk explained what had been undertaken on the consultation arrangements to date and what still needed doing

* Branded pens and bugs had been ordered
* A stand had been booked at the Water Gala
* The Town Clerk agreed to organise refreshments for the events
* The consultation consultant was due to meet Cllr Bayford and the Town Clerk on Friday 14th July at 10:30am to discuss the detailed consultation arrangements including what is needed on the displays
* Attendance at each of the Consultation events agreed as follows:

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| Event | Attendees |
| Mon 31st July, Council Chamber 5-6:45pm | Danielle, Cllr Dexter, Cllr Binks, Sue Wall, Christine, Cllr Bayford to drop-in if available |
| Thursday 10th August 10:30-4:30pm  Around Town | Danielle, Jim Boot |
| Wednesday 23rd August 10-6pm  Water Gala | Danielle, Jim Boot, Christine, Marian, Cllr D Saunders, Sue Wall, Laura Scotney (1-2 hours timeslots to be agreed nearer the time)- More volunteers may be needed |
| Thursday 7th September, Council Chamber | After NP meeting, so most members can attend |
| Monday 11th September 7-9pm St. Peter’s Church Hall | Danielle, Cllr Bayford, Cllr D.Saunders, Peter Lorenzo |

**106 AOB and DATE OF NEXT MEETING**

Next meeting to be held on the 7th September 2017

Town Clerk

Meeting ended at 9.49am