

EXTRA-ORDINARY COUNCIL MEETING MINUTES

MONDAY 20th June 2016

Present: The Town Mayor, Cllr. Shaw (Chair).
Cllrs. B. Bayford, J. Bayford, Binks Buckley, Hayton, Leys,
Matterface, Parsons, D. Saunders, M. Saunders Savage and
Taylor-Smith.
Administrator: Christine Chappell.

62 APOLOGIES FOR ABSENCE

Cllr. Moore.

Cllr. Dexter was not able to be present on this occasion.

63 DECLARATIONS OF INTEREST

None.

64 MINUTES

RESOLVED unanimously to APPROVE and Town Mayor to SIGN the minutes of the Council Meeting held on Monday 6th June 2016.

65 QUESTIONS

There were no questions from members of the parish.

66 COMMUNICATIONS

As no public or press were present the Town Mayor gave an update regarding the Town Clerk and the actions being taken for the way forward.

This update is recorded in a Confidential Minute in accordance with Standing Order 19.

The Mayor informed the meeting that the "rough sleepers" who had been camping on Culmer's Amenity Land had moved on.

The Town Mayor informed the meeting that the street party held in celebration of the Queen's 90th birthday had been a great success and had come in well under budget as many local shops and voluntary groups had donated things for free.

67 END OF YEAR AUDIT REPORT

RESOLVED unanimously to RECEIVE the internal audit report for the financial year 2015 – 2016.

68 REVIEW OF INTERNAL CONTROL ARRANGEMENTS and the ANNUAL GOVERNANCE STATEMENT

RESOLVED unanimously to RECEIVE and APPROVE and the Town Mayor to SIGN:
The Review of Internal Control Arrangements for 2015 – 2016; and
The Statement of Internal Control for 2015 – 2016.
The Annual Governance Statement is included in the Annual return for the year ended March 2016.

69 ANNUAL RETURN and ANNUAL ACCOUNTS

RESOLVED unanimously to RECEIVE and APPROVE and Town Mayor to SIGN:
The audited Annual Return for the financial year 2015 – 2016 (including the Annual Governance Statement);
The audited consolidated balance sheet for the financial year 2015 – 2016.

70 INTERNAL AUDITOR APPOINTMENT

NOTED the terms of the internal auditor's appointment for 2015-2016, as set out in the Review of Internal Control Arrangements for 2015 – 2016, and the relevant statements in the annual return.
RESOLVED unanimously to RE-APPOINT Mr Kevin Funnell F.M.A.A.T as the Town Council's 2016 - 2017 Internal Auditor.

71 FORWARD AGENDA ITEMS

None.

Administrator

Meeting ended at 7.15 p.m.

Meeting was recorded: ~~yes~~/no

Members of the public were present: ~~yes~~/no

Members of the press were present: ~~yes~~/no