



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

EVENTS, LEISURE AND TOURISM SUB-COMMITTEE

Minutes of the meeting held on Monday 13 November 2023 at 7pm in the Council Chamber, Pierremont Hall

Present: Cllrs K Bright, J Bright, M Garner (Chairman), J Hobson, C Leys, C Kemp, A Munns, S Roberts and G Rusiecki

Officers: Kirsty Holroyd, Town Clerk Leanne Haddon, Events and Bookings Manager

45. APOLOGIES FOR ABSENCE

Apologies with reason were given by Cllr Nicholls and accepted by resolution of the committee.

46. DECLARATIONS OF INTEREST

In the interest of transparency Cllr Hobson informed those present that he volunteers for the Charles Dickens Museum which is to be discussed under item 10 but does not stand to gain a pecuniary advantage from any decision made this evening.

47. MINUTES

Members received the minutes of the meeting held on Monday 21 August 2023.

RESOLVED: That the minutes be signed as a true record of the meeting by the chairman.

48. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

Cllr Munns made a late apology for not attending the previous meeting.

49. 5th NOVEMBER FIREWORKS.

Members received a debrief report from the Events and Bookings Manager. All agreed the event had been excellent but due to its huge popularity a few amendments could be made for next year to improve safety.

RESOLVED: That the following amendments be made of the 2024 event.

- **Directions to car parks (particularly the underused St Peter's Park Road one) to be clearly signposted.**
- **Attendees to be encouraged to use public transport.**
- **Stagecoach to be informed and requested to lay on extra Loop buses.**
- **TDC to be requested to supply enforcement officers.**
- **A road closure at Victoria Parade to be considered to assist**

- access for emergency vehicles.
- **Sparklers to be used only in more spacious areas: Victoria Gardens and on the beach.**
- **Safe disposal of sparklers to be encouraged.**
- **A ticketed (F.O.C) area to be established for attendees with additional needs.**
- **The event to be staged at 7pm instead of 8pm.**
- **Banners publicising the fact it is a Town Council event to be erected at the seafront the day before the display.**

50. REMEMBRANCE SUNDAY SERVICE 12 NOVEMBER

Members received a debrief document from the Civic and Support Officer. All agreed the changes that had been implemented had ensured the event had gone very smoothly. Members wished to record their thanks to the Civic and Support officer and all those who supported her.

51. CHRISTMAS EVENT – SATURDAY 25 NOVEMBER

i) Members received a site plan and progress report from the Events and Bookings Manager. The event will not include a lights' switch on as this would necessitate a road closure. Instead the lights will be on all afternoon enhancing the atmosphere.

RESOLVED: Members agreed to note.

ii) Members discussed having a BSPTC presence to assist with community engagement.

RESOLVED: That this event as well as others staged by the Town Council needs to be publicised as a Town Council event and presents an excellent opportunity for councillors to engage with local people.

iii) Members discussed volunteer help on the day. The Town Clerk passed round a sign-up sheet and allocated members to times and tasks. All other councillors to be approached too.

RESOLVED: That the main councillor presence will be at the entrance and exit where the Town Council can have a gazebo and chat with people. All councillors to be supplied with a name badge.

52. UNDER 18 EVENT AT RETORT HOUSE

i) Cllr Joanne Bright presented a report on the progress of the working group she has established to organise events for young people in the town. The group is in favour of holding a Christmas disco at Retort House on Friday 15 December 2023.

RESOLVED: That the event is supported by the committee. Officers will now undertake relevant checks, risk assessments and training of volunteers.

ii) Councillors considered a second proposal to keep all Friday evenings free of bookings in order that youth events will be held there.

RESOLVED: That in principle the committee agrees to Friday evenings from 6pm to 8pm during term time being held for youth events. The detail of the events to be discussed in due course.

53. SUMMER EVENTS PROGRAMME

Members considered which of the Council's summer events to hold next year.

RESOLVED:

- i) **That the Events and Bookings Manager research alternative theatre options which might appeal to a wider audience and make use of local connections with Charles Dickens**
- ii) **That the Bandstand concerts are so popular there is no need for change and they should continue in the same way as this year.**

54. DICKENS HOUSE

Members received an end of season report from TDC and a request for funding to support the continued opening of the museum in 2024.

RESOLVED: That members support the requested funding of £5000 subject to the draft budget receiving approval from council in January.

55. FUTURE EVENTS

Members considered any other events they would like to stage.

RESOLVED: That the Council should mark the 80th Anniversary of the D Day landings by lighting the beacon and holding some other commemoration. Cllr Leys will contact the RBL at Maurice House to discuss what might be appropriate.

Councillors discussed any other events they might be interested in holding in the future.

RESOLVED: That an informal meeting be held in the New Year during which ideas could be discussed.

56. GRANTS

i) Members received and noted the criteria for the awarding of grants.

RESOLVED: Members agreed to note.

ii) Members considered applications for funding received under the first round.

a) Broadstairs and St Peter's Twinning Society: Costs associated with hosting the Annual Dinner

RESOLVED: That a grant of £250 be awarded subject to the draft budget being approved in January

b) The Sarah Thorne Theatre Company: Costs associated with staging productions.

20.55 Cllr James Hobson left the meeting.

RESOLVED: That the request needs to be more specific. The application to be reconsidered at the F&GP meeting on 15 January 2024 with more specific detail. The applicant may attend the meeting to present the application and answer questions if he wishes.

c) Broadstairs Town Team:

Phase 3 Crampton Community Garden renovation

RESOLVED: That a grant of £3200 be awarded subject to the draft

budget being approved in January.

d) The Zone Youth Club: To subsidise costs of trips for young people.
RESOLVED: That a grant of £3000 be awarded subject to the draft budget being approved in January.

e) St Peter's Memorial Hall: Stage II of memorial garden.
RESOLVED: That a grant of £2000 be awarded subject to the draft budget being approved in January and subject to the trees currently under threat in stage one of the project are not removed.

f) The Broadstairs Society: Measures to attract a younger membership
RESOLVED: That a grant of £1200 be awarded subject to the draft budget being approved in January

57. DATE OF NEXT MEETING

Monday 18 March 2024

Meeting closed at 21.07

Signed _____

Date _____