



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

Minutes of the Annual Council Meeting held on Monday 15 May 2023 at 7pm in Pierremont Hall, Broadstairs.

Present: Cllrs J Bayford, J Bright, K Bright, R Farooki, M Garner, J Hobson, C Kemp, C Leys, P Moore, A Munns, J Nichols, E Orhan, K Pressland, S Roberts, G Rusiecki

R Dexter (Chairman of the Council 2022-23)

Town Clerk: Kirsty Holroyd

182. ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE 2023- 2024 CIVIC YEAR

Outgoing Chairman of the Council and Town Mayor Roy Dexter opened the meeting and called for nominations. Cllr George Rusiecki was nominated and seconded by Cllrs Leys and Nicholls respectively. Cllr Kristian Bright was nominated and seconded by Cllrs Hobson and Kemp respectively. A vote was taken by a show of hands.

RESOLVED: That Cllr Kristian Bright be appointed Chairman of the Council for the 2023/24 civic year.

Cllr Bright signed his declaration of acceptance of office and being entitled to use the term Town Mayor, he announced his wife and fellow town Councillor, Cllr Joanne Bright his Consort.

Cllr Bright gave a brief acceptance speech and welcomed all members to the Town Council. He acknowledged that everyone present was connected by a joint love of Broadstairs and St Peter's and a desire to make the town an even safer, cleaner, kinder place to live.

183. ELECTION OF A DEPUTY CHAIRMAN OF THE COUNCIL FOR THE 2023-2024 CIVIC YEAR

The Chairman called for nominations. Cllr M Garner was proposed and seconded. No further nominations were received.

RESOLVED: That Cllr Mike Garner be appointed Deputy Chairman of the Council for the 2023/24 civic year.

Cllr Garner signed his declaration of acceptance of office and being entitled to use the term Deputy Mayor he announced his wife, Carole Martin his Consort.

Cllr Paul Moore wished to put on record a vote of thanks to Roy Dexter for the hard work he had put in to representing Broadstairs and St Peter's as Town Mayor over the last year. All agreed.

184. WELCOME AND INTRODUCTIONS

Each member introduced themselves to the everyone present.

185. APOLOGIES FOR ABSENCE

None – all present

186. DECLARATIONS OF INTEREST

None received. The Town Clerk explained that should a conflict of interest become apparent at any point during the meeting a Councillor should declare it.

187. OPENNESS AND TRANSPARENCY

Those present were reminded of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

188. NEW COUNCIL ADMINISTRATION

The Town Clerk reported that all the Declarations of Acceptance of Office had been received and there was therefore no need to make alternative arrangements.

189. APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES AND OUTSIDE BODIES

A. Members considered the membership for each committee.

i) Planning Committee

RESOLVED: That eight councillors be appointed to the committee as follows: Cllrs J. Bayford, J Bright, R Farooki, M Garner, P Moore, E Orhan, K Pressland & S Roberts.

ii) Finance & General Purposes Committee

RESOLVED: That ten councillors be appointed to the committee as follows: Cllrs. J Bright, K Bright, R Farooki, M Garner, J Hobson, C Kemp, C Leys, E Orhan, K Pressland, S Roberts

iii) Community Assets Committee

RESOLVED That eight councillors be appointed to the committee as follows: Cllrs. J Bright, K Bright, M Garner, C Kemp, C Leys, A Munns, J Nicholls, G Rusiecki

B Members considered membership of each sub-committee

i) Leisure and Tourism Sub-committee

RESOLVED That nine councillors be appointed to the committee as

follows: Cllrs. K Bright, M Garner, J Hobson, C Kemp, C Leys, A Munns, J Nicholls, S Roberts, G Rusiecki,

ii) Allotments and Land Sub-committee

RESOLVED That six councillors be appointed to the committee as follows: Cllrs J Bright, K Bright, J Hobson, E Orhan, K Pressland , S Roberts.

iii) Staff Management Sub-committee

RESOLVED That three councillors be appointed to the committee as follows: Cllrs. J. Bayford, K Bright & M. Garner,

iv) Neighbourhood Planning Sub-committee

RESOLVED That five councillors be appointed to the committee as follows: Cllrs. J Bright, K Bright, M Garner, C Kemp & P. Moore

v) Environment Sub-committee

RESOLVED That six councillors be appointed to the committee as follows: Cllrs. J Bright, C Kemp, C Leys, P Moore, K Pressland, S Roberts.

C Members considered appointing representatives to outside bodies.

RESOLVED:

- i) That Cllr K Bright be appointed trustee of the Alan Squirrel Trust.**
- ii) That Cllr G Rusiecki be appointed representative to the Broadstairs and St Peter's Twinning Association**

190. CHAIRMAN'S TERMS OF REFERENCE

i) Members received the Town Council's protocol document and discussed whether it suits the needs of the current Town Council.

RESOLVED:

- a) That the document needs a review.**
- b) That Cllrs K Bright, M Garner and C Leys will undertake the review and make recommendations on any changes to Council.**

ii) Members considered the Chairman's Allowance in accordance with the Town Council's annual budget. The Town Clerk explained that £1000 had been allocated for civic events and £7000 for the Chairman's allowance when the budget was agreed in February. This was on the understanding that the balance could be redressed if necessary once the new chairman was in place.

RESOLVED: That the allowance be considered as part of the review of Terms of Reference.

191. MINUTES

RESOLVED: That the minutes of the Council meeting held on Monday 17 April 2023 can be approved and duly signed as a true record by the chairman.

192. MATTERS ARISING

None

193. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S.

Cllr R Binks, KCC Member for Broadstairs and Cllr Jenny Matterface, TDC Councillor for Beacon Road Ward were present but had nothing to report this time.

194. PLANNING COMMITTEE

Members received the draft minutes of the meeting held on Monday 2 May 2023.

RESOLVED: Members agreed to note

195. FINANCE AND GENERAL PURPOSES COMMITTEE

Members received the draft minutes of the meeting held on Monday 24 April 2023.

RESOLVED: Members agreed to note.

196. COMMUNICATIONS

i) The Chairman had no communications to report.

ii) The Town Clerk updated members on the following items:-

A. Invitations:

- Unveiling of Blue plaque dedicated to Wilkie Collins – Cllrs Garner and Hobson to attend
- Oasis fundraiser at the Yarrow on June 4. All welcome to attend: tickets £25

B. Training opportunities:

Councillors were encouraged to sign up for Basic Councillor Training offered by the Kent Association of Local Councils available throughout June.

C. Events to celebrate the Coronation of King Charles and Queen Camilla.

The Town Clerk gave a brief report on the events which the Town Council had organised in partnership with other organisations from the town over the weekend of 6, 7 & 8 May. She wished to commend the Civic and Support Officer for her hard work leading up to the event, and Simon Abra who did much of the organising and site managed Victoria Gardens over the weekend.

197. FINANCE

i) Members received and approved a report concerning payments for the period 18 April 2023 to 10 May 2023. (see attached)

RESOLVED: That the payments be approved

ii) Members received information about works or services authorised between meetings under financial regulation 4.1c, 4.1d and 4.5.

- Dam High Access £380 for annual Algae Clean of The Cottage
- Westgate Security for £104.54 plus vat for replacements to emergency lights
- EK Fire Protection £89.98 plus vat for a Co2 extinguisher for the Music Room
- Wonderwall Products £334 plus vat for new noticeboard for Retort House

RESOLVED: That the works be approved

7.45pm Cllr R Farooki had to leave the meeting to go to work

iii) Members received and approved a report concerning payments for the period 11 May when the agenda was sent out to 17 May 2023 (see attached)

RESOLVED: That the payments be approved

iv) Members approved the use of specified direct debits and regular payments

RESOLVED: that direct debits and regular payments as listed be approved in order to expedite the business of the Council.

v) Members nominated and agreed four signatories to the Council's bank accounts

RESOLVED: that the payroll, BACS, Standing Order and Direct Debit signatories be authorised by the following members:

Cllr K Bright, Cllr M Garner, Cllr P Moore and Cllr J Hobson. Cllr J Bayford will continue as a signatory until the others are in place and will then step down.

198. POLICIES REVIEW

Members received and reviewed the Town Council's Sickness Absence Policy, Absence and Leave Policy, and Training and Development Policy all of which had to be read together since the reference each other.

RESOLVED: That the documents are accepted as fit for purpose.

199. KENT ASSOCIATION OF LOCAL COUNCILS

Members received information about the work of the organisation and considered a quote to renew the Town Council's annual membership.

RESOLVED: That the membership be renewed at a cost of £1783 (inc vat)

200. MAYORESS AND MILLENIUM CUPS

Members considered potential recipients of the cups. Three potential

recipients were suggested.

RESOLVED: That the Clerk provide a short paragraph outlining the contribution which each individual has made to the community and email it to each councillor. Votes will then be made via email and the cups presented at the next meeting.

201. CALENDAR OF MEETINGS

Members received the draft calendar of meetings for May 2023-May 2024.

RESOLVED: That the document can be accepted

202. DATE OF NEXT MEETING – Annual Council Meeting

Monday 26 June 2023 at 7pm in Pierremont Hall

Town Clerk
Meeting closed at 20.05

Signed _____

Date _____