



Broadstairs & St Peter's Town Council

9 February 2023

To: Members of Broadstairs & St. Peter's Town Council.

You are summoned to a meeting of the **Council** to be held in Pierremont Hall on **Monday 13 February 2023 at 7pm.**

A handwritten signature in black ink that reads 'Kirsty Holroyd'.

Kirsty Holroyd
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any requests for approval of absence

2. DECLARATIONS OF INTEREST

To receive from members of the Council and the presiding clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.

3. MINUTES

To approve the minutes of the Council meeting held on Monday 16 January 2023.

4. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

5. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S

i) To agree to suspend the meeting in accordance with Standing Orders 3e,3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

ii) A Member may ask the Town Mayor or the Town Clerk any question concerning the business of the Council, provided 2 clear working days' notice of the question has been given to the person to whom it is addressed.

6. PLANNING COMMITTEE

To receive the draft minutes of the meeting held on Monday 6 February 2023 and consider any recommendations therein.

7. FINANCE AND GENERAL PURPOSES COMMITTEE

i) To receive the draft minutes of the meeting held on Monday 30 January 2023 and consider any recommendations therein.

8. COMMUNITY ASSETS COMMITTEE

To receive the draft minutes of the meeting held on Monday 23 January 2023 and consider any recommendations therein.

9. COMMUNICATIONS

- i) To receive such communications as the Town Mayor may desire to lay before the Council.
- ii) To receive such communications as the Town Clerk may desire to lay before the Council.
- a) To consider whether to renew the Town Clerk's annual membership of the Society of Local Council Clerks at a cost of £337.
- b) Community Payback: To consider potential new projects for the team in 2023.

10. FINANCE

- i) To receive and approve a report concerning payments for the period 11 January 2023 to 7 February 2023
- ii) To verbally receive information about works or services authorised between meetings
- iii) To receive and approve a report concerning payments for the period 8 February 2023 to 13 February 2023 (to be presented at the meeting in order to be current)

11. THE CORONATION OF KING CHARLES III

To receive a report from the Advisory Group and consider any recommendations.

12. ANNUAL TOWN ASSEMBLY – Monday 13 March

To consider the venue and all matters for discussion.

13. TOWN FORUM

To consider the date of the next forum and any matters for consideration

The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.

14. STAFF ISSUES

To receive feedback on the Town Clerk's appraisal from Cllr Jill Bayford, Chairman of the Staff Management Sub-committee

15. BUDGET 2023-2024

To receive and consider the recommendation of the F&GP Committee:-

- i) Draft budget
- ii) Reserves
- iii) Council tax

16. TENANT ISSUES

To receive information on any issues requiring consideration

17. LEGAL ISSUES

To receive an update from the Council's legal advisor

Members of the public may re-enter the meeting

18. DATE OF NEXT MEETING

The next Council meeting will be held on Monday 17 April 2023 at 7pm in Pierremont Hall.

