



# Broadstairs & St Peter's Town Council

## FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

MONDAY 27 JUNE 2022

Present: Cllrs B Bayford, J Bayford, R Binks, RK Binks, J Buckley, M Garner, D Saunders & M Saunders,

Town Clerk: Kirsty Holroyd

**13. APOLOGIES FOR ABSENCE**

None, all present

**14. DECLARATIONS OF INTEREST**

None received

**15. OPENNESS AND TRANSPARENCY**

The Chairman reminded those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

**16. MINUTES OF THE PREVIOUS MEETING**

Members considered the minutes of the meeting held on the 30 May 2022

**RESOLVED: that the minutes be approved as a true record of the meeting and signed by the chairman.**

**17. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

None

**18. INTERNAL AUDIT REPORT year ending 31 March 2022**

Members received the Independent Internal Auditor's report and considered his comments and findings. The Clerk reported that the Public Inspection Period had commenced on Monday 20 June 2022 and would continue until Friday 29 July 2022. This fact had been published on the council's web-site and main noticeboard on Friday 17 June 2022.

**RESOLVED: Members agreed to note**

**19. ANNUAL GOVERNANCE STATEMENT FOR 2021/22**

Members received the updated document.

**RECOMMENDATION: that the document be approved by Council.**

**20. STATEMENT OF INTERNAL CONTROL FOR 2021/22**

Members received the updated document.

**RECOMMENDATION: that the document be approved by Council with some clarification over the clause stating the Chairman is responsible for ensuring that all council decisions are lawful.**

**21. RESERVES POLICY**

Members received the draft policy and considered the reserves for 2022-23

**RESOLVED: That whilst the pages 1&2 of the policy can be approved, members require consideration of the reserve figures against those held in the 2022/23 budget. The policy will be rediscussed at the next meeting.**

**22. COMMUNITY PROJECTS**

Members considered whether any of this committee's projects are suitable for inclusion on the Neighbourhood Plan community projects section. Cllr B Bayford explained that each committee was to be asked to submit suitable ideas and projects for inclusion in the final draft of the Council's plan. Various ideas were discussed and can be submitted in due course to the Neighbourhood Plan subcommittee.

**23. DATE OF NEXT MEETING** Monday 25 July at 7pm in the Council Chamber, Pierremont Hall

**Meeting closed at 8.02pm**

Signed \_\_\_\_\_

Date \_\_\_\_\_