



BROADSTAIRS & ST. PETER'S  
TOWN COUNCIL

## **MINUTES OF THE ANNUAL COUNCIL MEETING**

**MONDAY 16 MAY 2022**

Present: Cllrs, Bailey, B Bayford, J Bayford, R Binks, R. K. Binks, Buckley, Garner, Rawf, D Saunders, M Saunders, Savage, Dexter, P. Moore, W. Moore, Parsons.

Town Clerk: Kirsty Holroyd

### **1. ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE 2022-2023 CIVIC YEAR**

Cllr Paul Moore opened the meeting and called for nominations.

Cllr R Dexter was proposed and seconded. No further nominations were received.

**RESOLVED: That Cllr Roy Dexter be appointed chairman of the Council for the 2022/23 civic year.**

**Cllr Dexter signed his declaration of acceptance of office and being entitled to use the term Town Mayor, he announced his partner, Brenda Rogers, the Mayoress.**

Cllr Dexter signed his declaration of acceptance of office and gave a brief acceptance speech. He also wished to place on record on behalf of the Council his thanks to Cllr Paul Moore for his hard work and dedication to the role of Town Mayor over the previous four year term.

### **2. ELECTION OF A DEPUTY CHAIRMAN OF THE COUNCIL FOR THE 2022-2023 CIVIC YEAR**

The Chairman called for nominations. Cllr Bob Bayford and Cllr M Garner were proposed and seconded. A vote was taken by show of hands.

**RESOLVED: That Cllr Bob Bayford be appointed Deputy Chairman of the Council for the 2022/23 civic year.**

Cllr Bayford signed his declaration of acceptance of office.

### **3. APOLOGIES FOR ABSENCE**

None received: all present

### **4. DECLARATIONS OF INTEREST**

None received

### **5. OPENNESS AND TRANSPARENCY**

Those present were reminded that the right to record, film and to broadcast meetings of the council, committees and sub committees is established

following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings.

## **6. APPOINTMENTS TO COMMITTEES AND SUB COMMITTEES**

Members considered the membership of committees and sub-committees.

**RESOLVED: That membership remain as last year. Anyone wanting to leave or join a committee let the Town Clerk know.**

## **7. SUBSCRIPTIONS**

Members considered the Town Council's memberships and annual subscriptions.

**RESOLVED: That the following memberships be renewed and subscriptions paid for the civic year 2022/23:**

|   |              |
|---|--------------|
| ● Kent Association of Local Councils                    | <b>£1749</b> |
| ● The Society of Local Council Clerks                   | <b>£350</b>  |
| ● Action with Communities in Rural Kent                 | <b>£35</b>   |
| ● The Guild of Mace-Bearers                             | <b>£35</b>   |
| ● The County Playing Fields Association.                | <b>£20</b>   |
| ● The National Society of Allotment and Leisure Growers | <b>£55</b>   |
| ● Venues4Hire   | <b>£25</b>   |
| ● Hitched website                                       | <b>£1000</b> |
| ● Pierremont website                                    | <b>£250</b>  |
| ● Guides for Brides                                     | <b>£250</b>  |

## **8. MAYOR'S ALLOWANCE**

**RESOLVED:**

- i) That the Mayor's Allowance be approved in accordance with the Town Council's 2022 - 2023 annual budget at £7000.
- ii) That the Town Mayor be permitted to make his own decisions on what constitutes eligible spending
- iii) That any unspent money from the allowance at the end of the civic year be donated to charity.

## **9. MINUTES**

Members approved the minutes of the Council meeting held on Monday 11th April 2022 and they were duly signed as a true record by the Chairman.

**RESOLVED: Members agreed to note**

## **10. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**

None

## **11. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS**

None

## **12. COMMUNITY ASSETS COMMITTEE**

i) Members received the draft minutes of the meeting held on 4 May 2022.

**RESOLVED: Members agreed to note**

ii) Members considered a recommendation made by the committee on 18 March 2022 under minute 558 as follows: -

**RECOMMENDATION: That in order to comply with the Fire Order Act 2005 and on the combined advice of the insurer, the independent auditor and the surveyor the Council move ahead immediately with the next stage of the refurbishment of the basement, replacement of the steel beam at the northern end of the building and replacement of fire doors throughout the building.**

This recommendation had not been approved at the subsequent Council meeting (11 April 2022) because an additional Community Assets committee meeting held on 4 April had raised some questions. These questions had been addressed by the surveyor during a meeting held on 7 April and a scope of works document had been requested. The Council was now in receipt of the scope of works document and could consider approving it, approving minute 558 and formally engaging the surveyor.

Cllr R Binks clarified the fact that this recommendation was not to bring the basement up to full habitable standard but just to carry out the measures necessary to comply with the Act.

**RESOLVED: That the Town Clerk engage the surveyor in order to bring the project to tender stage.**

## **13. PLANNING COMMITTEE**

Members received the draft minutes of the meeting held on 9 May 2021

**RESOLVED: Members agreed to note**

## **14. FINANCE AND GENERAL PURPOSES COMMITTEE**

Members received the draft minutes of the meeting held on 25 April. They were unable to consider the recommendation at minute 655 since the risk assessment document had not been attached. This will be considered at the next meeting.

**RESOLVED: Members agreed to note**

## **15. COMMUNICATIONS**

The Chairman announced his chosen charities for the year as Pilgrim's Hospice and the RSPCA. He also invited members to join his fundraising committee which will be organising events to support these charities over the coming year.

The Town Clerk announced the KALC Annual Councillors' conference which would take place on 30 June 2022 at Lenham Community Centre

She also reported a number of complaints had been received from members of the public over different concerns on the jetty and in the harbour area.

Although all the matters are TDC responsibilities the Town Clerk suggested a meeting to see whether anything could be done to expedite some solutions. An article by local resident Christine Tonge on accessibility in the town was distributed.

## **16. FINANCE**

- i) Members received the payment schedule for the period 12 April 2022 – 10 May 2022 – as attached.

**RESOLVED: That the payments be approved.**

- ii) Members received information about works or services authorised between meetings. The Town Clerk read out the payments approved under financial regulation 4.1c, 4.1d and 4.5.

- Cinque Ports £2750 plus vat to replace manhole covers and tarmac the car park
- Safety Buyer ££379.99 plus vat for fire assembly point signage

**RESOLVED: Members agreed to note.**

- iii) Members were handed the payment schedule for the period 10 May – 16 May  
**RESOLVED: That the payments be approved.**

- iv) Members approved the use of specified direct debits and regular payments.  
**RESOLVED: that direct debits and regular payments as listed be approved in order to expedite the business of the Council.**

## **17. ANTI-SOCIAL BEHAVIOUR AT PEIRREMONT HALL**

Members received some first hand accounts of the current spate of incidents which have been occurring around the building. Members expressed concern for the safety of staff and for the security of the building. It was noted that it was not only during events that the site was vulnerable.

The following points were noted:

- A survey has been carried out to provide an upgrade of the CCTV system which is outdated. Quote to be presented as soon as possible.
- A quote has been obtained for guards with dogs to attend the site overnight should problems persist.
- A multi-agency meeting had taken place at TDC the previous Friday and officers will be making contact with the Town Council soon to explain the outcome of that. In the meantime it was understood that due to pressure exerted by Cllr Binks as KCC Member for Broadstairs, a PC for the town was to take up post on 1 June and an interim officer would patrol until that time.

**RESOLVED:**

- i) That the Town Clerk be authorised to organise overnight security with Probe at any time she feels it is necessary. A fee of £13 per hour had been quoted for this.**

- ii) That payment for this extra security need not come from the Events budget since the risk is to the whole building.
- ii) That a note of thanks to the Events and Bookings Manager for coping so admirably under trying circumstances and ensuring that events were not affected be recorded
- iii) That a letter of thanks be written on behalf of the Town Council to both the family of the Events and Bookings Manager who helped out recently when vandals had caused damage.
- iv) That the Town Clerk look at other means of support for the Events and Bookings manager at weekends.
- v) That proof of wedding insurance for couples hiring the venue become mandatory.

**18. COMMUNITY GARDEN**

In response to a comment made at the last meeting, councillors received details of the original plan to install a community garden on the piece of land left vacant by the demolition of Park Hall.

**RESOLVED: That this project be postponed until such time as anti-social behaviour in the park has been eradicated.**

**19. KENT REVS VAN TRIAL SCHEME**

The Town Clerk reported that she had seen the scheme advertised and had ascertained that the Town Council would be eligible to trial an electric van for a two month period to tie in with the proposed "person with a van" scheme.

**RESOLVED: That the Town Clerk complete the paperwork to secure a van for the middle of July by which time the EVCP will be available again.**

**20. PRESENTATION OF MAYORESS AND MILLENIUM CUPS**

The Town Mayor presented the Mayoress Cup to representatives of St Peter's Food Bank. Cllr Dexter explained that the cup was presented to an organisation or group who, in the opinion of the Town Council, has made a significant contribution to promoting Broadstairs and St Peter's and/or the well-being of the local community.

The Town Mayor presented the Millennium Cup to Karen MacKenzie and explained that the cup was awarded annually to a person or persons who, in the opinion of the Town Council, has made a significant contribution to promoting both Broadstairs and St. Peter's and/or the wellbeing of the local community.

Each recipient made an acceptance speech and were congratulated by the Town Council.

**21. DATE OF NEXT MEETING – Monday 13 June 2022 at 7pm in Pierremont Hall**

Meeting closed at 20.30

Signed \_\_\_\_\_

Dated \_\_\_\_\_