



# Broadstairs & St Peter's Town Council

12 May 2021

To: Members of Broadstairs & St. Peter's Town Council.

You are hereby summoned to the Annual Meeting of the **Council** to be held in the Council Chamber, Pierremont Hall at 7pm on **Monday 16<sup>th</sup> May 2022**.

A handwritten signature in black ink that reads 'Kirsty Holroyd'.

Kirsty Holroyd  
Town Clerk

## **AGENDA**

### **1. ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE 2022-2023 CIVIC YEAR**

- a) Call for nominations
- b) Election if more than one nomination
- c) The signing of the Declaration of Acceptance of Office
- d) Announcement of Mayoress or Consort

### **2. ELECTION OF A VICE-CHAIRMAN OF THE COUNCIL FOR THE 2022-2023 CIVIC YEAR**

- a) Call for nominations
- b) Election if more than one nomination
- c) The signing of the Declaration of Acceptance of Office
- d) Announcement of Deputy Mayoress or Consort

### **3. APOLOGIES FOR ABSENCE**

### **4. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda

### **5. OPENNESS AND TRANSPARENCY**

To remind those present of the following: - The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

## **6. APPOINTMENTS TO COMMITTEES AND SUB COMMITTEES**

a) To consider the membership of committees

A) Council Committees

i) Appointment of Councillors to the Planning Committee

ii) Appointment of Councillors to the Finance & General Purposes Committee

iii) Appointment of Councillors to the Community Assets Committee

B) Council Sub-committees

i) Appointment of Councillors to the Leisure and Tourism Sub-committee

ii) Appointment of Councillors to the Allotments and Land Sub-committee

iii) Appointment of Councillors to the Staff Management Sub-committee

iv) Appointment of Councillors to the Neighbourhood Planning Sub-committee

v) Appointment of Councillors to the Environment Sub-committee

## **7. SUBSCRIPTIONS**

To approve the Town Council's membership of and annual subscriptions

## **8. MAYOR'S ALLOWANCE**

i) To approve the Mayor's Allowance in accordance with the Town Council's 2021 - 2022 annual budget.

ii) To consider any stipulations on spending

iii) To consider what to do with any underspend at the end of the civic year

## **9. MINUTES**

To approve the minutes of the Council meeting held on Monday 11<sup>th</sup> April 2022.

## **10. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**

## **11. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS**

To agree to suspend the meeting in accordance with Standing Orders 3e, 3f and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

## **12. COMMUNITY ASSETS COMMITTEE**

i) To receive the draft minutes of the meeting held at 9.30am on 4 May 2022 and consider any recommendations therein.

ii) Phase 3a surveyor as per min 558 March meeting

To receive and approve the scope of works and consider formally engaging the surveyor

## **13. PLANNING COMMITTEE**

To receive the draft minutes of the meeting held on 9 May 2022 and consider any recommendations made.

## **14. FINANCE AND GENERAL PURPOSES COMMITTEE**

To receive the draft minutes of the meeting held on Monday 25 April 2022 and consider any recommendations therein.

#### **15. COMMUNICATIONS**

- i) To receive such communications as the Town Mayor may desire to lay before the Council.
- ii) To receive such communications as the Town Clerk may desire to lay before the Council.

#### **16. FINANCE**

- i) To receive and approve a report concerning payments for the period 12 April 2022 to 10 May 2022.
- ii) To receive information about works or services authorised between meetings
- iii) To receive a report concerning payments made between 10 May and 16 May 2022
- iv) To approve the use of specified direct debits and regular payments

#### **17. ASB AT PIERREMONT HALL**

- i) To receive first hand reports from the Events and Bookings Manager
- ii) To consider any actions to improve the situation
  - Upgrade of CCTV
  - Additional security including dogs
  - TDC Multi-agency meeting

#### **18. COMMUNITY GARDEN**

To receive information about the original plan and consider whether to restart the project

#### **19. KENT REVS VAN TRIAL SCHEME**

To receive details about the scheme and consider approving the Council's participation

#### **20. PRESENTATION OF MAYORESS AND MILLENNIUM CUPS**

#### **21. DATE OF NEXT MEETING**

Monday 13 June at 7pm in the Council Chamber, Pierremont Hall