



Broadstairs & St Peter's Town Council

6 April 2022

To: Members of Broadstairs & St. Peter's Town Council.

You are summoned to a meeting of the **Council** to be held in the Council Chamber at Pierremont Hall on **Monday 11 April 2022 at 7pm.**

Kirsty Holroyd
Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

To receive from members of the Council and the presiding clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.

3. **OPENESS AND TRANSPARENCY**

To remind those present of the following:

The right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

4. **MINUTES**

To approve the minutes of the Council meeting held on 7 February 2022

5. **MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

6. **QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S**

i) To agree to suspend the meeting in accordance with Standing Orders 3e,3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

ii) A Member may ask the Town Mayor or the Town Clerk any question concerning the business of the Council, provided 2 clear working days' notice of the question has been given to the person to whom it is addressed.

7. **COMMUNITY ASSETS COMMITTEE**

i) To receive the minutes of the meeting held on Monday 21 February 2022 and consider any recommendations therein

ii) To receive the minutes of the meeting held on Friday 18 March 2022 and consider any recommendations therein

iii) To receive the draft minutes of the meeting held on Monday 4 April 2022 and consider any recommendations therein

8. FINANCE AND GENERAL PURPOSES COMMITTEE

To receive the draft minutes of the meeting held on Monday 24 January 2022 and consider any recommendations therein

9. PLANNING COMMITTEE

i) To receive the minutes of the meeting held on Monday 7 February 2022 and consider any recommendations therein

ii) To receive the minutes of the meeting held on Monday 7 March 2022 and consider any recommendations therein

iii) To receive the draft minutes of the meeting held on Monday 4 April 2022 and consider any recommendations therein

10. ALLOTMENTS AND LAND COMMITTEE

i) To receive the draft minutes of the meeting held on Monday 28 March 2022 and consider any recommendations therein

ii) To receive and consider costs for additional jubilee planting at Pierremont Hall

11. LEISURE AND TOURISM SUB-COMMITTEE

i) To receive the draft minutes of the meeting held on Monday 21 March 2022 and consider any recommendations therein

ii) To consider a second round of grant funding applications

12. ENVIRONMENT SUB-COMMITTEE

i) To receive the draft minutes of the meeting held on Wednesday 30 March 2022 and consider any recommendations therein

ii) To receive and consider further information on the proposed jubilee seed project.

13. COMMUNICATIONS

i) To receive such communications as the Town Mayor may desire to lay before the Council.

ii) To receive such communications as the Town Clerk may desire to lay before the Council.

14. NEIGHBOURHOOD PLAN

To receive and consider the updated proposed community projects document for inclusion in the second edition of the Neighbourhood Development Plan as per minute 546 iv) at the meeting of 28 February 2022

15. FINANCE

i) To receive and approve a report concerning payments for the period 3 February 2022 to 31 March 2022.

ii) To receive information about works or services authorised between meetings

iii) To receive and approve a report concerning payments for the period 1 April 2022 to 11 April 2022.

iv) To receive and approve the bank reconciliation up to 31 March 2022

v) To consider extending the time limit on Fin Reg 4.1.d to enable the Town Clerk to authorise expenditure up to £5000 in case of emergency under Community Assets remit.

16. CALENDAR

To receive and consider the draft calendar of meetings for the next civic year.

17. VINCENT CLOSE PARK

To receive a proposal from Cllr Garner to purchase picnic benches for the community to use.

18. ANNUAL MEETING – MONDAY 16 May 2022

i) To consider the format of the meeting

ii) To receive information about the role of the chairman

19. BEACH SECURITY

To consider the offer of provision

20. INTERNAL AUDITOR'S INITIAL REPORT

To receive the report and consider any recommendations contained therein.

21. STANDING ORDERS

To review the Council's Standing Orders in line with auditor's advice

22. DATE OF NEXT MEETING

The next Council meeting will be held on Monday 16 May 2022 at 7pm in Pierremont Hall.

