



Broadstairs & St Peter's Town Council

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

MONDAY 30 May 2022

Present: Cllrs B Bayford, J Bayford, R Binks, J Buckley, M Garner, D Saunders & M Saunders,

Finance Officer: Victoria Jenkins

1. ELECTION OF CHAIRMAN AND VICECHAIRMAN FOR THE 2022-23 CIVIC YEAR

RESOLVED:

- i) That Cllr R Binks be appointed chairman of the committee
- ii) That Cllr B Bayford be appointed vice chairman of the committee

2. APOLOGIES FOR ABSENCE

Apologies were offered and accepted from Cllr D Parsons, and since all councillors had been invited to this meeting they were also received from Cllr Savage.

3. DECLARATIONS OF INTEREST

None received

4. OPENNESS AND TRANSPARENCY

The Chairman reminded those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

5. MINUTES OF THE PREVIOUS MEETING

Members considered the minutes of the meeting held on the 25 April 2022

RESOLVED: that the minutes be approved as a true record of the meeting and signed by the chairman.

6. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

None

7. GOVERNANCE AND ACCOUNTABILITY

Members received section 1 of the Annual Governance Statement and noted their responsibilities.

RESOLVED: Members agreed to note

8. NOVEMBER 5 FIREWORKS

- i) Members received and considered the risk assessment document

RESOLVED: That the risk assessment is fit for purpose and can be submitted to TDC

- ii) Members received and considered the event management plan

RESOLVED: That the document is fit for purpose and can be submitted to TDC.

- iii) Members received and reviewed the site map for the event

RESOLVED: That the map is fit for purpose and can be submitted to TDC .

9. QUARTERLY TRANSPARENCY REPORT: Qu 4 January – March 2022

Members received and noted the Town Clerk's report

10. BUDGETS AND ACCOUNTS

- i) Members received reports on regular payments to be checked and signed off by two members in accordance with Financial Regulation 5.7

RESOLVED: That the Town Clerk will be asked to let TDC know that the Town Council will no longer be paying for the road plate on TDC's land.

- ii) Members received and noted the information that the salaries report will be checked and signed by two bank signatories.

RESOLVED: That the reports be signed by Cllr Binks and Cllr D Saunders.

11. RESERVES POLICY

Members received the draft policy and considered the reserves for 2022-23

RESOLVED: That whilst the policy can be approved in principle, members require some further explanation and consideration of the figures. The policy will be rediscussed at the next meeting.

12. DATE OF NEXT MEETING Monday 27 June at 7pm in the Council Chamber, Pierremont Hall

Meeting closed at 8pm

Signed _____

Date_____