Broadstairs & St Peter's Town Council

20 April 2022

To: Cllrs B Bayford, R Binks, RK Binks, Buckley, Garner, Parsons, D Saunders and M Saunders

You are summoned to a meeting of the **Finance & General Purposes Committee** to be held on **Monday 25 April 2022 at 7pm in the Council Chamber at Pierremont Hall.**

Kirsty Holroyd

Kirsty Holroyd
Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**
    To receive from members of the Council and the Town Clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.

3. **OPENESS AND TRANSPARENCY**
    To remind those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees following the Local Government Audit and Accountability Act 2014.

4. **MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**
    To approve the minutes of the meeting held on the 24 January 2022.

5. **MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

6. **BUDGET AND ACCOUNTS**
    i) To review a summary of Council income and expenditure for 2021-22 by cost centre
    ii) To receive and consider the Pierremont Hall payment budget in detail.

    iii) To receive and consider the Pierremont Events payment budget in detail

    iv) To consider amending 2022-23 cost code budgets as necessary
    v) To consider a request from a community group for a reduced hire fee.

7.   BANDSTAND EVENTS
i) To receive a list of current bookings and consider any additional activities or entertainment to mark the jubilee with the additional budget allocation
ii) To receive and approve the risk assessment for the events
iii) To receive and approve the sample booking confirmation
iv) To receive and approve the site map for the event

8.   NOVEMBER 5 FIREWORKS
To receive a note from the insurer and approve an additional to the annual insurance premium

9.   RISK MANAGEMENT STATEMENT
To receive a draft document from the Town Clerk and consider recommending it to Council

10.   DATE OF THE NEXT MEETING Monday 30th May 2022 at 7pm.