



Broadstairs & St Peter's Town Council

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

MONDAY 22 NOVEMBER 2021

Present: Cllrs R Binks, R. K. Binks, J Buckley, M Garner, D Saunders & M Saunders,

Town Clerk: Kirsty Holroyd

366. APOLOGIES FOR ABSENCE

Apologies were offered and accepted from Cllrs Bayford and Parsons.

367. DECLARATIONS OF INTEREST

None received

368. OPENNESS AND TRANSPARENCY

The Chairman reminded those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

369. MINUTES OF THE PREVIOUS MEETING

Members considered the minutes of the meeting held on the 26 July 2021

RESOLVED: that the minutes be approved as a true record of the meeting and signed by the chairman.

370. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

Min 167 The Town Clerk reported that there had recently been a disagreement with the Mockett's Wood volunteers who wished to be consulted on all matters concerning management of the woods. Members agreed that the management was the responsibility of the Town Council as landowners and that a management plan and volunteer policy was needed to re-establish the basis of the relationship between the Town Council and the Friends of Mockett's Wood in order to keep everyone safe.

371. MINUTES OF SUB-COMMITTEES

None

The following items were discussed following a resolution to exclude the public under Standing order 3d due to the confidential nature of the business.

372. BUDGET AND ACCOUNTS

i) Members received and considered the new budget structure and layout.

RESOLVED: Members agreed that the new layout was much clearer and easier to understand than before. The Town Clerk will therefore continue to develop it on this basis.

ii) Members received and considered the Council's current position as at 17 November 2021.

RESOLVED: Members agreed to note.

373. INDEPENDENT INTERNAL AUDITOR

i) Members received a document outlining the purpose of the IIA

RESOLVED: Members agreed to note

ii) Members considered two candidates for the appointment

RECOMMENDATION: That David Buckett be appointed IIA for 2021/22

374. RESERVES POLICY

Members received a template document and considered adopting it.

RECOMMENDATION: That the document is fit for purpose and can be adopted by Council. The figures within the document to be updated by the chairman and the Town Clerk and presented to Council for approval.

375. BUDGET 2022/23

Members started to draft a budget for 2022/23 for Council's consideration.

Members worked through the budget headings noting estimated expenditure based on the current year spend and adding in proposed spending based on planned projects and anticipated increases.

RESOLVED: that the Town Clerk complete and update the document ready for Council's consideration on 8 December.

376. DATE OF NEXT MEETING Monday 24 January at 7pm in the Council Chamber, Pierremont Hall

Town Clerk
Meeting closed at 8.05 pm

Meeting was recorded: ~~yes~~/no
Members of the public were present: ~~yes~~/no
Members of the press were present: ~~yes~~/no