



Broadstairs & St Peter's Town Council

18th May 2021

To: Cllrs B Bayford, R Binks, RK Binks, Buckley, Garner, Parsons, D Saunders and M Saunders

You are summoned to a meeting of the **Finance & General Purposes Committee** to be held on **Monday 24 May at 7pm in the Council Chamber at Pierremont Hall.**

A handwritten signature in black ink that reads "Kirsty Holroyd".

Kirsty Holroyd
Town Clerk

AGENDA

- 1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR 2021/22**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**
To receive from members of the Council and the Town Clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.
- 4. OPENESS AND TRANSPARENCY**
To remind those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees following the Local Government Audit and Accountability Act 2014.
- 5. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**
To approve the minutes of the meeting held on the 22 March 2021.
- 6. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**
- 7. SUBCOMMITTEE REPORTS**
None held
- 8. CHAIRMAN'S REPORT**
- 9. TERMS OF REFERENCE**
To consider formulating a terms of reference for the committee
- 10. ANNUAL GOVERNANCE STATEMENT AND STATEMENT OF INTERNAL CONTROL 2021/22**
To receive and consider the updated document

11. RISK ASSESSMENT

To receive and consider a draft document

12. ANNUAL INVESTMENT STRATEGY

i) To receive guidance detailing the need for a strategy

ii) To receive a draft sample strategy and consider some discussion points contained within

13. DATE OF THE NEXT MEETING Monday 26th July 2021 at 7pm.