



# Broadstairs & St Peter's Town Council

18 January 2023

To: Members of the Community Assets Committee:  
Cllrs R. Bailey, B. Bayford, R. Binks, R.K. Binks, M Garner, D. Saunders, M. Saunders, J. Savage

Notice is given of a meeting of the **Community Assets Committee**  
on **Monday 23 January 2023 at 7pm in the Council Chamber, Pierremont Hall**

Kirsty Holroyd  
Town Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST

To receive declarations of interest in accordance with the Code of Conduct.

### 3. MINUTES

To receive and approve the minutes of the meeting held on Monday 21 November 2022.

### 4. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

### 5. PIERREMONT HALL

- i) To receive an update on the development of the tender documents for Phase IIIa
- ii) Meeting suites: to consider future use
- iii) Extension of fire alarm system: to receive and consider two quotes to carry out the work
- iv) Chamber floor: To receive an indicative quote and consider when the work should next be carried out

### 6. RETORT HOUSE

- i) To receive a verbal update on issues from the Town Clerk
- ii) Signage: To receive and consider final quotes and proofs
- iii) To receive and approve the words for the website
- iv) To receive and review the tender for the regular cleaning contract

**The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.**

### 7. MISCELLANEOUS COMMUNITY ASSETS

- i) The Beacon :
  - a) To receive and consider a quote for repair
  - b) To consider alternative solutions

- ii) Issues in Albion Street car park: To consider what can be done to bring the matter to a conclusion
- iii) To exchange any information received over the previous month.

**8. TENANTS' ISSUES**

To receive any important information from the Town Clerk

**Members of the public may re-enter the meeting**

**9. DATE OF NEXT MEETING** - Monday 20 February 2023 at 7pm in the Council Chamber, Pierremont Hall