



Broadstairs & St Peter's Town Council

17th March 2021

To: Members of Broadstairs & St. Peter's Town Council.

You are summoned to a meeting of the **Council** to be held remotely using the Microsoft Teams Conferencing software on **Monday 22nd March 2021**, immediately following the F & GP meeting. Details on how to join the meeting can be found at the end of this Agenda.

A handwritten signature in black ink that reads 'Kirsty Holroyd'.

Kirsty Holroyd
Town Clerk

In accordance with Standing Orders 3e, 3f and 3g a member of the parish may address the committee for a maximum of 3 minutes.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive from members of the Council and the presiding clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.

3. OPENESS AND TRANSPARENCY

To remind those present of the following:

The right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or to broadcast a meeting of the Council or a committee is responsible for any claims or other liability from them doing so.

4. MINUTES

To approve the minutes of the Council meeting held on 25th January 2021

5. MINUTES OF COMMITTEES

To receive the Minutes of the following Committee Meetings:

- Finance and General Purposes Committee held on the 25th January 2021 (confirmed) and 15 February 2021 (to be confirmed on 22 March)
- Planning Committee held on 1 February 2021 (confirmed) and 1 March 2021 (unconfirmed)
- Community Assets Committee held on the 11th February 2021 (confirmed) and 10 March 2021 (unconfirmed)

6. QUESTIONS

To answer any questions asked pursuant to Standing Order 3 e, f and g. A Member may ask the Town Mayor or the Town Clerk any question concerning the business of the Council, provided 2 clear working days' notice of the question has been given to the person to whom it is addressed.

7. COMMUNICATIONS

To receive such communications as the Town Mayor may desire to lay before the Council.

8. ENVIRONMENTAL WORKING PARTY

- To receive a verbal update from the chairman
- To receive and consider the action plan
- To receive and consider a proposal to afford the group the status of committee
- To receive and consider a draft terms of reference for the new committee

9. NEIGHBOURHOOD PLAN CONSULTATION

To consider whether to proceed to the referendum stage on May 6 2021.

10. GENERAL POWER OF COMPETENCE

- To confirm that the Council meets the requirements again and
- To readopt the power

11. REMOTE MEETING PLATFORMS

To discuss the relative merits of each platform and agree which is most appropriate for different virtual council meetings

12. ROADMAP TOWARDS LIVE MEETINGS

To receive information concerning the return to face-to-face meetings and the impact on the Annual Meeting scheduled for Monday 17 May

13. PRIVATE MOTION: PLASTIC FREE BROADSTAIRS

To consider a proposal from Cllr Garner - That this Council will become a "single-use plastic free" Council by phasing out the use of "single use plastic" (SUP) products such as bottles, cups, cutlery and drinking straws in council activities, where it is reasonable to do so, by end 2021, and to encourage our facilities' users, local businesses and other local public agencies to do the same, by championing alternatives, such as reusable water bottles"

The following item to be discussed following a resolution to exclude the public under Standing Order 3d due to the confidential nature of the business.

14. STAFF ISSUES

To discuss some amendments to the Senior Administrator's contract as agreed by staff management committee.

15. TENANCIES

To receive and consider the recommendation from the Community Assets Committee in respect of the tenant in Retort House (min 454).

Members of the public may re-enter the meeting

16. PROPOSED FORWARD AGENDA ITEMS

The date of the next meeting will be 17 May 2021 – Annual meeting

External link to join the meeting: <https://teams.microsoft.com/l/meetup-join/19%3a59785e6786814db1ae53248829e75e9a%40thread.tacv2/1605592505556?context=%7b%22Tid%22%3a%22cd17ed5b-c5bc-4388-8133-13b526350d59%22%2c%22Oid%22%3a%22f7294313-edd6-4a02-9513-9553c69e50a4%22%7d>